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# JAGIROAD COLLEGE



জাগীৰোড মহাবিদ্যালয়

Jagiroad  
Morigaon  
Assam



## PROSPECTUS 2019-2020

visit us at [www.jagiroadcollege.co.in](http://www.jagiroadcollege.co.in)  
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# মহাবিদ্যালয় সঙ্গীত

স্বাগতম্ স্বাগতম্ স্বাগতম্  
কলং কপিলী কিলিং  
এই ত্ৰিবেণীতে

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বোটলোঁ জ্ঞানৰ মুকুতা  
বিনাশো এন্ধাৰ কালিমা

আমাৰ যাত্ৰাৰ শেষ নাই  
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জিলিকে আশা  
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আ.....  
ৰিক্ত পৃথিৱী সিক্ত কৰো  
নতুন দিনক দুহাতে আদৰো  
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ৰচনা : মহেন্দ্ৰ আহোম  
সুৰকাৰ : পবন চন্দ্ৰ গগৈ

## Vision

Jagiroad College aims to inculcate a unique value based and learner - centric approach in all its plans and programmes. By evolving its own quality assurance and sustenance mechanism the college would strive to achieve academic excellence - while drawing its resources from both the indigenous knowledge base and the ICT based global knowledge expansion process. It would also align its paradigms towards sustainable development, peace and conflict resolution and vertical mobility of the learners belonging mostly to socio - economically disadvantaged section of the society in order to foster national development and regional harmony.

## MISSION STATEMENT

- Yearning for exploring and extracting the gems from the vast ocean of knowledge.
- Keeness and openness for probing the new and the unknown.
- Vision of liberal humanitarian, scientific and truly democratic values.
- Ability to handle the stresses of life.
- Zeal towards accumulating the dividends of ICT.
- Healthy competitive spirit for shaping professional careers and carving out road maps for both employment and self employment.
- Earnestness to tap the benefits of own socio - cultural heritage.



INTRODUCTION  
CBCS at UG level **of**  
Marching towards  
Value Addition in  
HEIs at UG level



In the Prospectus published last year (2018-19), I have written on Choice Based Credit System (CBCS) with the caption “Transition from Compulsion to Choice Based System” as warm-up writing with prime objective to make the stake holders psychologically alert. There, it was mentioned that “Indian Higher Education system has gradually been witnessing transition from the conventional compulsion based education system to option holding or choice based education system. Some of the Indian Universities have already been following this choice based credit system in some of their PG and UG programmes”. Yes, some Universities of this part of our Country have also been adopting CBCS system. Gauhati University (GU) finally decided to introduce this CBCS system from the Academic Session 2019-20 at undergraduate levels. To make ourselves familiar with the new system, IAQC of Jagiroad College organized a Workshop at the College on 9th May, 2019. To express our goodwill gesture and self-shouldering social responsibility, we have invited the Principals, IQAC Coordinators, UG-CBCS Coordinators and SWAYAM Coordinators from all the Colleges of Morigaon District and nearby Colleges of Nagaon and Kamrup-Metro Districts. We have invited Prof. Mihir Kanti Choudhury, Education Adviser, Govt. of Assam and former Vice Chancellor of Tezpur University as the Chief Resource Person to enlighten us with his dynamism and visionary wisdom. Two Experts Dr. Nissar Ahmed Baruah, Prof. in Economics-GU and Chairman UG-CBCS draft regulation Committee and Dr. Dharmendra Nath, Principal of S.B. Deorah College, Guwahati and Secretary of Assam College Principals’ Council and closely associated with core of the matters of CBCS at GU were also invited as Resource Persons. Our endeavour was successful to a great extent as fruitful discussions held in the Workshop and most of the doubts were cleared by the experts. Participating Principals, Faculties and Coordinators of different Colleges appreciated our self-shouldering responsibility. The Education Adviser also formally praised us for taking the lead.

As the CBCS is new to all of us and certain things related to the introduction of papers/courses are in inter-disciplinary and intra-departmental nature in the system, so we must thoroughly understand the system beforehand. Further, few other matters like inter-institutional or inter-University level credit transfer mechanisms are also associated. So, the delivery mechanism, through which the system will be implemented, must be well-versed. Faculties must be ready to face the challenges as they will face the students first. To make ourselves familiar further, I have requested all the HoDs of the departments of the College through IQAC to discuss thoroughly the GU UG-CBCS regulation along with their concerned syllabi first at their concerned department and then among colleague of other departments. As a final measure to make the entire delivery mechanism ready, an exclusive in-house Workshop with all the staff was arranged including all regular and contractual staff under the banner of IQAC and guided by the Coordinators of IQAC, UG-CBCS and SWAYAM. So, we are almost ready to face the new challenges during the implementation of the CBCS in the College. The best part of the CBCS is that students are free to choose their own programmes/subjects/Courses under the new system. One can even cross the boundaries of their core domain and can choose skill based courses as per their own choice; thereby they can add value to their degree at the end of the three years. We are eagerly waiting to see the outcomes. Let’s wait and observe how this value addition will be beneficial for the Higher Education System.

**Dr. Bhaben Ch. Neog**  
Principal

**Transition from Compulsion to Choice Based System**

Indian Higher Education (HE) system has gradually been witnessing transition from the conventional compulsion based education system to option holding or choice based education system. Some of the Indian Universities have already been following this choice based system in some of their PG and UG programmes.

Indian HE has already experienced transition from normal to semester based system. This was very much motivated to keep pace with international educational pattern. However, it is often very common concern raised by different quarters that our HE system produces young minds lacking knowledge, confidence, values and skills. It needs the holistic of complete link of relationship between education, employment and skill development in conventional education system. Further, the unemployable student sector represents greatly this kind of concern, which needs to be addressed.

To overcome the concern of the present alarming situation, the UGC has directed the Universities to update its regulations to follow the new Choice Based Credit System (CBCS) followed by the directives of MHRD, Govt. Through its published guidelines on CBCS, the UGC explains the mechanism for transformation and/or redesigning of education system.

As said in the UGC guidelines - “Majority of Indian HE Institutions has been following marks or percentage based evaluation system, which obstructs the flexibility for the students to study the subjects/courses of their choice and their mobility to different institutions. There is need to allow the flexibility in education system, so that students depending upon their interests and aims can choose inter-disciplinary, inter-departmental and skill-based courses. This can only be possible when CBCS, an internationally acknowledged system, is adopted. The CBCS not only offers opportunities and avenues to learn more subjects but also exploring additional avenues of learning beyond the core subjects for holistic development of an individual. The CBCS will undoubtedly facilitate us to teach mark free courses with best international academic practices. The CBCS has more advantages than disadvantage.”

Accordingly, there needs larger participation for total introduction and development of holistic and learner-centric approach to the entire education delivery mechanism, so as to maintain globally followed evaluation system as well. So, let us come, join and contribute to the new education system for the betterment of our next generation.

**Dr. Bhaben Ch. Neog**



## Community Orientation and Social Responsibility

Jagiroad College has already introduced a number of skill based and market driven programmes at its UG level thereby making the Institution socially responsible to address the un-employment problems at its level best. The College further incorporated another good culture by shouldering self responsibility on community orientation services/activities. The College has been in the forefront in assisting flood affected people in and around the surrounding rural areas. A number of its staffs are actively involved in organizing health camps, providing relief to the peoples at remove village, distributing books and other materials for the needy people. It also organizes teachers training and hands on teaching through various extension activities in the nearby schools, conducting socio-economic survey, counselling students, science awareness besides being associated with community based organization.

The college has registered under UBA (Unnat Bharat Abhiyan), where the college has adopted five villages namely - Sonakuchi, Tetelichong, Jatibamphor, No-1 Madhupur and No-1 Bongalbori, where the students have conducted village and household survey. Charity works like "Donation of cloth" among the needy people were also done by the College community with its Students Union, NCC and NSS volunteers. More than 100 students were registered under Swachh Bharat Summer Internship Programme and under this they have conducted awareness meeting, personal counselling, awareness rally, cleanliness drives etc. thereby showing their willingness to become socially responsible citizen.

Extension education Cell and Students Science Forum of the College actively engaged in various community related activities. Students of B.Sc. Classes conducted various popular demonstration on diverged topics of Science in the form of presentation in the nearby Schools to encourage their juniors to choose Science as their career. The Science Students also exhibited various models on the occasion of Science day this year. NSS volunteers are also engaged in anti-tobacco drive and oath taking and encouraging ourselves as well as our students to shoulder their responsibility towards society.

As the college has been selected by DBT, Govt of India for Star College Scheme, so we are planning to conduct several awareness programmes among the students on nearby schools and colleges to spread scientific temperament. We are also planning in organizing exposure visit to advanced Institutions for motivation and hands on training workshop for Students to develop science learning and develop laboratory skills.

**Dr. Utpal Rajguru**  
Co-ordinator, IQAC



## Few Words from Convenors

On behalf of the Prospectus Committee we heartily welcome all new students to Jagiroad College, a premier institution of learning located in Morigaon District in the heart of Middle part of Assam. The members of the committee have taken the responsibility of preparing the prospectus for the session 2019 - 20 with the aim of highlighting the vision and mission of the College in a nutshell. NAAC has awarded us B+ Grade with CGPA 2.71 in the second cycle of NAAC assessment in the year 2016. Our College offers various courses and programmes in Arts, Science, Commerce and Vocational under AHSEC and GU. Along with the regular courses, the College facilitates to the deprived by willing learners many study programmes through Open and Distance Learning mode both in UG and PG levels under IGNOU, GU-IDOL and KKHSOU. It is a matter of pride that the College has been running a few skill based programmes like Entertainment (Acting), Retail Management, Tourism and Hospitality Management, Fashion Technology and Pulp and Paper Technology since 2015. Our College is well equipped with a team of dedicated teachers, a dynamic Principal, a helpful Office Staff, a good Library and other infrastructural facilities. Moreover the lush greenery and peaceful ambience of the College premises attracts every newcomer and bring solace to the minds of one and all. Therefore, it is a right choice to take admission in this flourishing temple of learning and enhance your learning outcomes. Once again we welcome you all to be a part of this academic brotherhood.

Thanking you

**Dr. Anjana Dutta Barbaruah, Dr. Smritisikha Phukan**  
Convenors, Prospectus Committee



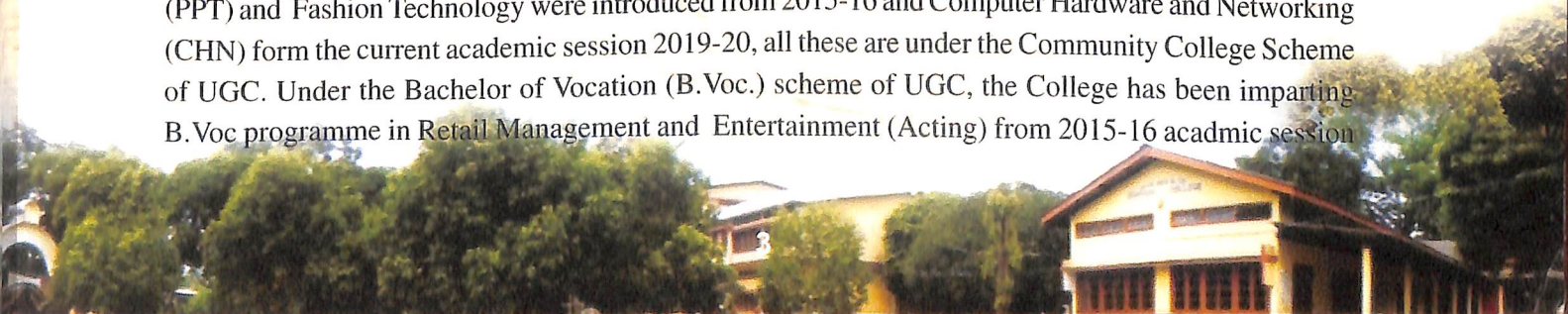
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# Jagiroad College

## a p r o f i l e

Jagiroad College (the erstwhile Kapili Anchalik Mahavidyalaya) was established on 8th August, 1979. The College is located at Jagiroad in Morigaon district of Assam and at a distance of nearly one hundred meters from the AH 2. The serene campus, spread over a spacious area of twenty-five bighas of land, is nestled by the picturesque Sonaikuchi Hill. Culturally it lies very close to Na-Khola—the abode of the Prince Regent of the ancient Kingdom of the Tiwas—one of the tribes of the state endowed with its distinctive indigenous life-world. Jagiroad College was established by a group of foresighted and committed social-workers of the region. Shri Mahendra Ahom, the founder Principal and presently the President of the College Governing Body played a pivotal role for seventeen years in the development of the College. Through his enthusiasm, vigorous spirit and generous approach, the College was able to attract students from the surrounding rural hinterlands who were mostly the “first generation” learners belonging to the socio-economically disadvantaged and marginalized communities. Shri Ahom laid the foundation of the academic and infrastructural blue print of the College while inspiring the teachers to promote the cherished values of inclusiveness and equity without losing sight of qualitative parameters. During his tenure both the Arts and Science Streams of the College were brought under the “deficit-grant-in-aid” system of Government of Assam following affiliation of its programmes and courses by the Gauhati University and it became eligible for developmental grants under sections 2(f) and 12(b) of the UGC Act 1956. Dr. Altafur Rahman served as the Principal for eight years between 2000 and 2008 and as the President of the G.B. for five years. During Dr. Rahman’s tenure the College was accredited and assessed by the NAAC and career oriented professional programmes like MTM and PGDCA (under Gauhati University), distance education programmes under IGNOU, tie-up with NBIRT for promotion of entrepreneurship were started. He also worked towards further expansion of infrastructural facilities like construction of hostels, expansion of library and computer centre. During Dr. Rahman’s tenure, the College also celebrated its Silver Jubilee in 2005 with enthusiasm and gaiety with active coordination of a large number of its alumni. The same year the College came under the ambit of the Assam College Employees (Provincialisation) Act, 2005. Besides Dr. Rahman, one of the former Vice Principals- Shri Utpal Moni Phukan served as the Principal-in-charge in two phases.

Dr. Bhaben Chandra Neog, the present Principal of the College started off his tenure by launching programmes and courses like Bachelor in Commerce (B.Com. with both Major and General Courses). It is under the initiative of Dr. Neog that the college has introduced a few innovative and employment-generating courses with the financial support from the University Grants Commission (UGC). These courses are included in two different schemes of the UGC. Out of these, the Pulp and Paper Technology (PPT) and Fashion Technology were introduced from 2015-16 and Computer Hardware and Networking (CHN) form the current academic session 2019-20, all these are under the Community College Scheme of UGC. Under the Bachelor of Vocation (B.Voc.) scheme of UGC, the College has been imparting B.Voc programme in Retail Management and Entertainment (Acting) from 2015-16 academic session



and Tourism and Hospitality Management (THM) Programme from the last Academic Session 2018-19. All these are running as three years Bachelor Degree Programmes under the Gauhati University. Sector Skill Councils like Media and Entertainment Sector Skill Council (MESCC), Retailers Association Sector Skill Council (RASCI) and Tourism and Hospitality Management Sector Skill Council (THSC) under the National Skill Development Council (NSDC) evaluated the students studying these Programmes for their skill components. As a measure of our commitment we have signed a number of Memorandums of Understandings (MoUs) with different Industry partners/ Institutions to empower the students in skill and related activities. Regional Govt. Film and Television Institute (RGFTI) located at Kahilipara and Directorate of Tourism, Assam added support to the students. They have encouraged the endeavours in implementing courses to generate skilled human resources for the society.

During the last five years, the college witnessed many new additions in terms of academic as well as in infrastructural fronts. Apart from regular courses and skill based courses, Distance Education courses also introduced for the needy students. Those who could not avail higher education on time can now make their dreams realized through GU-IDOL study cum exam center located in the college. Further, keeping in mind the deprived students who could not enroll themselves in UG courses as regular students because of many constrains, they can also fulfill their dreams through the

study cum exam center of KKHSOU opened in the college campus.

The college has been putting utmost emphasis upon infrastructural facilities. Process of upgradation of the classrooms are going on and five classrooms have already been upgraded with digital smartboards. A Digital Language Laboratory has been added to the Computer department for the students seeking development of English language skills. A 50 KW Solar power plant has been installed in the college to meet the shortage of power supply for the smooth running of the academic and other day-to-day activities. The college has started establishment of its digital library building.

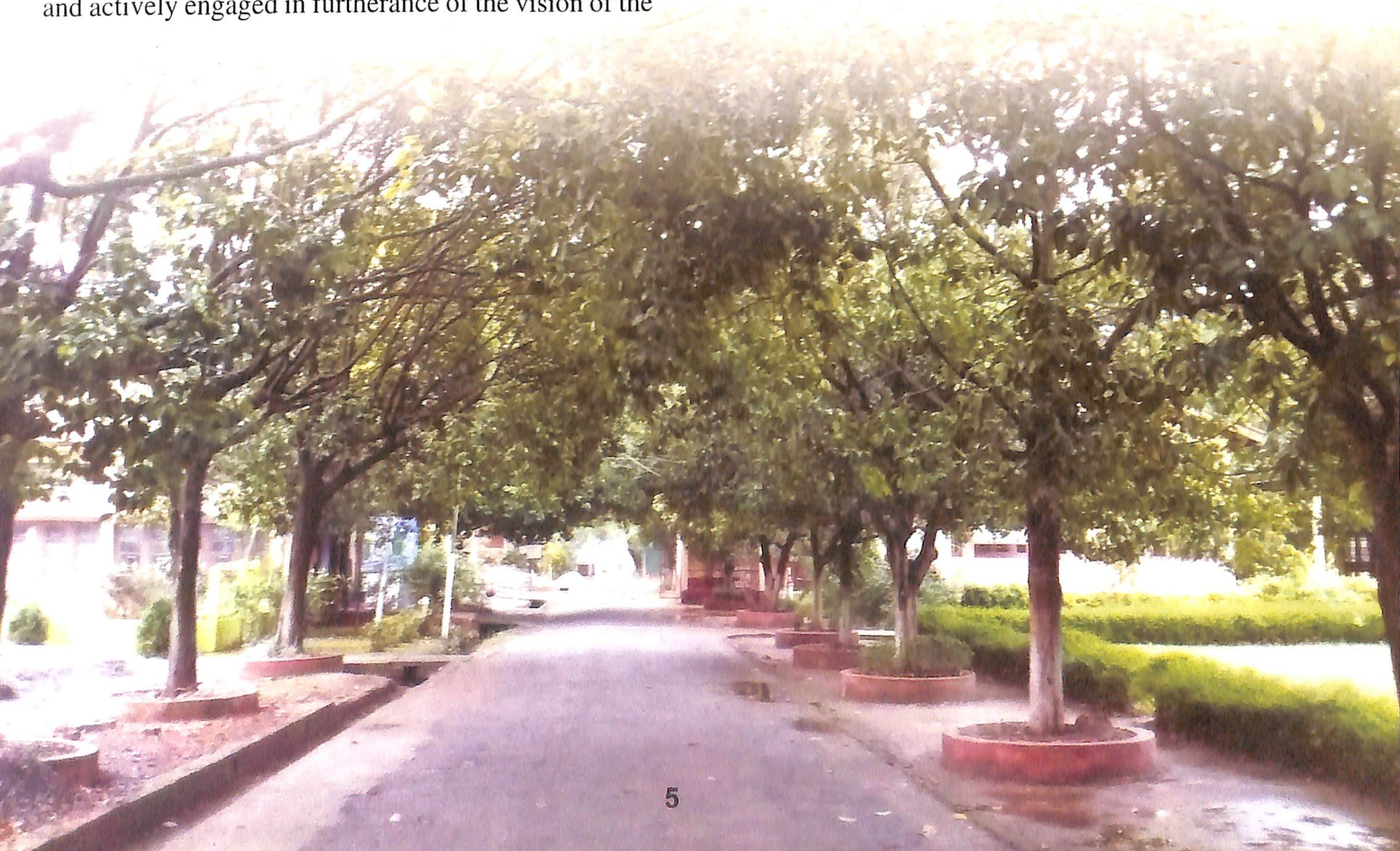
Jagiroad College, since its early days, has been in the forefront in promoting inclusiveness and equity, adopting learner-friendly teaching-learning mechanisms, academic exchanges and organizing seminars and conferences. In the past, the college successfully organized annual/biennial sessions of NEIHA, NEIGS, ACPC and AACEA apart from having regular calendar of seminars by the IQAC and holding State and National level seminars on different topics/subjects. Dr. Subhash Saha, a faculty of the History department, carved a niche for himself as a multifaceted scholar-poet- social activist and was engaged in Post Doctoral research till his untirnely demise in 1994. Prof. Moloya Goswami, who has retired from her service, bagged the Best Actress Award of the 37th National Film Awards in 1992 for her stellar role in Jahnu Barua directed movie Firingoti (A Spark). She was also thrice nominated as a member of



the prestigious jury for the National Film Awards. Prof. Tulshi Bordoloi, a faculty of the History Department and a former President of the Tiwa Mathonlai Tokhra (Tiwa Sahitya Sabha) acts as a key resource person regarding studies in the cultural and literary heritage of the Tiwas. Dr. Poban Ch. Gogoi and Dr. Khagen Sarma, both retired Associated Professors and Ex Heads of Education and Geography Departments respectively contributed their skills in cultural arena for the benefit of the Society. Dr. Gogoi established a Music College just in front of the College and Dr. Sarma established a Satriya Sangeet Vidyalaya and spread the Baishnabait culture for the last twenty five years for the greater cause of the society and common people.

Teachers of the college are also committed and engaged in Major and Minor research projects funded by the DST, UGC etc. besides being awarded Ph.D. and M.Phil. degrees from universities of repute and institutes of national importance. A section of the teachers are also actively engaged in local literary, cultural and sports organizations besides offering assistance and consultancy to media and community based organizations. Sections of the non-teaching staff too are sincere and committed in their services, IT savvy and actively engaged in furtherance of the vision of the

college. With its pleasant and peaceful teaching-learning ambience the college campus is an ideal place to study. The College also having a supportive alumni association, many of whom have successfully shaped and carved out their careers in different fields including, education, health, management, social development and research areas. Further, it has, excellent infrastructural facilities, a reasonably high rate of gender parity, a wide array of full time academic programmes and courses ranging from Higher Secondary to Master in Tourism Management, also offers excellent support for affordable and broad-based Distance learning Education under IGNOU, KKHSOU and IDOL of Gauhati University. The College is having - a well stocked and updated library with nearly thirty thousand books, varied schemes of scholarships for learners, seminars and conferences, grievance redressal mechanism, wide range of CCA activities. It is gradually and uniquely poised to scale higher in the contours of Higher Education of Assam. The institution has all along been trying to evolve its own quality-sustenance mechanism in its pursuit to achieve academic excellence. The college has been able to yield B+ grade with 2.71 CGPA in the second cycle of its assessment by NAAC.





# DBT Star College Scheme Grant

**A big step forward in Strengthening under graduate Science**

The Department of Biotechnology (DBT), Govt. of India has approved and sanctioned Star College Scheme Grant to the College this year. On the very first day of this year 2019, the much awaited good news arrived at the College. Receiving of Grant from DBT is really a difficult task. A College has to face many phases of scrutiny to make entry into the final list for physical presentation. At this final stage of physical presentation that too before a house full of resourceful experts, all of them having their expertise in diverged fields, there is every possibility of exclusion from the list. Dr. U. Rajguru, Coordinator of DBT Project has well presented our proposal and defended before the Jury at New Delhi and the Jury after careful scrutiny approved our proposal and finally the name of the College has been included in the recipients list. It is a great recognition to the College fraternity and the College appreciated the effort given by Dr. Rajguru. Through this Star College Scheme, the College will be able to receive grants to its six of its departments for three years. These departments are- Botany, Chemistry, Computer Science, Mathematics, Physics and Zoology.

This Star College Scheme has been initiated by DBT in 2008 to support colleges and universities offering undergraduate education to improve science teaching across the country. DBT is committed to the values of - i) Pursuit of excellence, ii) Academic and intellectual freedom, iii) Creativity and innovation, iv) Diversity, v) Cooperation and Communication, and vi) accountability. DBT has therefore, launched a scheme for improving critical thinking and 'hands on' experimental work at undergraduate (college) level in sciences. It is expected to encourage, more students to take up higher education in science. DBT will identify colleges with ambition and potential for excellence and provide academic and physical infrastructure for achieving excellence in teaching and unique exposure

of students to experimental science. Apart from financial support, colleges have benefited tremendously from guidance received in Advisory Committee Meetings, mentoring, Task Force Meetings and learning from peers in other colleges.

### Objectives of the scheme:

- To strengthen the academic and physical infrastructure for achieving excellence in teaching and training.
- To enhance the quality of the learning and teaching process to stimulate original thinking through 'hands-on' exposure to experimental work and participation in summer schools.
- To promote networking and strengthen ties with neighbouring institutions and other laboratories
- To conduct specialized training programmes for faculty improvement for optimizing technical capabilities
- To increase capabilities of core instrumentation resources by procuring new equipment and upgrading existing facilities
- To provide access and exposure to students to research laboratories and industries in the country
- To help in devising standard curricula and Standard Operating Procedures (SOP's) / kits for practicals.
- To provide better library facility to students and teachers.

Star College Scheme has been divided into two categories viz- strengthening of support to science departments for undergraduate education and grant of Star College Status. Criteria for selection as a "Star College" are very stringent and budget provision is double for colleges accorded Star College Status. So, the college has to prepare road map and work collaboratively and coherently to achieve the next level.



## PROGRAMMES AND COURSES OF STUDY

The College offers the following programmes and courses in regular modes:

**a) Higher Secondary Courses (Duration: 2 years, affiliated to AHSEC):**

- i) Higher Secondary (Arts) and
- ii) Higher Secondary (Science)

**b) Undergraduate Programmes (Duration: 3 years) In CBCS (semester mode) under G.U.:**

- i) B.A.
- ii) B. Sc.
- iii) B. Com
- iv) B.Voc.

For further details, see the concern sections

**c) Post Graduate (Self-financing) Programmes (under Gauhati University)**

- i) Post Graduate Diploma in Computer Applications (PGDCA) : Duration : 1 year (2 semesters)
- ii) Master in Tourism Management (MTM) : Duration: 2 years (4 semesters)

*Following courses are newly added and will be offered with the certification from Assam Electronic Development Corporation (Amtron), Govt. of Assam from the academic session 2019-20.*

- i) Diploma in ICT Application (for HS Level)
- ii) Advance Diploma in Computerised Office Automation (ADCOA) (for UG Level)

**d) Vocational Subjects (not under B.Voc Scheme)**

- i) Computer Applications (Arts Only)

**e) Bachelor of Vocation (under B. Voc. scheme of UGC), Duration: 3 years (6 semester)**

Under the guidance of National Skill Qualification Framework (NSQF), the following skill generated and employment centric courses are offered under the recently introduced B. Voc. scheme of UGC since 2015. The courses, funded by UGC and approved by Gauhati University are -

- i) Retail Management
- ii) Entertainment (Acting)
- iii) Tourism and Hospitality Management (from 2018-19)

*\*All these are three years Bachelor of Vocation programmes under G.U. Details are included in the B. Voc. Section.*

**f) Courses under Community College scheme of UGC:**

Since January 2015, the College has been offering the following skilled based, industry collaborated and employment centric courses under the UGC funded Community College scheme. Both the courses are of two years (four semester) duration with the option of multiple exit/entry.

- i) Pulp and Paper Technology (PPT)
- ii) Fashion Technology (FT)
- iii) Computer Hardware & Networking

*\* Details are included in the Community College Section.*

**g) Proposed Programme: Bachelor of Computer Application (BCA) (if due permission received)**

**h) Programmes under Distance Learning from three different Universities:**

- i) IGNOU (Details are described in the relevant section below.)
- ii) GU-IDOL (Details are described in the relevant section below)
- ii) KKHSOU (Details are described in the relevant section below)



## Important Points to Note:

1) Higher Secondary (HS) Courses are running under the Assam Higher Secondary Council (AHSEC).

### Subjects offered in HS Courses are :

- a) **Arts Stream :** English, MIL (Assamese, Bengali, Hindi, Bodo, Alternative English), Environmental Science, Economics, Political Science, Education, Geography, History.
- b) **Science Stream :** English, MIL (Assamese, Bengali, Hindi, Bodo, Alternative English), Environmental Science, Physics, Chemistry, Mathematics, Biology (Botany and Zoology).

### Note:

- All the Students of HS First Year (Arts and Science) are to compulsorily undergo a Reading and Oral Skill test (10 marks) in the subject of English- which is in addition to their theory paper (of 90 marks) on the subject. The sum total of marks in the subject thus is: 100. The Oral test is conducted by the concerned department.
- Under the guidelines and rules of AHSEC, all HS students (Arts and Science) have to take English and MIL/Alt. English as compulsory subjects for first and second years.
- Environmental Science is compulsory subject for HS First Year (all streams)
- From the rest of the subjects they have to compulsorily choose three Elective Subjects. They may also take up a fourth Elective Subject of their choice..
- The curricular framework of the AHSEC is similar to that of the CBSE.
- The Annual Examination of HS First Year is conducted by the Examination Committee of the College under the strict guidelines of the AHSEC. The Final Examination is conducted by the AHSEC of which the College is a recognized examination centre.

### 3) Three Year Degree (Semester) Programme in Arts, Science, Commerce and Vocation:

These programmes are conducted under the rules and regulations of the Gauhati University. From this academic session 2019-20, GU is introducing CBCS at undergraduate level and to be implemented for B.A., B.Sc., B.Com. and B.Voc. only.

### Subjects offered in TDC Courses:

- Arts (leading to BA):** English (HC, RC), Communicative English (AECC), Communicative MIL (AECC), Assamese (HC), Bengali (HC), Hindi (RC), Bodo (RC), Alternative English (RC), Environmental Studies (AECC), Economics (HC, RC), Education (HC, RC), Geography (HC, RC), History (HC, RC), Political Science (HC, RC), Computer Application-Vocational (RC).
- Science (leading to BSc):** English (HC, RC), Communicative English (AECC), Environmental Studies (AECC), Physics (HC, RC), Chemistry (HC, RC), Mathematics (HC, RC), Botany (HC, RC), Zoology (HC, RC) and Biotechnology (RC).
- Commerce (leading to BCom):** Communicative English (AECC), Environmental Studies (AECC), Accountancy (HC, RC), Management (HC, RC) all others are RC.
- Vocation (Leading to BVoc):** Retail Management (RC), Entertainment (Acting) (RC) and Tourism and Hospitality Management (RC) all are under skill enhancement and employment centric programmes in CBCS under GU.

Note: Here, HC means Honours Core and RC means Regular Core, AECC means Ability Enhancement Compulsory Core as per CBCS.

### 3) Master in Tourism Management (MTM) :

Admission in MTM will be made through GU Common Entrance Test to be conducted by the GU from this academic session. Details are included in MTM section.

### 4) PGDCA programmes (Regular) under GU :

Admission into PGDCA are on direct first cum first serve basis. Minimum qualification is Bachelor Degree in any discipline. .4) The programmes under distance education mode by the GU-IDOL, KKHSOU and IGNOU Universities are approved by Universities and they are running under the strict guidelines and rules of the concerned Universities.

## A Summary of the GU UG-CBCS

18 MAY, 2019

### What is UG-CBCS?

The undergraduate degree (UG) programme in the **Choice Based Credit System (CBCS)** will have courses spread across six-semester of any undergraduate degree course. Two consecutive (one odd and one even) semesters will make up an academic year. An UG course shall be of Six Semesters covering three Calendar Years (Academic Sessions – June to May). The duration of the **Odd Semesters (First, Third, and Fifth)** shall be **June - November**, and that of **Even Semesters (Second, Fourth and Sixth)** shall be **December - May**.

### How does it work?

The courses in GU UG-CBCS are categorised primarily into three types of courses - Core, Elective, and Ability / Skill Enhancement courses. All the core and elective courses will comprise of six (6) credits and the skill courses are of four (4) credits.

#### Core Course

As the name suggests, a core course is a necessary course that a student **MUST** take in order to complete the degree. The number of core courses for Honours and Regular degrees are different.

#### Elective Course

An elective course is the one for which a student has some kind of freedom to choose from a pool of courses. There are two kinds of elective courses - Generic and Discipline Specific. The generic elective courses are those, which can be chosen by a student belonging to any stream, while the discipline specific elective courses are particular to only the discipline concerned. However, a student pursuing an honours degree course can choose a generic elective from any other discipline except from the honours course itself.

#### Ability / Skill Enhancement Course

An Ability or Skill Enhancement course is aimed at providing the student with skill and ability. These courses have four (4) credits each in contrast to the core or elective courses. The ability enhancement courses **MUST** be opted by a student and the student can choose papers from a pool of skill enhancement courses.

#### Dissertation / Project

A student can opt (subject to conditions) a dissertation or a project work in lieu of a 6-credit discipline specific elective course in the sixth semester.

### The Notion of Credit

A student needs to earn a required number of **credits** in order to successfully complete a degree. The credit is closely related to the number of stipulated classes a student has to complete. The following table indicates the number of credit a student can earn for each type of indicated classes.

Class	Duration	Credit	Class	Duration	Credit	Class	Duration	Credit
1 Theory Class	1 Hour	1	1 Tutorial Class	1 Hour	1	1 Practical Class	2 Hours	1



## Structure of a Course (Programme Template)

The following tables give you the detailed papers and credits that a student need to take for a certain degree.

### Abbreviations

- AEC : Ability Enhancement Paper
- SEC : Skill Enhancement Paper
- DSE : Discipline Specific Paper
- GEN : Generic Elective Paper
- XXX : Subject 1 (Core / Primary for Honours / Regular)
- YYY : Subject 2
- ZZZ : Subject 3



### BSc Honours Programme

Semester	Type	Core	AEC	SEC	DSE	GEN
	Credits	14 × 6 = 84	2 × 4 = 8	2 × 4 = 8	4 × 6 = 24	4 × 6 = 24
I		XXX-HC-1016	ENG-AE-1014			GEN-HG-1016
		XXX-HC-1026				
II		XXX-HC-2016	ENV-AE-2014			GEN-HG-2016
		XXX-HC-2026				
III		XXX-HC-3016		SEC-SE-3XX4		GEN-HG-3016
		XXX-HC-3026				
		XXX-HC-3036				
IV		XXX-HC-4016		SEC-SE-4XX4		GEN-HG-4016
		XXX-HC-4026				
		XXX-HC-4036				
V		XXX-HC-5016			DSE-HE-5XX6	
		XXX-HC-5026			DSE-HE-5YY6	
VI		XXX-HC-6016			DSE-HE-6XX6	
		XXX-HC-6026			DSE-HE-6YY6	

## Papers and Credits

The following table gives you an idea about the number of papers one MUST take in a certain degree course and the total credit it contains.

Degree	Minimum Paper Requirements	Minimum Credits
Undergrad Degree with Honours (All Disciplines)	<ul style="list-style-type: none"> <li>✦ 14 Core</li> <li>✦ 2 Ability Enhancement</li> <li>✦ 2 Skill Enhancement</li> <li>✦ 4 Discipline Specific Elective</li> <li>✦ 4 Generic Elective</li> </ul>	148
Undergrad Regular Degree (Science)	<ul style="list-style-type: none"> <li>✦ 12 Core</li> <li>✦ 2 Ability Enhancement</li> <li>✦ 4 Skill Enhancement</li> <li>✦ 6 Discipline Specific Elective</li> </ul>	132
Undergrad Regular Degree (Humanities / Social Sci / Commerce)	<ul style="list-style-type: none"> <li>✦ 10 Core</li> <li>✦ 2 Ability Enhancement</li> <li>✦ 4 Skill Enhancement</li> <li>✦ 8 Discipline Specific Elective</li> </ul>	132

## Paper Code Structure<sup>†</sup>

The code structure of a paper is given below:

**AAA - TT - XYXC**

**AAA** : Subject : 3-letter subject code (see the suggested table below)

**TP** : Type of Course : **HC** (Honours Core)  
**RC** (Regular Core)  
**HG** (Generic Elective for Honours)  
**RG** (Generic Elective for Regular)  
**HE** (Discipline Specific Elective for Honours)  
**RE** (Discipline Specific Elective for Regular)  
**SE** (Skill Enhancement)

**X** : Semester : Numerical digit for Semester. One of 1, 2, 3, 4, 5, or 6

**YY** : Serial No of Paper : Two-digit numerical number (within the semester)

**C** : Credits : Either 6 or 4.

**ENG-AE-1014** : AECC - English Communication Paper

**ASM-AE-1014** : AECC - Assamese / MIL Communication Paper

**ENV-AE-2014** : AECC - Environmental Science Paper

**ENG-CC-X016** : English Compulsory Paper (X = 1 or 2 depending on semester)

**ALT-CC-X016** : Alternative English Compulsory (X = 3 or 4 depending on semester)

**ASM-CC-X016** : Assamese / MIL Compulsory (X = 3 or 4 depending on semester)



### BA / BCom Honours Programme

Semester	Type	Core	AEC	SEC	DSE	GEN
	Credits	14 x 6 = 84	2 x 4 = 8	2 x 4 = 8	4 x 6 = 24	4 x 6 = 24
I		XXX-HC-1016	ENG-AE-1014 / ASM-AE-1014			GEN-HG-1016
		XXX-HC-1026				
II		XXX-HC-2016	ENV-AE-2014			GEN-HG-2016
		XXX-HC-2026				
		XXX-HC-3016				
III		XXX-HC-3026		SEC-SE-3XX4		GEN-HG-3016
		XXX-HC-3036				
		XXX-HC-4016				
IV		XXX-HC-4026		SEC-SE-4XX4		GEN-HG-4016
		XXX-HC-4036				
V		XXX-HC-5016			DSE-HE-5XX6	
		XXX-HC-5026			DSE-HE-5YY6	
VI		XXX-HC-6016			DSE-HE-6XX6	
		XXX-HC-6026			DSE-HE-6YY6	



## BSc Regular Programme

Semester	Type	Core	AECC	SEC	DSE
	Credits	12 × 6 = 72	2 × 4 = 8	4 × 4 = 16	6 × 6 = 36
I		XXX-RC-1016			
		YYY-RC-1016	ENG-AE-1014		
		ZZZ-RC-1016			
II		XXX-RC-2016			
		YYY-RC-2016	ENV-AE-2014		
		ZZZ-RC-2016			
III		XXX-RC-3016			
		YYY-RC-3016		SEC-SE-3XX4	
		ZZZ-RC-3016			
IV		XXX-RC-4016			
		YYY-RC-4016		SEC-SE-4XX4	
		ZZZ-RC-4016			
V					XXX-RE-5XX6
				SEC-SE-5XX4	YYY-RE-5XX6
					ZZZ-RE-5XX6
VI					XXX-RE-6XX6
				SEC-SE-6XX4	YYY-RE-6XX6
					ZZZ-RE-6XX6





BA / BCom Regular Programme

Semester	Type	Core	AECC	SEC	DSE	GEN
	Credits	12 x 6 = 72	2 x 4 = 8	4 x 4 = 16	4 x 6 = 24	2 x 6 = 12
I	ENG-CC-1016	ENG-AE-1014 / ASM-AE-1014				
	YYY-RC-1016					
	ZZZ-RC-1016					
II	ENG-CC-2016	ENV-AE-2014				
	YYY-RC-2016					
	ZZZ-RC-2016					
III	ASM / ALT-CC-3016			SEC-SE-3XX4		
	YYY-RC-3016					
	ZZZ-RC-3016					
IV	ASM / ALT-CC-4016			SEC-SE-4XX4		
	YYY-RC-4016					
	ZZZ-RC-4016					
V				SEC-SE-5XX4	YYY-RE-5XX6 ZZZ-RE-5XX6	GEN-RG-5XX6
VI				SEC-SE-6XX4	YYY-RE-6XX6 ZZZ-RE-6XX6	GEN-RG-6XX6



Course Availability\*\*

A college may publish a table like the one shown below, indicating the subjects available in the college for students to choose from.

The following table is ONLY indicative. The colleges MUST decide what subjects might be available with them, which can be fixed in consultation with the syllabus of a course and the respective CCS.

Disciplines	Programmes	Honours	Regular
Economics		✓	✓
Philosophy			✓
Education		✓	
...		...	...

In a similar fashion, the college may like to publish a table indicating the subjects available in the Generic Elective pool.



## **B.Voc Programme : (Under CBCS)**

### **UGC sponsored Three Year (6 Semester) Vocational Degree Courses**

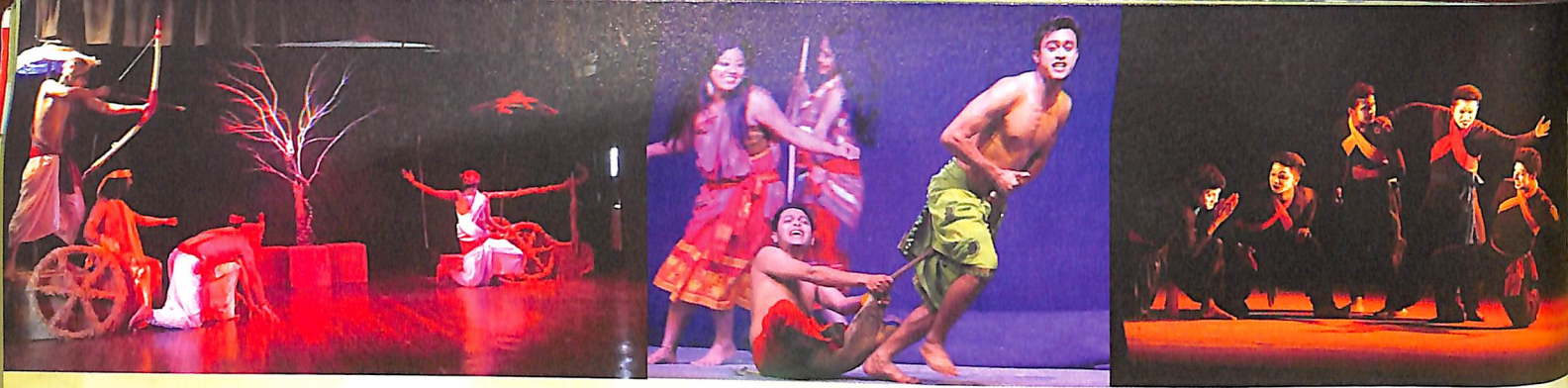
Jagiroad College has started two skill based vocational three year degree programmes from the academic year 2015-2016 under the guidance and financial assistance of University Grants Commission (UGC), New Delhi. These courses are of credit based semester pattern and Certificates are issued by the Gauhati University. From 2018-19 another programme Tourism and Hospitality Management introduced with the formal approval of both the UGC and GU. These are all three unique job oriented, self employment centric and market driven programmes. These can also be termed as distinct but out of the box subjects. These skill based Vocational programmes are as follows: 1. Retail management, 3 years (Six Semesters )

2. Entertainment (Acting), 3 years (Six Semesters)
3. Tourism and Hospitality Management, 3 years (Six Semesters)

The syllabi of the programmes focus on raising employability of graduates and meeting the industry requirements for ready-to-work students through skill development and thereby providing specialization in relevant fields.

#### **Structure of B.Voc in CBCS in brief as follows:**

	<b>CORE COURSE (12 papers, 72 credits)</b>	<b>Ability Enhancement Compulsory Course(AECC) (2 papers, 8 credits)</b>	<b>Skill Enhancement Course (SEC) (4 papers, 16 credits)</b>	<b>Discipline Specific Elective (DSE) (6 papers, 36 credits)</b>
<b>Sem -I</b>	S – 1.1 S – 1.2 S – 1.3	English Communication		
<b>Sem -II</b>	S – 2.1 S – 2.2 S – 2.3	Environmental Studies		
<b>Sem -III</b>	S – 3.1 S – 3.2 S – 3.3		SEC- 1 Computer Application in Business/ E Commerce	
<b>Sem -IV</b>	S – 4.1 S – 4.2 S – 4.3		SEC-2 Personality Development & Skill Communication/ Human Resource Management	
<b>Sem -V</b>			SEC-3 Financial Accounting/Goods & Service Tax	S – 5.1 S – 5.2 S – 5.3 (Internship/Field Work/Practical)
<b>Sem -VI</b>			SEC-4 Entrepreneurship Development/ Personal Selling & Salesmanship	S – 6.1 S – 6.2 S – 6.3 (Internship/Field Work/Practical)



## Key Highlights of B. Voc. Degree Courses :

1. B. Voc. (under Gauhati University in regular mode) is equivalent to other degree courses like B.A, B.Com, B.Sc. etc.
2. After completion of the course, the students will be awarded internationally valid certificates from respective Sector Skill Councils (SSC) i.e. RASCI, MESC and THSC along with the Degree from Gauhati University.
3. The Courses have been developed under National Skill Development Corporation (NSDC), New Delhi.
4. Course content of the syllabus containing practical work and have been designed consulting industry experts.
5. Evaluation of the students by sector skill council/industry experts/GU.
6. Fully equipped smart class rooms and digital studio with all modern facilities.
7. Faculties with industry experience.
8. Field studies and On the Job Training ( OJT) at the end of each semester with a view to provide the students industry exposure and make them employable.
9. Career support is provided through effective industry interaction, career seminars, creative workshop, Group discussion, Mock interviews etc
10. Candidates may exit after successful completion of either Diploma or Advanced diploma. They may also rejoin the course at anytime for advanced diploma/degree.

## SCOPE

Retail industry is the second largest employment generation sector after agriculture whereas Media & Entertainment industry is in the third position. Retail and Media & Entertainment are two of the fastest growing industries in the world. In the North-east India both the sectors are growing as rapidly as anywhere in the world. There is therefore a growing need of skilled personnel and professionals to meet the demand.

After successful completion of three year B.Voc (Acting), students can work in different sectors relating to Media & Entertainment such as films, T.V, theatre, mobile theatre, radio, advertisements, animation etc. as film, television, theatre actors, radio artistes, Voice +over artistes, dubbing -artistes, production, etc.

At the end three year B.Voc ( Retail Management), students can work in different profiles as Team member, Team leader, Cashier, Ware House executive, MIS executive, Visual Merchandiser, Assistant Department Manager, Department Manager, Etc.

On successful completion of the B.Voc Tourism and Hospitality Management, they can secure jobs as a Front office Manager, Food and beverage Manager, Resort Manager, Resturent Manager, Event Supervisor, Airline, Cruise, consultant, Hotel operation and Entrepreneur etc.



## ELIGIBILITY CRITERIA :

1. The eligibility for admission is 10+2 or equivalent, in any streams (Arts/Science/Commerce/Vocation) from any recognized board or university
2. Graduate students of any streams are also eligible for this course.
3. There is no age limit for admissions to the above BVoc programme.

## Memorandum of Understanding/Association (MoU/MoA)s:

The college has signed a number of MoU/MoAs signed with different organizations/Institutes. Some of them are:

1. Bata India Ltd, North East
2. Vishal Mega Mart, North East
3. Indian Institute of Entrepreneurship, Guwahati
4. Pride East Entertainment Pvt Ltd, Guwahati ( News Live, Rang, Ramdhenu)
5. NAAT (New Age Actors Theatre), Guwahati
6. Rengoni TV Channel Pvt Ltd, Guwahati
7. Dr. Bhupen Hazarika Regional Govt. Film and Television Institute, Guwahati
8. Aarohan- Dr. Bhabendra Nath Saikia Children Welfare Trust, Guwahati

## Placement / Professional Engagements 1. Retail Management:

Dhruba Matlai, Rajib Amchi and Ranju Das have been successfully placed in GUWAHATI CENTRAL, Future Lifestyle Fashion; India's largest and fastest Retail company as Fashion Consultant. (Salary package per anum Rs. 1,69,475.00) and Mahashweta Kumar secured her position as Fashion Consultant in People-Fashion and Accessories, Bhangagarh, Guwahati.

## 2. Entertainment (Acting)

- ❖ Sandhya Hazarika was awarded Best debut actress at the 7th Assam state film award 2018 for the film 'Nadi Matho Boi', She also featured in Assam Tourism's Awesome Assam campaign alongside, Bollywood diva, Priyanka Chopra.
- ❖ Priyanka Kalita & Atlanta Sharma were cast in major roles in mega serial "Wah Amrawati Wah" which was telecast in Rang Channel.
- ❖ Hemangni Saikia & Hritik Nath, were cast in major roles in mega serial "Xopun" which was telecast in Rang Channel.
- ❖ Sarat Saikia (Sagarneel), wascast in major role in mega serial "Ardhangini" which was telecast in Rang Channel.
- ❖ Ikramul Haque is playing a important role in the popular mega serial 'Behorbari outpost' for Rengoni channel.
- ❖ Nakul Chandra Bordoloi, was cast in major role in TV serial "Xundarpur Guest House" which was telecast in Rengoni Channel.
- ❖ Debajit Deka, was cast in major role in mega serial "Chandmarir Chandini" to be telecast in a major Assamese entertainment Channel.
- ❖ In addition, the students of the department are regularly engaged as professional actors in various theatrical productions which are featured in National & International platforms.



## Courses introduced under Community College Scheme

Present scenario of higher education is changing day by day. To cope with the global emerging trends in the development of skills, a new scheme was launched by the UGC under National Skill Qualification Frameworks (NSQF) guidelines. Under such a context, UGC invited proposals from 2(f) 12(B) Colleges to run Community Colleges. In these programs the intending learners are recognized with the award of Certificate, Diploma or Advance Diploma on the basis of successful completion of assigned semesters and evaluation processes laid down by the approving authority. Jagiroad College was approved and financed by UGC leading to advance diploma in three different programmes. These are:

**Course -I : Fashion Technology (FT)**

**Course-II : Paper Technology (PPT)**

**Course-III : Computer Hardware and Networking (CHN)**

Due to the closure of Nagaon Paper Mill (NPM), we could not enroll students in Pulp and Paper Technology. As and when the NPM will revive, the PPT will be started again.

On the other hand, admission into the other two programmes namely FT and CHN is open now for the next academic session 2019-20.

### **Fashion Technology, Paper Technology, Computer Hardware and Networking**

#### **Objectives :**

**The main objectives are :**

- a) To uplift higher education through recognition or development of relevant skills of the learner and hence the community.
- b) To make the learners - who are dropouts/ not intending to pursue higher education-competent with a skill as per the international standard.
- c) To provide employable and certifiable skills with necessary general education to senior secondary school pass outs not willing to pursue regular courses of existing higher education system.
- d) To provide job on the basis of general interest to the community for personal development and interest.
- e) The Community College Scheme is limited to the recognition of the skills offered by the learners to the Advance Diploma Level only.

#### **Eligibility:**

The minimum educational qualification assigned for admission into Community College is +2 Pass or equivalent from any stream under recognized board / university/vocational schemes. For PPT candidates from HS (Science) background is preferred. There is no upper age bar for admission. The learners living in the local community are preferred for admission along with those from other parts of the nation.

## POST GRADUATE (SELF FINANCING) PROGRAMMES:

### 1. Master of Tourism Management ( Two Years- Four semesters)

The North East India is blessed by nature with abundance of unique natural resources and beauty. It claim itself to be an exotic part of “Incredible India” with all its immense potential for tourism industry. It is as such a backdrop that there is a growing demand for generation of a pool of skilled manpower to cater to the need of the tourism industry and its subsidiaries in the region. In view of such a need, the college has been launching the aforesaid purely career oriented and professional Post Graduate Programmes since 2005-2006 under the aegis and control of the Gauhati University. The basic objective of this course of study is to impart training, to prepare honed, skilled and professional young learners in managing the tourism activities.

With a group of committed and young faculties, state of art infractural facilities and logistic supports from the college authority, a good number of students have enrolled into the aformention course. The Department has science produced a pool of outstanding professionals many of who earn deserving placements in various capacities in various organisations like ATDC, ITDC, different Hotel chains in the country, Air India, several travel Agencies. A few of them have also got into Institutes of Tourism Management, Colleges and Universities as faculty members.

### Eligibility and Admission Process

Admission is open for all Graduates of and discipline and stream who have secured a minimum of 40% marks in aggregate. Admission to MTM will be held through centralised Admission test organised by Gauhati University. The duration of the course is of two years and the session begins from the month of august.

### Student's Support

- Facilities of On-the-Job Training
- Visiting Faculty to teach Foreign Languages
- Adequate books and learning materials
- Placement Contacts
- Field Visit/ Excursions
- Hostel Facilities
- Computer Lab and Training
- Relatively cheaper Course Fee

\* From the academic session 2019-20, GU will conduct Central Entrance Test for 30 seats of MTM to be offerded at this college. For further details visit the website - [www.gauhati.ac.in](http://www.gauhati.ac.in)



## MTM : Semester Wise Course Titles and Components:

### SEMESTER I

MTM-101	(Theory)—Fundamentals of Tourism
MTM-102	(Theory)- Tourism Policy, Planning and Development
MTM-103	(Theory)-Physical and Cultural resources of Tourism of North East India
MTM-104	(Theory)-Natural and Wildlife Tourist Resources of India
MTM-105	(Theory)-Environmental and Ecological Basis of Tourism
MTM-106	(Theory)-Transport and Tourism
MTM-107	(Practical)-Computer Application in Tourism and Project Work
MTM-108	(Practical)-Study of Map and its Application in Tourism

### SEMESTER II

MTM-201	(Theory)-Tourism Management
MTM-202	(Theory)-Functional Languages((i) English,(ii) Bengali, (iii) Russian)---Any Two
MTM-203	(Theory)-Travel Agency, Tour Operation and Ticketing
MTM-204	(Theory)-Tourism Marketing
MTM-205	(Theory)-Tourism Entrepreneurship
MTM-206	(Practical)-Survey and Mapping of National Parks, Sanctuaries, Projects etc.
MTM-207	(Practical)-survey and mapping of Tourist Spots of North-East India and Computer Reservation (CRS) Knowledge
MTM-208	(Field Study)-Field Study Report (On-the-Job training of One Month duration-15 Marks to be added to Course-308)

### SEMESTER III

MTM-301	(Theory)-Tourism : A Spatial Perspective
MTM-302	(Theory)-Tourism and Information Technology
MTM-303	(Theory)-Riverine Recreation and Tourism
MTM-304	(Theory)-Tourism Law and Ethics
MTM-305	(Theory)-Tourism and Hospitality Management
MTM-306	(Theory)-Foreign Exchange, Meeting and Event Management
MTM-307	(Practical)-Understanding the Tourism Affairs for Selected Countries
MTM-308	(Dissertation)-Dissertation/Field Study Report and On-the-Job Training

### SEMESTER IV

MTM-401	(Theory)- Financial and Management Accountancy
MTM-402	(Theory)-Human Resource Management in Tourism
MTM-403	(Theory)-Functional Languages( (i) Hindi (ii) Assamese and (iii) French-any two)
MTM-404	(Theory)- Cultural and Historical Monuments as Tourist Attractions
MTM-405	(Theory)-Organisational Behaviour in Tourism
MTM-406	(Theory)-Tourism Organisation
MTM-407	(Practical)-Study and Analytical Report on Fairs and Festivals
MTM-408	(Dissertation)-Application of Research Methodology in Studying the Historical Monuments, Cultural Events, Festivals and Wildlife Parks as a Means of Tourism Development



## Post Graduate Diploma in Computer Applications (PGDCA)

Jagiroad College has played the lead role in the introduction of Computer Courses at undergraduate level under Gauhati University with its introduction of the Vocational courses in Computer Applications from the year 1996. Since then the College has been trying to excel in producing of quality computer professionals suitable for the job market of the corporate world. Due to the latest demand of Computer Professionals in the modern era of Computerization and also the changing environment and rapid advances in Computer Technology in the corporate world, time has made it imperative to introduce more specialized courses.

With two well-equipped fully air-conditioned Computer Laboratories having all facilities and competent faculties, Jagiroad College marks its grand beginning in Post-Graduate Studies by launching Post Graduate Diploma in Computer Applications (PGDCA) Courses at the Post Graduate Level from the session 2005-06 to fulfill the demand of the students in the region.

The primary objectives of the course is to produce pro-active well-trained Computer Professionals for the academic as well as corporate world.

The course comprises of 8(eight) papers with an additional project work to be completed in 2(two) semesters in 1(one) year. While undergoing the courses, students will require to do some project works, which will build a sense of self-confidence in them and would help in shaping their future career as Computer Professionals.

### Eligibility & Admission Process :

The admission is open for graduates in any stream with a minimum of 40% marks in aggregate. Preference will be given to those students having Mathematics at the Higher Secondary level. The students appearing for their final year in under graduate examination can also apply. However, such candidates, if admitted, will have to produce testimonials regarding their fulfilling the eligibility criteria before the academic session starts, failing which their admission will be cancelled.

Candidates seeking admission to PGDCA course is required to appear in an interview which will be conducted by the College itself.

Intake Capacity : 30 [Reservation as per Govt./University norms]

Duration : 1 Year (2 Semester)

Session : August—July

Students of PGDCA secured gainful employments in institutions and farms like the AMTRON, RG CPL, NRHM, NIIT and government and private schools and organizations.





## Semester-wise Syllabus Structure of PGDCA:

### SEMESTER I

Serial	Subject Code	Name of the Subject	Hours		Marks(%)	
			Theory	Practical		
1	PGDCAP1	ICT Hardware	25	36	50	50
2	PGDCAP2	Programming in C	30	32	70	30
3	PGDCAP3	Overview of Operating System(DOS, Windows,UNIX(LINUX and Shell Programming)	16	38	30	70
4	PGDCAP4	Introduction to Office Automation	12	50	20	80
5	PGDCAP5	Database Management System	36	26	70	30

### SEMESTER II

Serial	Subject Code	Name of the Subject	Hours		Marks(%)	
			Theory	Practical		
1	PGDCAP6	Data Structure through C Language	36	20	70	30
2	PGDCAP7	Internet and Web Technology	25	30	50	50
3	PGDCAEL1	GUI Application Programming	25	30	50	50
	PGDCAEL2	Computer Oriented Numerical Methods	36	20	70	30
	PGDCAEL3	Computer Graphics	36	20	70	30
	PGDCAEL4	Object Oriented Programming with C++	36	20	70	30
4	PROJECT	Introduction to Office Automation	100 Marks			



## DISTANCE EDUCATION COURSES:

### 1. INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU) STUDY CENTRE

The IGNOU Study Centre(SC 0435) of Jagiroad College (under IGNOU-institute convergence scheme) has opened the horizon of distance learning for the students, staff and people of adjoining areas of the College. Detailed information regarding programmes and course structure, fee, design, credits, components, assignments, evaluation and assessment etc. are available in the IGNOU website ([www.ignou.ac.in](http://www.ignou.ac.in)). The IGNOU gives wide publicity of its admission schedules in all major national and regional newspapers at regular intervals. Programmes and courses offered by the Jagiroad College IGNOU study centre (SC 0435) are

BA/BCOM/BPP/BTS/CAFÉ/CCP/CDM/CES/CHE/CHR/CIG.

Admission can be taken twice in a year- January Cycle and July Cycle

Forms and Prospectus of IGNOU are available in the IGNOU office throughout the year in all working days.

#### For Admission and other Programme related Queries Contact:

1. Principal, Jagiroad College (Cell : 9508399322)
2. Dr. Chitta Ranjan Sarkar, Coordinator (Cell:9435319142)
3. Madan Bharali, Assistant, (Cell: 9401038289)
4. Kuseswar Deka, Attendant (Cell : 7399761710)

### 2. INSTITUTE OF DISTANCE AND OPEN LEARNING (GU - IDOL)

With the objective to provide opportunity of learning to the large number of students who could not pursue higher education through conventional mode of education from the academic session 2012-2013 the Gauhati University Institute of Distance and Open Learning has opened a study centre known as Jagiroad College Study Centre to pursue higher education. Jagiroad college study centre, starting with 41 no. of students has completed five consecutive years with good academic environment and result. The centre at present offers MA/MSc/M.Com/ and Diploma courses under GU IDOL. Details about the programmes offered in the study centre of Jagiroad college is available in its Website. Besides, GU IDOL has its own website which gives adequate information about courses.

#### Contact person for admission and examination related queries:

1. Dr. B.C.Neog Principal, Jagiroad College (Mobile No. : 9508399322)
2. R. K. Das (Physics), Coordinator (Mobile No. : 94353-19469)
3. P.J. Mahanta, Asst Professor Deptt of Tourism (Mobile No. : 97067-49937)

### 3. KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

The Krishna Kanta Handiqui State Open University(KKHSOU) has also set up a study centre of the University at Jagiroad College. The Centre has been functioning from 2014-15 session. The centre offers the following programmes to the learners:

1. Bachelors' Degree Programme: BA, B. Com, BBA, BCA
2. Diploma Course: DTM, DCWE, DCHN, DLIS, DCA
3. Certificate Course: CCA, CMPR, CMREDA, CCH, CCN

#### Contact:

1. Mr. Ratumoni Das (Assistant Professor, Geography)  
Coordinator (Cell: 9854049204)



## CAREER ORIENTED ADD- ON COURSES

The college has introduced a UGC approved and granted career oriented programme entitled One Year Advance Diploma in Construction Works (ADCW).

**Eligibility Criteria:** Any student of TDC classes from any stream of the College or outside the College can take this as additional programme. Basically this is a combination of three different modules each of having four months duration. The course is uniquely designed to cater the need of skilled personals to the field of construction related works. On completion of one/two/three module(s) each successful student will get a Certificate/Diploma or Advance Diploma respectively.

### Contact:

1. Dr. Utpal Rajguru, Nodal Officer (Cell: 9435319272)

### Admission Policy and Procedure

Students must apply for admission into the College in prescribed admission form issued by the College Office on payment of Rs. 250/-. The same has to be filled by his/her own hand writing and must submit the form within the last date. **No form will be accepted after last date.** Admission into the College is given on the basis of merit and it is conducted strictly according to the College Admission Rules. An admission committee, comprising a group of experienced teachers, coordinates and ensures the smooth conduct of the process under the direct guidance of the College authority. The decision of the College authority would be final in this regard. For any wrong or misleading information given in the form, the admission will be liable to be cancelled.

Those seeking admission must submit attested copies of the following documents and are compulsorily required to produce the original documents at the time of admission for verification:

- Mark sheets and certificates of previous qualifying examinations (for all applicants)
- Transfer Certificate and Character Certificate from the Head of the Institution last attended (for all)
- Age Certificate (for all applicants)
- Registration and Migration Certificate (wherever applicable)
- Caste Certificate (wherever applicable)
- Anti Ragging Affidavit (to be filled online at [www.antiragging.in](http://www.antiragging.in) and submit the downloaded copy)

### Important:

a) Students who have discontinued their studies after passing the qualifying examination will have to produce a "Gap Certificate" issued by the Head of the Institution last attended. The certificate has to mention the activities of the student during the period of gap.

b) Applicants for admissions who have passed their last examination from a Board of Education or University other than the Secondary Board of Assam (SEBA), Assam Higher Secondary Education Council (AHSEC) or Gauhati University will be required to submit their MIGRATION CERTIFICATE (IN ORIGINAL) at the time of admission or Migration from Jagiroad College is usually allowed only after the completion of the First Year of their respective programme in regular mode and declaration of results of examinations.



**ONLINE ADMISSION NOTICE - SESSION: 2018-19**

**JAGIROAD COLLEGE**

P.O.-JAGIROAD, DIST-MORIGAON, ASSAM

www.jagiroadcollege.co.in, e-mail: jagiroadcollege12@gmail.com

Ph.-03678-242013, Mobile: 9508399322

Sl. No	Name of the Programme/Class	Last date of form submission	Date of admission	Admission Fees (Rs.)	
				Boys=	Girls=
1	HS- 1 <sup>st</sup> Year (Science)	03-06-2019	11-06-2019	Boys= 4550/-	Girls= 3830/-
2	HS- 1 <sup>st</sup> Year (Arts)	03-06-2019	12-06-2019	Boys= 4000/-	Girls= 3400/-
3	B.Com.- Semester-I	07-06-2019	13-06-2019	Honours= 6750/-	Regular=6150/-
4	B.Sc.- Semester-I	07-06-2019	14-06-2019	Honours= 5700/-	Regular=5350/-
5	B.A.- Semester-I	08-06-2019	17-06-2019 18-06-2019	Honours= 4750/-	Regular=4630/-
6	B.Voc-RM- Semester-I	21-06-2019	25-06-2019	Rs. 6015/-	
7	B.Voc-Acting- Semester-I				
8	B.Voc-THM- Semester-I				
9	PGDCA- Semester-I (1 Year)	After 10 days of UG result declaration	25-07-2019	Rs. 8500/- per Semester	
10	MTM- Semester-I (2 Years)	After Declaration of PG Entrance result (Any Stream)			
11	Advance Diploma in Fashion Technology- (2 Years : 4 Semester)	24-06-2019	26-06-2019	Rs. 8500/- per Annam	
12	Advance Diploma in Computer Hardware & Networking- (2 Years : 4 Semester)				
13	Advance Diploma in Pulp and Paper Technology- (2 Years : 4 Semester)	To be notified later on			

- **Candidates have to fill Admission Forms Online within 1-6 June, 2019.**
- For this follow the link [www.jagiroadcollege.co.in](http://www.jagiroadcollege.co.in)
- Fill the online form by paying Rs. 250/- conveniently through *Credit Card / Debit Card / Net banking / Payment Gateways* from home within the stipulated date as mentioned above using Mobile/PC/Laptop. **No forms will be issued from College Office.** Upload scanned copies of (i) one recent Passport size Photo, (ii) signature, (iii) Mark sheet of qualifying examination and (iv) Caste Certificate (if required).
- Contact **Admission Help Desk** at the College, if any difficulties arise.
- Merit List will be notified in the College website.
- Admission will be held strictly on merit basis as per the above schedule.
- On the date of admission bring all original testimonials along with a set of self attached Xeroxed Copies.
- Limited Hostel facilities available for both Boys and Girls.
- Classes will be commenced from 1<sup>st</sup> August, 2019.
- Open and Distance Educations Courses for UG and PG Programmes are also available under KKHSOU/GU-IDOL/IGNOU.

Sd/- Dr. B. C. Neog  
Principal  
Jagiroad College

## Procedure of Selection:

Classes	Qualification	Intake Capacity	Other Criteria
H.S.-I (Arts)	HSLC or equivalent	150	
H.S.-I (Science)	HSLC or equivalent	70	50% marks in General Mathematics & General Science
B.A. Semester-I	10+2 (Arts/Science/Commerce)	450	
B. Sc. Semester-I	10+2( Science)	150	
B. Com. Semester-I	10+2(Arts/Science/Commerce)	70	
Retail Management	10+2 (Any stream)	50	
Acting	10+2 (Any stream)	50	
THM	10+2 (Any stream)	50	
PPT	10+2 (Science)	50	
FT	10+2 (Any stream)	50	
MTM	Graduate in any Disc	30	
PGDCA	Graduate in any Disc	30	

### Important:

- ❖ Students securing First Division (60%) may offer subject combination on their own choice
- ❖ Students securing less than 60% marks, subject combination will be determined on the basis of intact capacity of each subject at the time admission.
- ❖ Selection of major subjects will be made with the discussion of respective departments.
- ❖ In case there are more than 30 applicants for Major, the concerned department may hold screening test.
- ❖ Reservation of admission seats as per Govt. rules will be followed.

### College Uniform

It is imperative and compulsory for all enrolled students to wear the college uniform.

For Boys : Cream Coloured Shirt and Steel Grey Trousers

For Girls : Cream Coloured Mekhela Chadar with Grey border/Cream Coloured Churidar (Salwar) and Kurta with Grey Odhni or Churni.

For Boys MTM and PGDCA : White Shirt and Black Trouser

For Girls of MTM and PGDCA : White Top and Black Trouser

For Boys PPT and FT : White Shirt and Grey Trouser

For Girls of PPT and FT : White Top and Grey Trouser

For Boys Acting, Retail Management and THM : White Shirt and Grey Trouser

For Girls of Acting, Retail Management and THM : White Top and Grey Trouser



## INTERNAL QUALITY ASSURANCE CELL

The IQAC is the nodal unit for augmenting quality related activities of a higher educational Institution. Its prime objective is to develop a system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the college. Through different cells, IQAC takes care of the activities like career guidance to students, arranging skill training, creating awareness, gender equality, grievance redressal, social responsibility, and facilitating the placement of students. It also collects feedback responses from the students and other stakeholders, analyse them to improve the overall quality for the better future of the institution. It encourages innovative changes, encourages training to built up competence, augments participation in the creation of learner centric environment conducive for quality education. Moreover dissemination of information on the various quality parameters of higher education; organization of institutional workshops, seminars on quality related themes and promotion of circles, documentation of various activities, leading to quality improvement, adaptation and dissemination of good practices, development and maintenance of institutional database for the purpose of maintaining and enhancing the institutional quality, preparation of the annual quality assurance report(AQAR) is also carried by it. Jagiroad College has already an established IQAC under the leadership of the present principal. It has undertaken a good number of programmes in order to install a quality culture and promote consciousness among sections of its all stakeholders.

### Participatory Action

Participatory role of teacher and students towards the overall uplifting of an academic institution is very much essential. So the role of students who are going to be a part of this Higher Education Institution (HEI) is an important factor to determine the status of the institution in the National scenario. After the implementation of ranking system primarily by NAAC (an independent body form by UGC in 1994) and secondarily by the organizations like NIRF, MDRA, ISO etc. all HEI has to pay attention on quality assurance. Quality assurance is a continuous process to achieve academic excellence. It is an ongoing, dynamic and life-long endeavour of any institution. Every stakeholder ought to develop a dynamic attitude, systematic approach and a competitive mind for this. To perform better in this competition role of student community is very much crucial, because they form the largest group and so is the main stakeholder. Apart from punctuality in the class room, doing some extra work that inculcates the social responsibility of student is very much essential. This extra work may be done by taking part in NSS, NCC, sports and cultural activity or works of social activity under Science forum, Environment Club or other internal forums. Giving proper, authentic and byes free feedback, express grievances in right place and time are another important duties of students.

So it is my humble urge to the new comers to develop a sense of belongingness, sense of affection to the institute, being a part of the college community and work hand in hand with other stakeholders.

Coordinator : Dr. Utpal Rajguru, Associate professor, department of Zoology.





## TEACHING-LEARNING AND EVALUATION

Jagiroad College has carved a niche for itself through evolution and continuous upgradation of its teaching-learning standards by setting and developing its own benchmarks. The fairness, transparency and qualitative edge of its teaching-learning ambience have been sustained through the College's endeavour to recruit teachers having sound academic background, good potential and enthusiasm by the College authority since its inception. The quality of its teachers can be gauged from the relatively younger average age of incumbents, diverse socio-economic and cultural backgrounds, wide array of specializations, gender parity, readiness and acceptance of innovative teaching-learning mechanisms, diverse research interests and studies, empathy for students belonging to socio-economically marginalized and disadvantaged communities, promotion of social and cultural harmony, close contact with alumni, community orientation and an urge to accept fresh challenges and transcend boundaries in pedagogic practices and orientations. The NAAC's assessment and accreditation report amply highlighted this cardinal aspect of Jagiroad College. The experience, knowledge and skills of the teaching staff have together erected a foundation for undertaking experiments and sustained application of the best of the "traditional" and "indigenous" teaching-learning mechanism and ICT based newer mechanisms. Jagiroad College has been especially successful in assiduously building up a reputation for its transparent, unbiased, fair and continuous assessment and evaluation mechanisms. It strictly adheres to all the relevant examination rules and regulations of the Assam Higher Secondary Council, Gauhati University and IGNOU. The Annual Examination of Higher Secondary First Year is conducted strictly in accordance with the rules of the AHSEC.

### RESEARCH

The teaching staff of the College are actively engaged in varied research studies in a wide array of areas of Humanities, Social Sciences, Physical Sciences, Mathematics, Biological Sciences under various departments of studies of Gauhati University, Assam University, NEHU, Dibrugarh University and IITG and a number of them have already been awarded M.Phil and PhD degrees. A number of teachers are also actively involved in research under UGC, ICSSR and DST grants (both minor and major research projects). The College is in the process of establishing departmental/inter-departmental research committees to foster the culture of research in the institution.

## STUDENTS' SUPPORT AND PROGRESSION

### Career Guidance, Counselling and Placement

The counseling of students has traditionally been a part of teaching-learning mechanisms and practices of Jagiroad College. Most of the teachers offer and are adept in close and intimate counselling on academic and career related matters especially to students enrolled in Major Courses and Career Oriented Programmes. The College has an Information, Career Guidance and Counselling Cell (ICGCC) through which the students have been given guidance at regular intervals. Though the College at present does not have a formal structure of a separate Placement Cell, the ICGCC has in the past organized several placement workshops, interactive sessions with some firms and agencies of both the state and outside it. The College envisages having a permanent Placement Cell integrated with the ICGCC in near future.

### Scholarships and Awards

- ★ ST, SC, OBC, Minority and National Merit scholarship for such category of students are offered by the Govt. of Assam on submission of application in prescribed forms.
- ★ Awards are offered to meritorious students topping the H.S., and TDC students, from the College authority and Jagiroad College Teachers Unit.
- ★ Best Graduate Award is offered to the student on the basis of his/her all round performances (examinations and co-curricular activities).
- ★ There is provision to support the meritorious and economically backward students with financial assistance, books, uniform etc. Arrangement for scholarship (both from Government and Non-government organizations) will be made by the College authority. Study loans for needy students may also be arranged - subject to clearance of Bank's formalities.

## INFRASTRUCTURAL AND CCA FACILITIES

### Classroom Blocks and Buildings:

Jagiroad College offers adequate and updated infrastructure for all internal stakeholders. The College houses nine blocks for students, academic activities including office and Library works. These are i) Kapili Block, ii) Kolong Block, iii) Killing Block, iv) Baliram Das Block (BDB), v) Nandalal Upadhaya Block (NLU), vi) Pabitora Block (PTB), vii) Math-Geo Block, viii) Library Block and ix) Dr. S. Saha Block. All these blocks houses faculties of Arts, Science, Commerce, Vocation and Post Graduate programmes. The Distance Learning Study Centres of three Universities are also located in these blocks. Two well furnished seminar halls, one Acting Studio, One Sound Recording Studio, Gymnasium hall, NCC, NSS rooms are accommodated in these blocks. The College also has having two Girls Hostels one for Boys and the other for Girls inside the campus. The College also facilitates Laboratory for the Pulp and Paper Technology and Fashion Technology under Community College Scheme. New Constructions are also going on to accommodate more and more programmes with all possible modern facilities required for academic activities in near future.



### The Central Library:

The Central Library houses a spacious reading hall and reading rooms for teachers and Major Course students. It has a rich collection of books including journals and magazines, CDs etc. Books are being regularly purchased on recommendations of the Faculty members. Computerizations of its services are well under way. The library has recently undergone some renovation works to ensure a cosy environment for its users. Following necessary renovation works, the Library now provides separate sitting arrangements for the boys and the girls. With sophisticated furnishings, the Library also has provision of a reading room for the faculties, a circulation section and a separate periodical section.

Internet Connectivity is provided with 10 numbers of Computers connected through N-Computing and placed just behind the main entrance gate for easy accessibility by the students and other staff. Reprographic facility is also provided in the same location.

Book Bank scheme of the College Library: The College Library has introduced the Book Bank facility (for H.S. and undergraduate level students) as one of the students' support measures. The Book Bank lends text books and reference books to the specially meritorious students and to those coming from the economically backward families. The facility has been further developed with enrichment through donated books from the internal stakeholders of the college (teachers, members of the non-teaching staff and the students). Willing students may contact the Librarian for necessary details.

### Computer Centre:

The College has four sophisticated computer Lab (including a computer Center as Language Lab) with 46 computers for running the PGDCA, Degree level Vocational course and other short term courses for students. All the Laboratories are configured by two online UPS. Laboratory wise Windows XP, Windows 7 and Ubuntu Operating System have been installed in the Computers. Government of Assam has given the scheme - ICT @ College through AMTRON as a result the college established a Computer Laboratory with 20 computers all at the cost of the Government.

### Ethnic Museum:

A unique ethnic museum is being developed by the teachers of the College and it is located in the expanded section of the Central Library. A new museum building is under construction in front of the central library.



## **Departmental Libraries:**

Every department of study of the College has a separate library of its own. Books are issued to both teachers and students specially of Major Courses and reference books.

## **Conference Hall:**

The newly built Conference Hall and Conference Room of the college are active centres for holding brainstorming sessions among the staff and the students.

## **Auditorium:**

A sprawling 8000 sq. ft. auditorium has come up for smooth organization of events and activities throughout the session.

## **Hostels:**

The Swapna Majika triple storied Girls' Hostel with an intake capacity of 80 offers excellent facilities of easy and comfortable stay. The Zoon Beel R.C.C. Boys' Hostel with an intake capacity of 50 students also provides a pleasant and cosy environment for academic pursuits to its inmates.

## **Purified and cold drinking water facility:**

The college has been providing clean, pure and cold drinking water facilities to all the students and all other internal stakeholders.

## **Uninterrupted Power Supply:**

The college has installed a solar power plant in order to facilitate uninterrupted power supply throughout the campus.

## **Digital Class Rooms :**

The college authority has introduced digital class rooms with smart boards in four class rooms, two seminar halls and one smart class room at ICT @college lab of the college to facilitate updated and smooth teaching learning mechanism.

## **Boys' and Girls' Common Room :**

The college has provided spacious Boys' and Girls' common rooms with attached toilets and necessary amenities.

## **Gymnasium:**

The college has a sixteen station multi gymnasium near the college auditorium. It also houses the yoga centre of the college.



### Canteen:

The College authority has set up a good canteen that offers its services to the students and staff of the College.

### Open Air Sitting Places

The College offers a serene open air tree covered sitting space for students inside its premises. A lush green lawn is also being prepared for holding of open- air sessions. The Annual Debate among the contestants of JCSU office bearers is an attractive event-traditionally held every year in the grass carpeted lawn.

### N.C.C:

The Jagiroad College NCC Unit, functioning since 1984, is an active cadets Unit. The Cadets participate in Annual Training Camp, Army Attachment Camp, Combined Annual Training Camp, National Integration Camp, Sainik Camp, Republic Day camp etc quite regularly. It develops unity and discipline, tolerance and endurance, officer like qualities etc among its cadets.

### N.S.S.:

The College N.S.S. unit set up in 1988, has been organizing programmes on themes like 'Clean your Locality', 'Green your Locality', 'Clean your Campus', 'Green your Campus', besides holding awareness programmes on topics of various public.

### Scouts and Guides:

The College also has a unit of the Bharat Scouts and Guides functioning since 2004, which aims at developing a spirit of service, good character and good health among the members.

### Jagiroad College Students' Union:

The union body of the students is constituted by holding a democratic election among the students. It plays an active and collaborative role in fulfilling the aims and objectives of the Institution.

### Societies

- Seminar Forum
- Cultural Society
- Unit of Assam Science Society
- Society for Chemical Education
- College Mathematics forum
- Students Science Fourm
- Womens' Wing
- Literary and Debating Society
- Game and Sports Society
- Unit of North East India Geographical Society
- History Society
- Assamese Department Literary Society
- Red Ribbon Club

### Grievance Redressal Cell

The College authority is quite conscious about the grievances of stakeholders and hence set up an effective Grievance Redressal Cell in order to professionally manage grievances and undertake ameliorative steps. Regarding the grievances of students and guardians, the Grievance Redressal Cell members have been effectively guided by the Principal. The Grievance Redressal Cell aims to undertake effective and professional management of grievances of all stakeholders.



**ADMINISTRATIVE AND TEACHING STAFF**

**PRINCIPAL**

Dr. Bhaben Ch. Neog, M.Sc, M.Phil, Ph.D.

**Department of Assamese**

Dr. Md. Habibur Rahman, M.A, Ph.D.  
 Ms. Aditi Das Baruah, M.A, M. Phil. (HoD)  
 Dr. Mira Baishya, M.A.(Double), Ph.D.  
 Mr. Bishnu Deka, M.A., M. Phil.  
 Dr. Pori Kakati, M.A, M.Phil, Ph.D. (x)  
 Ms Dixita Sarma, M.A, M.Phil.

**Department of Economics**

Dr. Purushottam Bhandari, M.A, M.Phil, Ph.D.  
 Ms. Ranju Gogoi Chutia, M.A, M. Phil. (x)  
 Dr. Bhupen Kr. Sarma, M.Sc, L.L.B., Ph.D (HoD)  
 Ms. Ankurima Sarma, MA. (x)

**Department of History**

Mr. Tulshi Kr. Bordoloi, M.A. (x)  
 Dr. Khagen Gogoi, M.A., Ph.D.  
 Ms. Malabika Dihingia Baruah, M.A. (HoD)  
 Ms. Dhanada Kakati, M.A, M.Phil.

**Department of Hindi**

Mr. Om Prakash Deka, M.A. (HoD).  
 Ms. Usharani Deka, M.A., B.Ed (x)

**Department of Bodo**

Ms. Paney Bodo, M.A.(HOD)

**Department of Political Science**

Mr. Priya Nath Bora, M.A. (HoD).  
 Mr. Himangshu Haloi, M.A.  
 Ms. Barsha Kalita, M.A. B.Ed.  
 Mr. Pritam Doley, M.A, M.Phil.

**Department of Botany**

Mr. Dulal Chandra Dutta, M.Sc. (HoD). (x)  
 Mr. Subrata Paul, M.Sc.  
 Ms. Rinti Roy, M.Sc, B.Ed.

**Department of Chemistry**

Dr. Gopi Adhikari, M.Sc, M.Phil., Ph.D  
 Mr. Monoranjan Moulick, M.Sc, M.Phil  
 Dr. Chitta Ranjan Sarkar, M.Sc, B.Ed., Ph.D.  
 Dr. Smritisikha Phukan, M.Sc, Ph.D. (HoD).  
 Dr. Linton Hazarika, M.Sc., Ph.D.

**Department of Mathematics**

Ms. Anuva Das Purkaistha, M.Sc.  
 Dr. Anandaram Burhagohain, M.Sc., Ph.D. (HoD)  
 Dr. Mitali Sarma, M.Sc, M.Phil, Ph.D  
 Mr. Rohit Deka, M.Sc

**VICE PRINCIPAL**

Mr. Tulshi Kr Bordoloi, M.A. (x)

**Department of English**

Dr. Dipakjyoti Baruah, M.A, Ph.D. (x)  
 Dr. Md. Sohail Ahmed, M.A, Ph.D.  
 Dr. Jita Baruah, M.A, M.Phil, B.Ed, Ph.D. (HoD).  
 Ms. Juri Bordoloi, M.A., B.Ed.  
 Mr. Pijush Biswas, M.A. (x)  
 Ms. Nitumoni Das, M.A.

**Department of Education**

Dr. Hema Kanta Chutia, M.A, M. Phil, Ph.D. (HoD) (x)  
 Dr. Srijani Das, M.A, M. Phil, B.Ed., Ph.D. HoD  
 Ms. Kamrun Nahar, M.A.  
 Ms. Nikumoni Talukdar, M.A.

**Department of Geography**

Mr. Rudra Kr. Das, M.A (HoD)  
 Mr. Ratumoni Das, M.A.  
 Mr. Hareswar Bordoloi, M.A.  
 Ms. Pallabi Deka, M.A., B.Ed., M. Phil. (x)  
 Ms. Priyanka Dutta, M.A. (x)

**Department of Bengali**

Ms. Indrani Bhattacharjee, M.A, M. Phil (HoD).  
 Ms. Soma Bose, M.A, M.Phil.  
 Ms. Rinka Dey, M.A, M.Phil.

**Department of Biotechnology**

Mr. Biswajyoti Chetia, M.Sc. (HoD).

**Department of Tourism and Travel Management**

Ms. Jhuma Bose, M.T.M. (HoD)  
 Mr. Paranjyoti Mahanta, M.T.M.  
 Ms. Trina Deka B.T.T.M, M.T.T.M.  
 Ms. Deepa Borah, M.T.M.

**Department of Computer Applications**

Md. Muktab Hussain, M.Sc, MLISc. (HoD).  
 Mr. Dharmeswar Tarang, M.Sc.  
 Mr. Bipul Kr. Biswas, P.G.D.C.A., M.Sc (IT) (x)

**Department of Physics**

Dr. Prabir Banerjee, M.Sc., Ph.D. (HoD)  
 Dr. Hrishikesh Kalita, M.Sc., Ph.D.  
 Dr. Rudra Kr. Das, M.Sc., Ph.D.  
 Dr. Lavita Sarma, M.Sc, M.Phil., Ph.D.  
 Mr. Prasenjit Biswas, M.Sc. (x)

**Department of Commerce**

Mr. Narayan Kafle, M.Com., (Accy & Finance) (HoD)  
 Ms. Sangeeta Sarma M.Com. (Double)(Management & PGDBM)  
 Ms. Farhana Yasmin, M.Com. (Finance), PGDBM, B.Ed  
 Ms. Sangita Deka, M.Com (Management), MBA (Marketing and HR)  
 Ms. Tanisha Mukherjee, M.Com, (Accounts and Finance), PGDCA.  
 Ms. Smita Bujarbaruah, M.Com (Management)



**Department of Zoology**

Dr. Anjana Dutta Barbaruah, M.Sc, Ph.D. (HoD).  
 Dr. Utpal Rajguru, M.Sc, Ph.D. (H.O.D.)  
 Mr. Achinta Kr. Keot, M.Sc,  
 Dr. Saptadeepa Roy, M.Sc., B.Ed., Ph.D.

**Pulp and Paper Technology(Community College)**

Dr. Gopi Adhikari (Nodal Officer).  
 Mr. N.N. Swargiary.Senior Officials of Nagaon Paper Mill, (X)  
 coordinated by Mr. Santosh Swar and Mr. P. K. Adhikari.

**Guiding Light :**

Sjt. Pratap Goawami, former Executive Director, NPM-HPCL.  
 Dr. J. N. Deka, Ph.D.

**Department of Retail Management (B.Voc).**

Kumar Bikash Nath, MBA, (Marketing) (HOD)  
 Mr. Samar Jyoti Baishya,PGDBM,AIM(Marketing and Operations)

**Sports**

Mr. Hrishikesh Kalita,( Nodal Officer)  
 Mr. Ankur Kalita, BPED, (Sports Teacher) (X)

**Department of Acting (B.Voc)**

Mr. Manash Protim Neog,NSD, P.G. Diploma in  
 Dramatics (Acting)  
 Mr. Sanjeev Kr. Gohain, M.A.(Mass Com. &  
 Journalism:Film Studies) (HOD)

**Fashion Technology (Community College)**

Ms. Deepa Moni Das, (X)  
 Master of Fashion Design and Technology,  
 (Diploma in Garment Technology)

**Non-Teaching Staff**

**Office**

Sri Nandalal Sharma, Sr. (Accounts)Head Asstt.  
 Sri Madan Bharali, Sr. Asstt. (X)  
 Sri Bipul Patar, Jr. Asstt.  
 Ms. Anjali Sarma, Comp. Asstt.  
 Sri Gaurav Sharma, Jr.Asstt.  
 Sri Nagendra Kakati, Comp. Asstt.  
 Ms. Tarali Thakuria, Comp. Asst. (IQAC).  
 Sri Abanti Kumar Bora, Lab Asstt.

**Office Bearer**

Sri Upen Ch. Deka. (X)  
 Sri Durgeswar Deka.  
 Sri Dulal Bora.  
 Sri Bhola Pator.  
 Sri Kokheswar Deka.  
 Sri Swadhin Teron.  
 Ms. Anjali Bordoloi .  
 Ms. Bhanu Mikir.  
 Ms. Mousumi Sarma

**Gate-keeper**

Sri Paramananda Bora.

**Cook (Girl's Hostel)**

Ms. Ahini Bordoloi.  
 Ms. Punemai Deka.  
 Ms. Sita Deori.

**Library**

Sri Babul Ch. Malakar, M.A., B.Lib.Sc. (Librarian). (X)  
 Ms. Rekhasmita Sarma, M.A., M.L.I.Sc.  
 Sri Niren Ch. Biswas. (Bearer).  
 Mr. Putul Sarma, (Bearer).  
 Ms. Ranu Saikia, (Bearer).

**Laboratory Bearer**

Sri Jayanta Kr. Doloi.  
 Sri Giridhar Bhagabati.  
 Sri Romen Teron.  
 Sri Hiteswar Deka.  
 Sri Kushal Konwar .  
 Sri Hiteswar Bordoloi. (X)  
 Sri Prabhat Das.  
 Sri Nila Kanta Saikia.  
 Sri Deba Kt. Deka.  
 Sri Ambika Devi.

**Night Chowkidar**

Sri Upen Bordoloi.  
 Sri Bikash Lahiri.

**Cook (Boy's hostel)**

Ms. Nirmali Deori.  
 Ms. Matu Hazarika.



**PROVISIONAL ACADEMIC HOLIDAY LIST OF  
JAGIROAD COLLEGE (AUGUST TO JULY) 2019-20 SESSION**

MONTH	WORKING DAYS	HOLIDAY INCLUDING SUNDAY	ACTIVITY OF THE COLLEGE AS PER CALENDER
AUGUST	1,2,3,5,6,7,8,9,10,14,16,17,19,21,22,23,26,27,28,29,30,31	12,13-Id-Ui-Zuha 15-Independence Day 20-Tithi of Sri Sri Madhab Dev 24- Janmastami	Fresher's Social (As notified by College)
SEPTEMBER	2,3,4,5,6,7,9,10,11,12,13,14,16,17,18,19,20,21,23,24,25,26,27,28,30	1- Trithi of Sri sri Sankardeva	Student Union election (As notified by College)
OCTOBER	1,3,4,14,15,16,17,19,21,22,23,24,25,26,29,30,31	2- Gandhi Jayanti 3,5,6,7,8,9,10,11,12,13- Durga Puja, Lakshmi Puja, Janmostav of Srimanta Sankardeva 18-Kati Bihu 27,28- Kali Puja, Diwali	Sessional Examination  Students Exposure trip
NOVEMBER	1,2,4,5,6,7,8,9,11,13,14,15,16,18,19,20,21,22,23,25,26,27,28,29,30	12- Guru Nanak's Birthaday 24- Lachit Divas	
DECEMBER	2,3,4,5,6,7,9,10,11,12,13,14,16,17,18,19,20,21,23,24,26,27,28,30,31	2-Asom Divas 25- Christmas	
JANUARY	1,2,3,4,6,7,8,9,10,11,13,17,18,20,21,22,23,24,25,27,28,30,31	14, 15, 16- Magh Bihu 26- Republic day	
FEBRUARY	1,3,4,6,7,8,10,11,12,13,14,15, 17, 18,19, 20,22, 24,25,27,28,29	21- Sivaratri	HS Second Year Final Examination ( As per AHSEC)
MARCH	2,3,5,6,7,11, 12, 13, 14,16,17,18, 19, 20, 21,23,24,25,26,27,28,30,31	9,10- Holi	Sessional Examination HS 1 <sup>st</sup> Year Examination (As per AHSEC)
APRIL	1,2,3,4,6,7,8,9,11,13,17,18,20,21,22,23,24,25,27,28,29,30	10- Good Friday 14,15,16- Rongali Bihu	
MAY	2,4,5,6,8,9,11,12,13,14,15,16,18,19,20,21,22,23,25,26,27,28,29,30	1 <sup>st</sup> May Day 7-Buddha Prunima 24- Idul-ul-Fitr	4 <sup>th</sup> and 6 <sup>th</sup> Semester Examination
JUNE	1,2,3,4,5,6,8,9,10,11,12,13,15,16,17,18,19,20,22,23,24,25,26,27,28,29,30		2 <sup>nd</sup> Semester Examination to be completed before 20 <sup>th</sup> June
JULY	Summer Vacation		

## ACHIEVEMENTS OF STUDENTS (Academics) in the Year 2018

### Students Securing Highest Marks in the TDC Final Exam (Arts)

Sl. No	Name of The Students	Department	CGPA Secured
1	Dhritishmita Goswami	Geography	8.7
2	Munmi Bordoloi	Economics	8.1
3	Madhab Boro	Political science	7.7

### Students Securing Highest Marks in the TDC Final Exam (Science)

Sl.No	Name of The Students	Department	CGPA Secured
1	Rajashree Devi	Zoology	8.5
2	Dipjyoti Tamuli	Botany	8.1
	Annanya Bora	Botany	8.1
	Ummul Basar Hakim	Zoology	8.1
3	Bhavna Bora	Botany	7.9

### Students Securing Highest Marks in the TDC Final Exam (Commerce)

Sl.No	Name of The Students	Department	CGPA Secured
1	Himashree Sarma		7.3
2	Nikita Adhikari		7.1
3	Manash Protim Deka		7.0

### Students Securing Highest Marks in the TDC Final Exam (B.Voc)

Sl.No	Name of The Students	Department	Percentage Secured
1	Sandhya Hazarika	Acting	80%
	Mahasweta Kumar	Retail Management	89%
2	Jyotishman Sharma	Acting	75.75%
	Manisha Bordoloi	Retail Management	78.12%
3	Bijit Kumar Das	Acting	74.54%
	Durba Matlai	Retail Management	76.12%

### Total Numbers of 1st Division/ Class in H.S/ B.A/ B.Sc/ B.Com/ B.Voc/CC (2018-19)

H.S (Science) : 19 Nos

B.A. : 36 Nos

B. Com. : 07 Nos

CC : 24 Nos

H.S (Arts) : 31Nos

B.Sc. : 22 Nos

B. Voc. : 30 Nos



## ACHIEVEMENTS IN CO-CURRICULAR ACTIVITIES IN THE YEAR 2018-19

Sl. No	Name of the Student/Group	Position/Award	Events
<b>Cultural Events</b>			
1	Sandhya Hazarika	Best Debut Actress	Assam State Film Award, Govt. of Assam
2	Hemangni Saikia	Best Actress	Sujya Bora Memorial All Assam One Act play Competition", Bishwanath Chariali
3	Ritupam Laskar	Best Supporting actor	Sujya Bora Memorial All Assam One Act play Competition", Bishwanath Chariali
4	Jagiroad College, Cultural Event	First Position	20 <sup>th</sup> North-East Book Fair 2018
5	Jagiroad College, Cultural Procession: "Ram Bijoy"	First Position	88 <sup>th</sup> Sankar Sangha Adhibhekhan, Morigaon
6	Jagiroad College, Mime: Enough is Enough	First Position	Gauhati University Inter College Central Zone Youth Festival
7	Jagiroad College, Skit: OMY	First Position	Gauhati University Inter College Central Zone Youth Festival
8	Hritik Nath	Best Supporting actor	Gauhati University Youth Festival
9	Hritik Nath	Best Make-up Artist	Sujya Bora Memorial All Assam One Act play Competition", Bishwanath Chariali
<b>Literary Events</b>			
1	Badal Biswash Pankaj das	3 <sup>rd</sup> Position	Inter-District Quiz Competition, Morigaon college
2	Rejuwana Sultana Tirtha Narayan Sharma	2 <sup>nd</sup> Position	North-East Graduate Congress-2019, University of Science and Technology
<b>Sports Events</b>			
1	Budha Boro	Gold Medal	Inter College Boxing Tournament Organized by Guwahati College
2	Gaumjaier Basumatary	Silver Medal	
3	Hemashree Chetri	Silver Medal	
4	Sunita Biswas	Silver Medal	
5	Dhritismita Goswami	Silver Medal	
6	Bikash Daimari	Bronze Medal	
7	Gitanjali Phangchong	Bronze Medal	
8	Vabona Raja	Bronze Medal	
9	Gitamoni Boro	Bronze Medal	
10	Gitanjali Phangcho	Gold Medal	Inter College Taekwondo Tournament Organized by Guwahati College
11	Buddha Boro	Bronze Medal	
12	Suman Saikia (Weight Lifting)	Silver Medal	North-East Graduate Congress-2019, University of Science and Technology

Three Students of the college Mounita Bora, Bitopan Saikia and Ritwak Nath participated in the Inter University Youth Festival 2018 on behalf of Gauhati University and bagged prizes indifferent categories. Two students of our college Mounita Bora and Udittyta Lahkar participated in the International youth festival held at Chhattisgarh University on behalf of Gauhati University.



डॉ. अर्चना ठाकुर  
उप-सचिव

Dr. Archana Thakur  
Deputy Secretary



एन.ए.ए. विभाग

विश्वविद्यालय अनुदान आयोग

बहादुर शाह ज़फर मार्ग,  
नई दिल्ली-110 002, भारत  
UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG,  
NEW DELHI-110 002 (INDIA)  
दूरभाष PHONE: (011) 23236977  
टेलीफैक्स TELEFAX: (011) 23236977  
E-mail: archana.ugc@nic.in

No. F. 1-15/2009 (ARC) pt-III

April, 2014

To,  
The All Members of Regulatory Authorities/  
The Vice-Chancellors of all Indian Universities/  
The Regional Officers of UGC  
(As per list attached)

Subject: Menace of ragging in higher educational institutions.

Sir/Madam,

This is in continuation to this office letter No. 1-15/2009 (Anti Ragging) dated 28.06.2013 & 2.08.2013 on the above subject. It is once again brought to your kind notice that ragging is a criminal offence and UGC has framed Regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. These Regulations are mandatory and all institutions are required to take necessary steps for its implementation in toto including the monitoring mechanisms as per provisions in the above Regulations and ensure its strict compliance.

Any violation of UGC regulations as cited above or if any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations, if fails to punish perpetrators of incidents of ragging suitably, UGC shall call for punitive action against institutions.

All institutions are requested to step up anti-ragging mechanism by way of adequate publicity through various mediums, action-packed anti-ragging committee and anti ragging squad, quick-response system, CCTV cameras at vital points, alarm bells, regular interaction and counseling, identification of trouble-triggers, prominence to anti-ragging in the institution's prospectus and information booklets/brochures surprise inspection of hostels, students accommodation. Canteens, rest cum recreational rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behavior/incident. The students and the parent/guardian community may also be made aware of the anti-ragging helpline, anti-ragging website, anti-ragging monitoring agency and all Universities/Colleges/Institutions should take necessary steps for its implementation under intimation to the UGC.

The student/parent ought to know whom to call and approach with alternative contact nos. when in difficulty. All the regulatory bodies and the educational institutions, including the universities funded by the UGC and the private universities, must ensure to UGC that they have a tight anti-ragging system. Students in distress owing to ragging related incidents can access the National Anti-Ragging Helpline 1800-180-5522 (Toll Free) for contact M/s Syrex Infoservices India Pvt. Ltd., J-1, Udyog Nagar, Near DD Motors, Rohtak Road, Peera Garhi, New Delhi-110041. Website: [www.antiragging.in](http://www.antiragging.in) and also contact to the Monitoring Agency for the Anti Ragging Helpline Aman Satya Kachroo Trust, 689, Sector-23, Gurgaon, Haryana-122017, Email: [infor@amanmovement.org](mailto:infor@amanmovement.org) and Mobile No. 09871170303, 09818400116 (only in case of emergency).

All Institutions are requested to ensure strict compliance of anti-ragging measures and intimate the same to Monitoring Agency under intimation to UGC.

Yours faithfully,

(Archana Thakur)  
Deputy Secretary



## Special incentives from the College Authority

The College authority is announcing the following special incentives to the Students and Staff of the College. These are declared as performance based incentives to the individual person with an aim to enhance better performance and better teaching learning and work environment. These are briefly mentioned below

### 1. Excursion/ Exposure tour to the class toppers for the following classes:

		No of Selection
H.S. 1 <sup>st</sup> Year	Arts	1
	Science	1
TDC- Sem-I	Arts	1
	Science	1
	Commerce	1
TDC- Sem-III	Arts	1
	Science	1
	Commerce	1
TDC- Sem-V	Arts	1
	Science	1
	Commerce	1



### Memorial award to the bright students

- 1) Nandalal Upadhaya memorial award (For best Library user)
- 2) Prabin Borthakur memorial award (For best Literary award)
- 3) Ashini Gohain memorial award (For best Sports personal)
- 4) Dr. Subhas Saha memorial award (For best student researcher in -6th Sem Arts stream)
- 5) Dr. Jyotirmoi Das Choudhury memorial award (For best student researcher in -6th Sem Science stream)
- 6) Pradip Kr. Sharma memorial award (For highest class attendance percentage)
- 7) Montoo Kr. Bordoloi memorial award (For best disciplinary award to Student)
- 8) Pream Prasad Sharma memorial award (For best accountable barer)
- 9) Principals' Special award (For best supportive and accountable office staff)





# JAGIROAD COLLEGE

JAGIROAD, MORIGAON, ASSAM

## Student Feedback Form

Dear Student,

Please put your observation against the following parameters which the College needs to analyze for the betterment of our teaching learning process. Your observation is very much essential for future improvement of academic environment of Jagiroad College. Put your observations in the form of numbers ranging from 5 to 1 in the appropriate position described in the following tables.

\* **Rating: 5 – Outstanding; 4 - Excellent; 3 – Good; 2 – Satisfactory; 1 - Not-Satisfactory**

\* Please write NA against the points where you find it 'not applicable' to you.

\* Please skip any part that you have not observed or about which you can't make judgment.

### Section-1(a) – Evaluation of Teacher

Sl. No.	Name of Faculty	Department	Subject Knowledge	Adequacy of teaching methodology	Responsiveness to Student's queries	Adequate coverage of course content	Regularity & Punctuality
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							



**Section-1(b): General Observations**

- 1. Quality of Handouts provided by the Teacher, if any
- 2. Effectiveness of delivery of lectures
- 3. Availability of Teacher after class hours for guidance
- 4. Transparency and fairness of Evaluation system / Internal Examinations.
- 5. Completion of course on time
- 6. Degree of satisfaction with Conference / Seminars conducted at the College
- 7. Percentage of teaching days  100-80%  80-60%  60-40%  less than 40%
- 8. Your suggestion for improvement:

**Section-2: Infrastructure**

- 1. Adequacy and effectiveness of Teaching Aids (LCD/OHP/White board)
- 2. Overall general environment
- 3. Adequate classroom facility.
- 4. Utility of Seminar Hall by the students
- 5. Departmental library facility
- 6. Your Suggestions for improvement

**Section-3 : Administration**

- 1. Responsiveness to your issues by Administrative Departments:
  - a. Principal
  - b. Vice Principal
  - c. Head of the Department
  - d. Library staff
  - e. Office Staff
  - f. Gate keeper
  - g. Any other .....
- 2. Rules for imposition of fine in regards to attendance.
- 3. Policy for library penalty charges



4. Degree of satisfaction with the Fee Structure wherever applicable (Your stream only)

a. BA       b. B.Sc       c. B.Com       d. MTM/PGDCA

5. Notice Board updation

6. Office Staff politeness and support

7. Level of satisfaction with the information provided from the Principal's office

8. Cleanliness of -

a. Classrooms       b. Library       c. Corridors

d. Toilets       e. Drinking Water       f. General area

g. Labs (for students having Practical subject)

9. Suggestions for improvement

**Section-4: Library**

1. Timely delivery of books

2. Quality of books offered in the Book Bank

3. Adequacy of books for all subjects

4. Availability of reference books

5. Quality of Books

6. Relevance books to syllabus

7. Availability of Daily News Papers

8. Availability of Journals

9. Availability of proper sitting arrangements

10. Timings for library

11. Support and Cooperation of the library staff

12. Utilization of the Library

13. Your suggestions for improvement



**Section-5: Computer Lab ( if you really use it )**

- 1. Timings of computer lab
- 2. Adequacy of software loaded on PC's
- 3. Internet facility
- 4. Initiative of the Computer lab Staff


- 5. Percentage of teaching days  
On which a computer lab is visited

100-80%	80-60%	60-40%	less than 40%

- 6. Purpose of visit to computer lab :-

- a. Course work
- b. Project work
- c. Case studies
- d. Web browsing
- e. Class assignment
- f. Chatting for course materials
- g. E-mailing

100-80%	80-60%	60-40%	less than 40%

- 7. Your Suggestions:

--

**Section-6: Canteen (If you utilize the College Canteen)**

- 1. Availability of snacks
- 2. Prices of eatables
- 3. Quality of eatables
- 4. Cleanliness and maintenance of the Canteen
- 5. Standard of services
- 6. Hygiene and sanitation
- 7. Accommodation as per students capacity
- 8. Suggestion for improvements


--



**Section-7: Hostels (If you are staying in hostel)**

1. Availability of accommodation
2. Selection criteria of allotment of seats in the hostel
3. Amenities provided in hostel
4. Responsiveness of hostel staff (such as at the occasion of sickness)
5. Quality of food
6. Pure Drinking water facility.
7. Facilities for games and sports.
8. Suggestions for improvement


--

**Section-8: Co-curricular Activities**

1. Wall Magazines
2. Annual College Magazine
3. Literary and Debating
4. Provisions for indoor-games
5. Provisions for outdoor games
6. Cultural Activities
7. NCC/NSS/Scout and Guide
8. Suggestions for improvement


--

**Section-9: Common Room:**

1. Accommodations
2. Playing equipment
3. Water supply facility.
4. Toilet facility




**Section-10: You as a student**

1. Punctuality for the classes and other activities
2. Showing up at campus in uniform
3. Maintaining discipline within the campus
4. Politeness with classmates, Office Staff & Teachers
5. Attitudes towards classmates and Juniors/Seniors
6. Attitudes towards students with special needs.
7. Timely submission of assessments / assignments
8. Participation in carrier and competitive examination coaching.
9. Suggestions for improvement:


**Section-11: Your observations about Jagiroad College.**

Signature \_\_\_\_\_

*Thank you for completing and returning the Feedback Form*



**JAGIROAD COLLEGE**  
JAGIROAD, MORIGAON, ASSAM

**Alumni Feedback Form**

NAME:

ADDRESS:

Vill/ Town:

P.O.:

District:

State:

PIN:

Contact Number:

E mail:

YEAR OF PASSING:

DETAILS OF EMPLOYMENT:

Please Tick:

Aspects	Excellent	Very Good	Good	Average	Poor
Attributes					
Environment					
Infrastructure					
Faculty					
Admission procedure					
Fees Structure					
Library					
Canteen facility					
Hostel facilities					
Project guidance					
Quality of support material					
Training and Placement					
Teachers Students Relationship					
Alumni Association					
Teachers Alumni Relationship					
Contribution of the College to the Society					

---

**Your opinion on the current overall status of the college:**

---

**Your suggestion about how to develop closer ties between the Alumni Association and the College:**

---

**Any other suggestion:**

---

**Signature:**

**Name :**

**Place :**

**Date :**

# JAGIROAD COLLEGE

JAGIROAD, MORIGAON, ASSAM



## Feedback Form (For Guardian only)

Name of the Guardian:

Name of the ward:

Course:  Class Roll No:  Session:

Rating: 5 – Outstanding; 4 – Excellent; 3- Good; 2- Satisfactory; 1- Poor

### A- Administration

#### 1. Responsiveness to your issues & Academic by

- a. Principal  e. Library Staff  h. Any other.....
- b. Vice Principal  f. Office Staff
- c. Head of the department  g. Gate Keeper
- d. Teachers (Who taught your ward)

2. Staff Politeness and support:

3. Information provided by office on any subject of enquiry:

#### 4. Cleanliness of –

- a. Classrooms  d. Library  g. Drinking Water
- b. Hostel  e. Corridors  h. General area
- c. Labs  f. Toilets

### B- Hostels

1. Availability of accommodation
2. Selection criteria of allotment of seats in the hostel
3. Hostel Management (Warden)
- a) Responsiveness of hostel staff (such as at the occasion of sickness)
- b) Quality of food
- c) Basic necessities

### C- Campus Security

1. Security provided to your ward
2. Support and co-operation of the security staff

### D- Emergency medical support

1. Availability of space
2. Handling of vehicles by the parking staff

### Any Suggestion/Comment:

.....

.....

Signature

Government of.....  
(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALIY WEAKER SECTIONS**

Certificate No.....

Date:.....

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari..... son/daughter/wife  
of..... permanent resident of..... Village/Street  
..... Post Office..... District..... in the State/  
Union Territory..... Pin Code..... whose photograph is attested below  
belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family'\*\* is  
below Rs.8 lakh (Rupees Eight Lakh only) for the financial year..... His/her family does  
not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
  - II. Residential flat of 1000 sq. ft. and above;
  - III. Residential plot of 100 sq. yards and above in notified municipalities;
  - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
2. Shri/Smt./Kumari..... belongs to the..... caste which is  
not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes  
(Central List)

Recent Passport  
size attested  
photograph of  
the applicant

Signature with seal of Office.....

Name.....

Designation.....

\*Note : 1 : Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\* Note 2 : The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.

\*\*\* Note 3 : The property held by a "Family" in different locations or different places/ cities have been clubbed while applying the land or property holding test to determine EWS status.

*G. Srinivasan*

## PLEDGE FOR EVERY STUDENT

- This is my College. I love my College and my College family.
- I will abide by the rules and regulation of this College.
- I will always try my best to uphold the dignity of this College.
- I shall sincerely pursue my education with utmost sincerity and dedication.
- I will not support discrimination towards any religion, caste or language.
- I will maintain fellow feelings towards the mentally and physically challenged people and will always be ready to help them whenever necessary.
- I shall give respect to my teachers, non-teaching staff and Students of this College.
- I will try my best to become a good citizen of my country.

## CODES OF CONDUCT FOR STUDENTS

**Every Student must maintain the following Codes of Conduct of the College.**

- Maintain healthy and ethical relationship with all Students/Teachers/Non-Teaching Staff of the College.
- Try to maintain a healthy un-disturbing environment for the convenience of all the stake holders of this College.
- Preserve the College property without any damage.
- Respect every fellow irrespective of Caste or Community.
- Avoid doing/instigating/participating in any un-lawful activities.
- Inculcate the habit of learning through an open mind and prepare for a bright future.
- Abstain from bringing mobile phone or such gadgets to the College.





**JAGIROAD  
COLLEGE**

জাগীৰোড মহাবিদ্যালয়

Jagiroad  
Morigaon  
Assam

**PROSPECTUS**  
2019-2020

**Jagiroad College**

Adv. Diploma (Pulp and Paper Technology)

**BA(Regular)**

Adv. Diploma (Construction Works)

Master in Tourism Management

**BSc(Regular)**

**BA(Honours)**

**BCom(Regular)**

**HS-Science**

**HS-Arts**

**BSc(Honours)**

**BCom(Honours)**

**BVoc(Retail Management)**

**BVoc(Acting)**

**PGDCA**

জাগীৰোড মহাবিদ্যালয়

