



PROSPECTUS

2016-17

JAGIROAD COLLEGE
Jagiroad, Morigaon, Assam

visit us at www.jagiroadcollege.co.in
e-mail : jagiroadcollege12@gmail.com



Vision

Jagiroad College aims to inculcate a unique value based and learner - centric approach in all its plans and programmes. By evolving its own quality assurance and sustenance mechanism the college would strive to achieve academic excellence - while drawing its resources from both the indigenous knowledge base and the ICT based global knowledge expansion process. It would also align its paradigms towards sustainable development, peace and conflict resolution and vertical mobility of the learners belonging mostly to socio - economically disadvantaged section of the society in order to foster national development and regional harmony.

Mission Statement

- Yearning for exploring and extracting the gems from the vast ocean of knowledge.
- Keeness and openness for probing the new and the unknown.
- Vision of liberal humanitarian, scientific and truly democratic values.
- Ability to handle the stresses of life.
- Zeal towards accumulating the dividends of ICT.
- Healthy competitive spirit for shaping professional careers and carving out road maps for both employment and self employment.
- Earnestness to tap the benefits of own socio - cultural heritage.





MESSAGE

STEPPING INTO THE NEW PARADIGM IN HIGHER EDUCATION

Indian higher education sector has been witnessing an exponential rise in terms of number of Institutions. There is a phenomenal growth of it during the last decade as compared to the scenario till the nineties. In a report prepared by the Ministry of Human Resource Development (MHRD), the number of Universities from 20 in 1950, rose to 677 by the year 2014 (out of these 45 are Central, 318 are State, 185 are Private and 12 are Deemed Universities). There are also as many as 51 Institutes of national importance like IITs, NITs IISERs etc. As regards to the number of colleges, there were just about 500 such institutions in 1950 and in comparison to that the figure has grown up to 37,204 till March, 2013 as mentioned in the report published by the MHRD. According to the report, the growth had been 34 times and 74 times higher in case of Universities and Colleges respectively. However, in spite of these big numbers, the institutions are yet not sufficient to accommodate the young aspirants (to enter the threshold of the campuses of higher education) till date. Majorities of these higher educational institutions have been imparting the conventional type of education and a large number of these graduates have to either remain unemployed or to get content with berths in some jobs quite below their actual qualifications. Besides, a good number of them are not even 'empowered' accordingly to fetch a job in the present day job market for want of the relevant additional skills.

In another report, it has been predicted that, by 2030, India is going to post a figure of 140 million people in the College-going age group. The figure could also be a reason to be concerned about, since, if no specific change takes place in the higher education sector to address the massive young forces for their employment, then this may cause destabilization to the society in future.

But the good news is that, in realizing the existing shortcomings in the higher education system and to address the future bleak scenario besides realizing the enormous potentialities of the young forces, in recent times there are special thrusts being given to adopt policies and their implementation towards the development of knowledge, skills and aptitude of the youth of the country through NSQF. Towards such a mission, the Central Government has created the Ministry of Skill Development in its Cabinet with a view to accelerate generation of employable skills among the youths. To implement the skill based programmes already identified and designed in multiple exit and entry modular format based on learning outcomes, National Skill Development Corporation (NSDC) has also been established, which acts as a facilitating agency. This NSDC does not directly impart education or involve in academic activities but it establishes specific Sector Skill Councils (SSCs) for different trades. These SSCs are trade specific and they will engage third parties based on their expertise and experiences to evaluate the skill part of various programmes. One major advantage of these skill based programmes is that students can move both horizontally and vertically or may come out to join the job market and may re-join in the system for further learning needs. The UGC has accepted the model and has since approved a good number of new and innovative programmes aiming to enhance skill professionals for the country and the World. Our college has also joined in this mission and has already started a few job specific and skill driven programmes from the year 2015. More than hundred learners have enrolled themselves in these programmes.

Higher education is something of a shared responsibility of both the Centre and the States. For successful implementation of these programmes, proper coordination between the States and the Central Government is very much essential. This has become all the more imperative if the ‘dream-figure’ envisaged in the vision document prepared for the year 2030 to achieve- ‘one in every four graduates in the world would be from India’, has to be translated into reality.

Dr. Bhaben Ch. Neog
 Principal, Jagiroad College
 Jagiroad, Morigaon, Assam, India



JAGIROAD COLLEGE : A PROFILE

Jagiroad College (the erstwhile Kapili Anchalik Mahavidyalaya) was established on 8th August, 1979. The College is located at Jagiroad, a gradually developing semi-urban conglomeration of Morigaon district of Assam, at a distance of barely one hundred meters from the National Highway 37. The serene campus, spread over a spacious area of twenty-five bighas of land, is nestled by the picturesque Sonaikuchi Hill. Culturally it lies very close to Na-Khola—the abode of the Prince Regent of the ancient Kingdom of the Tiwas—one of the tribes of the state endowed with its distinctive indigenous life-world. Jagiroad College was established by a group of foresighted and committed social-workers of the region.

Shri Mahendra Ahom, the founder Principal and presently the President of the College Governing Body played a pivotal role for seventeen years in the development of the College. Through his enthusiasm, vigorous spirit and generous approach, the College was able to attract students from the surrounding rural hinterlands who were mostly “first generation” learners belonging to socio-economically disadvantaged and marginalized communities. Shri Ahom laid the foundation of academic and infrastructural blue print of the College while inspiring the teachers to promote the cherished values of inclusiveness and equity without losing sight of qualitative parameters. He was adept at introducing innovative teaching-learning mechanisms like tutorials for Higher Secondary level learners with a focus on improvement of reading and writing skills. During his tenure both the Arts and Science Streams of the College were brought under the “deficit-grant-in-aid” system of Government of Assam following affiliation of its programmes and courses by the Gauhati University and it became eligible for developmental grants under sections 2(f) and 12(b) of the UGC Act 1956. A host of young and talented teachers from different parts of the state joined Jagiroad College due to Prof. Ahom’s stress on teacher quality and transparent recruitment policy.

Dr. Altafur Rahman served as the Principal for eight years between 2000 and 2008 and as the President of the G.B. for five years. During Dr. Rahman’s tenure the College was accredited and assessed by the NAAC and career oriented professional programmes like MTM and PGDCA (under Gauhati University), distance education programmes under IGNOU, tie-up with NBIRT for promotion of entrepreneurship were started. He also worked towards further expansion of infrastructural facilities like construction of hostels, expansion of library and computer centre. During Dr. Rahman’s tenure, the College also celebrated its Silver Jubilee in 2005 with enthusiasm and gaiety with active coordination of a large number of its alumni. The same year the College came under the ambit of the Assam College Employees (Provincialisation) Act, 2005. Besides Dr. Rahman, one of the former Vice Principals- Shri Utpal Moni Phukan served as the Principal-in-charge in two phases.

Dr. Bhaben Chandra Neog, the present Principal of the College, has begun programmes and courses like Bachelor in Commerce (B.Com. with both Major and General courses), Advanced Diploma in Construction Works (ADCW) etc. As a measure to enhance skilled human resources, Dr. Neog is playing the lead role in introducing a few innovative and employment - generating courses with the financial support from the University Grants Commission (UGC). These courses are included in two different schemes of the UGC. Of these, the Pulp and Paper Technology (PPT) and the Fashion Technology were introduced under the Community College Scheme and the Retail Management and the Entertainment (Acting) were launched under the Bachelor of Vocation (B.Voc.) scheme (with due permission from the Gauhati University).

Memorandums of Understandings (MoUs) have been signed by the College with the Industry partners/ Institutions like Nagaon Paper Mill of Hindustan Paper Corporation, Indian Institute of Fashion and Textile Technology, Guwahati, Xavier Institute of Information Technology (XIMIT), Guwahati, Dr. Bhabendranath Saikia Children Welfare Trust (AAROHAN), Janambhumi Groups of Hotels and Resorts, Koyeli Tours and Travels, Excel Construction, Oasis Construction etc. to empower our students in skill and related activities. Regional Govt. Film and Television Institute (RGFTI) located at Kahilipara, Directorate of Tourism, Assam are added

support to our students. They are with us to encourage our endeavours in implementing courses to generate skilled human resources for the society.

During the last four years, the College could see many new additions in terms of academic as well as infrastructural fronts. Apart from regular courses and skill based courses, Distance Education courses have also been introduced for the needy students. Those who could not avail the higher education in time can now make their dreams realized through GU-IDOL study cum exam center located at the College. About 500 students have been pursuing PG courses from GU-IDOL and two batches have already completed their innings. Further, keeping in mind the deprived students who could not enroll themselves in UG courses as regular students because of many constrains, they now make their dream fulfilled through the study cum exam center KKHSOU opened at the College last year.

There is also an agenda for adding state-of-the-art infrastructural facilities. The process of upgradation of the College class rooms has started under his initiative and three of them have already been upgraded as digital class rooms. A Digital Language Laboratory has been added into College Computer department for the students. A 50 KW Solar power plant has been installed in the College to meet the shortage of power supply in the smooth running of the academic and other day-to-day activities. Very recently, the college has also completed establishment of its digital library building.

Jagiroad College since its early days has been in the forefront of promoting inclusiveness and equity, adopting learner-friendly teaching-learning mechanisms, academic exchanges and organizing seminars and conferences. In the past, the College successfully organized annual/biennial sessions of NEIHA, NEIGS and ACEA apart from having regular calendar of seminars by the Seminar Forum and holding State and National level seminars on different topics/subjects. Dr. Subhash Saha, a faculty of the History department, carved a niche for himself as a multifaceted scholar-poet- social activist and was engaged in Post Doctoral research till his untimely demise in 1994. Prof. Moloya Goswami, present HoD of the Education Department, bagged the Best Actress Award of the 37th National Film Awards in 1992 for her stellar role in Jahnu Barua directed movie *Firingoti* (A Spark). She has also been thrice nominated as a member of the prestigious Jury for the National Film Awards. Prof. Tulshi Bordoloi, a faculty of the History Department and a former President of the Tiwa Mathonlai Tokhra (Tiwa Sahitya Sabha) acts as a key resource person regarding studies in the cultural and literary heritages of the Tiwas. Teachers of the College are also being engaged in Major and Minor research projects funded by the DST, UGC etc. besides being awarded Ph.D. and M.Phil. degrees from Universities of repute and Institute of National Importance. A section of the teachers are also actively engaged in local literary, cultural and sports organizations besides offering assistance and consultancy to media and community based organizations. Sections of the non-teaching staff too are sincere and committed in their services, IT savvy and actively engaged in furtherance of the vision of the College.

With its nearly two thousand students—a large segment of who still belongs to socio-economically disadvantaged communities, a reasonably high rate of gender parity, a pleasant and peaceful teaching-learning ambience, a committed teaching staff—some of whom have earned academic and other laurels, a supportive alumni—many of whom have successfully shaped and carved out their careers, excellent infrastructural facilities, a wide array of full time academic programmes and courses ranging from Higher Secondary to Master in Tourism Management, excellent support for affordable and broad-based Distance Education under IGNOU, KKHSOU and IDOL of Gauhati University, a well stacked and updated library with nearly thirty five thousand books, varied schemes of scholarships for learners, seminars and conferences, grievance redressal mechanism, wide range of CCA activities—Jagiroad College is uniquely poised to scale higher in the contours of Higher Education of Assam.



PROGRAMMES AND COURSES OF STUDY

The College offers the following programmes and courses in regular modes:

a) Higher Secondary Courses (Duration: 2 years, affiliated to AHSEC):

- i) Higher Secondary (Arts) ii) Higher Secondary (Science)

b) Undergraduate Programmes (Duration: 3 years, semester mode, affiliated to G.U.):

- i) B.A. ii) B. Sc. iii) B. Com iv) B.Voc.

c) Post Graduate (Self-financing) Programmes (Affiliated to Gauhati University)

- i) Post Graduate Diploma in Computer Applications (PGDCA) : Duration: 1 year
- ii) Master in Tourism Management (MTM) : Duration: 2 years

d) Career Oriented Programmes

One Year Advance Diploma in Construction Works (ADCW) as add-on courses.
(UGC approved and granted)

Following courses are newly added and being offered with the certification from National Institute of Electronics & Information Technology (NIELIT), (erstwhile DOEACC Society), an Autonomous Scientific Society under the administrative control of Department of Electronics & Information Technology (DeitY), Ministry of Communications and Information Technology, Government of India.

- i) Certificate course in Office Automation
- ii) Certificate course in Soft skill development and Communicative English

e) Vocational Subjects (Undergraduate level)

- i) Computer Applications
- ii) Tourism and Travel Management

f) Bachelor of Vocation Course (B. Voc.)

Under the guidance of National Skill Qualification Framework (NSQF), the following skill generated and employment centric courses are being offered under the recently introduced B. Voc. scheme of UGC. The courses are funded by UGC and approved by Gauhati University.

- i) Retail Management
- ii) Acting
- Details are included in the B. Voc. Section.

g) Courses under Community College scheme of UGC

Since January 2015, the College has been offering the following skilled based, industry collaborated and employment centric courses under the UGC funded Community College scheme. Both the courses are of two years (four semester) duration with the option of multiple exit/entry.

- i) Pulp and Paper Technology(PPT)
- ii) Fashion Technology (FT)
- Details are included in the Community College Section.

h) Distance Education Programmes and Courses

i) IGNOU (A wide range of programmes and courses are offered through the approved Study Centre located within the College campus. Details about them are described in the relevant section below.)

ii) Institute of Distance and Open Learning (IDOL) of the Gauhati University. (A wide range of Master Degree programmes and courses are offered through the approved Study Centre located within the College campus. Details about them are described in the relevant section below.)

iii) A study cum exam center of Krishna Kanta Handiqui State Open University (KKHSOU) was also started from the academic session 2014-15 (Details about the courses are described in the concerned section).

Important :

- Higher Secondary Programme at Jagiroad College is conducted under the guidelines and rules framed by the Assam Higher Secondary Council(AHSEC).
- Three Year Degree (Semester) Programme in Arts, Science and Commerce are conducted under the rules and regulations of the Gauhati University, Guwahati. These programmes are recognized under Section 22 of the UGC Act 1956.
- The Master in Tourism Management (MTM) and PGDCA programmes have also been approved by the Gauhati University.
- The vocational course in Computer Science is approved by the Assam Higher Secondary Education Council. The vocational courses of Computer Applications and Tourism and Travel Management have similarly been approved by the Academic Council of the Gauhati University.
- The programmes delivered through distance education mode by the IDOL, KKHSOU and the IGNOU are approved by Universities and they are run under the strict guidelines and rules of the Universities.
- The term "Programme" is used here in consonance with the ongoing process of reforms and changing paradigms of Higher Education in India. It generally refers to the earlier concept of a "Course". A "Course" conveys the title and components of compulsory and optional papers under a "Programme." We have used the term in a flexible way which while retaining the gamut of meaning of earlier terminology simultaneously covers the ambit of the Subject and its components. This has been done so that the use of the term "Programme" does not create confusion among parents, guardians and students who are accustomed with the earlier notion of a "Course."

Higher Secondary Programme Options: Subjects in which Courses are offered

Subjects offered in Arts Stream

English*, MIL (Assamese, Bengali, Hindi, Bodo, Alt. English), Environmental Science, Economics, Political Science, Education, Geography, History.

Subjects offered in Science Stream

English*, MIL (Assamese, Bengali, Hindi, Bodo, Alt. English), Environmental Science, Physics, Chemistry, Mathematics, Biology.

***Students of H.S., First Year in the streams of Arts and Science are to compulsorily undergo a Reading and Oral Skill test (of 10 marks) in the subject of English- which is in addition to their theory paper (of 90 marks) on the subject. The sum total of marks in the subject thus is: 100. The said test is conducted by the concerned department.**

Important:

- Under the guidelines and rules of Assam Higher Secondary Education Council, for all Higher Secondary students English and MIL/Alt. English are compulsory subjects. From the rest of the subjects they have to compulsorily choose three Elective Subjects. They may also take up a fourth Elective Subject of their choice. Environmental Science is compulsory for HS First Year students of all streams.
- The curricular framework of the AHSEC is similar to that of the CBSE under changes envisioned by the National Curricular Framework of Secondary and Senior Secondary Education, 2005.
- The Annual Examination of Higher Secondary First Year is conducted by the Examination Committee of the College under the strict guidelines of the AHSEC. The Final Examination is conducted by the AHSEC of which the College is a recognized examination centre.
- Students enrolled in Higher Secondary programmes are required to appear in two Unit Tests as specified by the AHSEC. So, they are expected to be regular and sincere in their learning endeavours.



TDC (SEMESTER) PROGRAMME OPTIONS

MAJOR COURSES AND SUBJECT COMBINATIONS

A student securing more than 50% of marks in the respective subject is allowed to take Major in any one of the following subjects:

B.A. : English, Assamese, Bengali, Economics, Political Science, Education, History and Geography.

Major Subject	Compulsory Subjects	Optional Subject (for students of Major subjects other than English and MIL)
➤ English	English, Environmental Studies	<p><i>Any One of the following:</i> Economics, Political Science, Education, History and Geography</p>
➤ Assamese	English, Environmental Studies	
➤ Economics	English, MIL/AltE, Environmental Studies	
➤ Political Science	English, MIL/AltE, Environmental Studies	
➤ Education	English, MIL/AltE Environmental Studies	
➤ Geography	English, MIL/AltE, Environmental Studies	
➤ History	English, MIL/AltE, Environmental Studies	
➤ Bengali	English, Environmental Studies	

Important :

According to the TDC(Semester) Regulation of the Gauhati University, English (Major) and MIL (Major) students have to take Any Two Optional Subjects. They are not allowed to take more than two language subjects. For instance an English (Major) student may take MIL(Assamese/Bengali/Hindi) as an optional subject. But they would not be allowed to take Alternative English at all. For English (Major) students the choice of Optional Subjects(any two) have to be from : MIL, History, Political Science, Education, Economics, Political Science and Geography. Similarly, for MIL (Major) students the Optional Subjects(any two) have to be from: Alternative English, Economics, History, Political Science, Geography and Education.

B. Sc: Physics, Chemistry, Mathematics, Botany and Zoology

English is Compulsory during First and Second Semesters for all the students. Environmental Studies is also compulsory for Third and Fourth Semester students. A student will be allowed to offer one Major subject along with two optional subjects as indicated below:

Major Subject	General Subjects	Eligibility
➤ Physics	i) Chemistry, Mathematics ii) Mathematics, Computer Science	Must pass Chemistry and Maths. in H.S.
➤ Mathematics	i) Chemistry, Physics ii) Physics, Computer Science	Must pass Chemistry and Physics in H.S.
➤ Chemistry	Mathematics, Physics	Must pass Chemistry and Maths. in H.S.
➤ Zoology	i) Botany, Chemistry ii) Bio-technology, Chemistry	Must pass Chemistry and Biology in H.S.
➤ Botany	i) Zoology, Chemistry ii) Bio-technology, Chemistry	Must pass Chemistry and Biology in H.S.

B.COM (MAJOR AND GENERAL) :

From the academic session 2013-14 Jagiroad College has been offering the much sought after Three Year (6 Semester) B.Com. programme (affiliated to the Gauhati University). The College authority has appointed talented faculty members and provides infrastructural supports for smooth functioning of the courses of this stream. The first batch of the stream is going to complete its degree-programme in this current session.

The following two types of courses are offered to the students:

- 1) Major Courses in a) Accountancy and b) Management
- 2) General Courses

Semester wise Distribution of Number of Papers :

Distribution of Numbers of Papers							
	General Course			Major Course			
	General Paper	Core Paper	Total	General Paper	Core Paper	Specialised Paper	Total
(I) B.Com 1st Semester	1	3	4	1	3	1	5
(II) B.Com 2nd Semester	1	3	4	1	3	1	5
(III) B.Com 3rd Semester	2	3	5	2	3	1	6
(IV) B.Com 4th Semester	1	3	4	1	3	1	5
(V) B.Com 5th Semester	1	3	4	1	3	1	5
(VI) B.Com 6th Semester	1	3	4	1	3	1	5
Total Papers	7	18	25	7	18	6	31

(I) B.Com semester I Major and General Course : In B.Com Semester I candidates of both Major and General Course shall be required to offer the following papers of 100 Marks each.

General paper :

101. Business Mathematics/Fundamentals of Insurance
(Business Mathematics is Compulsory for Major Course)

Core Papers :

102. Financial Accounting-I
103. Business Organization and Entrepreneurship Development.
104. Indian Financial System.

Specialized papers: (Any one of the following paper is compulsory for Major students)

105. Cost Accounting (Accountancy)
105. Human Resource management (Management)

(II) B.Com Semester II Major and General Course: In B.Com Semester II a candidate of both Major and General Course shall be required to offer the following papers of 100 marks each.

General paper:

201. Communicative and Functional English I/Functional MIL I

Core papers :

- 202. Financial Accounting –II
- 203. Principles of management.
- 204. Business Statistics.

Specialized papers : (Any one of the following paper is compulsory for Major students)

- 205. Management Accounting (Accountancy)
- 205. Human Resource Planning & Development (Management)

(III) B.Com semester III Major and General Course : In B.Com semester III a candidate of both Major and General Course shall be required to offer the following papers of 100 Marks each.

General papers :

- 301. Environmental Studies
- 302. Communication and Functional English II/Functional MIL II.

Core papers :

- 303. Corporate Accounting
- 304. Direct Taxes
- 305. Corporate Law.

Specialized papers : (Any one of the following paper is Compulsory for Major Students)

- 306. Advanced Corporate Accounting (Accountancy)
- 306. Industrial Relations and Labour Laws (Management)

(IV) B.Com Semester IV Major and General Course : In B.Com Semester IV a candidate of both Major and General course shall be required to offer the following papers of 100 Marks each.

General paper :

- 401. Business Economics

Core papers :

- 402. Auditing and Assurance
- 403. Indirect Taxes
- 404. Financial Services.

Specialized Papers : (Any one of the following paper is Compulsory for Major Students)

- 405. Advanced Financial Accounting (Accountancy)
- 405. Cost and Management Accounting (Management)

(V) B.Com Semester V Major and General Course : In B.Com semester V a candidate of both Major and General Course shall be required to offer the following papers of 100 Marks each.

General paper :

- 501. Business Environment

Core papers :

- 502. Marketing Management
- 503. Financial Management
- 504. Regulatory Framework in Business – I

Specialized papers : (Any one of the following paper is Compulsory for Major students)

- 505. Financial Statement Analysis (Accountancy)
- 505. Customers Relations and Retail Trade Management (Management)

(VI) B.Com Semester VI Major and General Course :

In B.Com Semester VI a candidate of both

Major and General Course shall be required to offer the following paper of 100 marks each.

General paper :

601. Information Technology in Business

Core papers :

602. Marketing of Services.

603. Modern Banking Practices.

604. Regulatory Framework of Business – II

Specialized paper : [Common for all Major Students]

605. Project report (on any Topic of Commerce, Economics, Business, Industry or Services Sector)

5. Distribution of marks and Declaration of Result

(a) Distribution of marks:				
	General Course		Major Course	
	Total	For Result	Total	For Major Award
	(General Paper + Core Paper)		(General Paper + Core Paper + Specialised Paper)	(Core Paper + Specialised Paper)
(I) B.Com 1st Semester	400	400	500	400
(II) B.Com 2nd Semester	400	400	500	400
(III) B.Com 3rd Semester	400	400	600	400
(IV) B.Com 4th Semester	400	400	500	400
(V) B.Com 5th Semester	400	400	500	400
(VI) B.Com 6th Semester	400	400	500	400
Total Papers	2400	2400	3100	1600

5(b) In case of award of Major in B.Com Final Examination Marks obtained in the Core papers and specialized papers of all the semesters shall be considered for declaration of results.

Important :

Every student opting for Major Courses is required to visit both the College and Gauhati University websites (www.jagiroadCollege.org and www.gauhati.ac.in) regularly to keep themselves informed and updated about the TDC (Semester) Regulation of the Gauhati University, Choice Based Credit System (CBCS), syllabi, course titles and components, books and resource materials suggested for intensive and extensive studies, sessional examinations, the nuts and bolts of grading system of evaluation and assessments etc. It is imperative that they have a highly regular attendance and actively participate in teaching-learning, stay in close contact with teachers and peer group of learners, seek counselling whenever needed, submit regular assignments, projects etc. and try their level best to maintain a healthy enthusiasm in order to enable and empower themselves towards achievement of their cherished goals.



TDC (SEMESTER) PROGRAMME OPTIONS (GENERAL):

COURSES AND SUBJECT COMBINATIONS

B.A. (Semester): For Arts stream students, who do not opt for Major subjects, have to choose the subjects from the following:

Compulsory Subjects: English, MIL (Assamese, Hindi, Bengali, Bodo, Alt. English), Environmental Studies.

Optional Subjects (any two): Economics, Political Science, Geography, Education, History, Computer Applications/TTM.

B. Sc. (Semester): For Science stream students, who do not opt for any Major subject courses would have to compulsorily take up English for First and Second Semesters and Environmental Studies for Third and Fourth Semesters. Among the optional subjects they have to choose any one of the following combinations:

1. Physics, Chemistry, Mathematics
2. Physics, Chemistry, Computer Science/Application
3. Physics, Chemistry, TTM
4. Physics, Mathematics, Computer Science/Application
5. Physics, Mathematics, TTM
6. Chemistry, Mathematics, Computer Science/Application
7. Chemistry, Mathematics, TTM
8. Chemistry, Botany, Zoology
9. Chemistry, Botany, Bio-Technology.
10. Chemistry, Zoology, Bio-Technology
11. Chemistry, Zoology, TTM
12. Chemistry, Botany, TTM

B. Com(Semester) : For Commerce stream students, who do not opt for Major subjects, General Papers and Core Papers are compulsory.





**B.VOC (SEMESTER) :
 UGC SPONSORED THREE YEAR VOCATIONAL DEGREE COURSES**

Jagiroad College has started two skill based vocational three year degree courses from the academic year 2015-2016 under the guidance and financial assistance of University Grants Commission (UGC), New Delhi. These courses are of credit based semester pattern and affiliated to the Gauhati University.

Skill based Vocational Courses

1. Retail management 3 years (Six Semesters);
2. Entertainment (Acting) 3 years (Six Semesters):

The courses focus on raising employability of graduates and meeting the industry requirements for ready-to-work students through skill development and by providing specialization in relevant field.

Mode of course progression of B.Voc.

Duration : The duration of the B. Voc degree courses will be three years

Sl. No.	Duration	Award	Credits	Intake Capacity	
				Retail Management	Acting
01	One Year	Diploma	60		
02	Two Year	Advance Diploma	120	50	50
03	Three Year	Bachelor of Vocational (B.Voc)	180	50	50
				50	50





Key Highlights Of B. Voc Degree Courses :

1. B. Voc (under Gauhati University in regular mode] is equivalent to other degree courses like B.A, B.Com, B.Sc. etc.
2. The Courses have been developed under National Skill Development Corporation (NSDC), New Delhi.
3. 60 course content of the syllabus containing practical work and have been designed by the industry experts.
4. Evaluation of the students is done by the industry experts.
5. Fully equipped smart class room, digital studio with all modern facilities.
6. Faculties with years of industry experience.



7. Field studies and On the Job Training (OJT) at the end of each semester with a view to provide the students industry exposure and make them employable.
8. Career support is provided through effective industry interaction, career seminars, creative workshop, Group discussion, Mock interviews etc
9. The candidates may exit after successful completion of either Diploma or Advanced diploma. The candidates may also rejoin the course at anytime for advanced diploma/degree.



SCOPE

Retail industry is the second largest employment generation sector after agriculture whereas Media & Entertainment industry is in the third position. Retail and Media & Entertainment are two of the fastest growing industries in the world. In the North-east India both the sectors are growing as rapidly as anywhere in the world. There is therefore a growing need of skilled personnel and professionals to meet the demand.

After their successful completion of three year B.Voc (Acting), students can work in different sectors relating to Media & Entertainment such as films, T.V, theatre, mobile theatre, radio, advertisements, animation etc. as film, television, theatre actors, radio artistes, Voice +over artistes, dubbing -artistes etc.

At the end three year B.Voc (Retail Management), students can work in different profiles as Team member, Team leader, Cashier, Ware House executive, MIS executive, Visual Merchandiser, Assistant Department Manager, Department Manager, Etc.

ELIGIBILITY CRITERIA :

- 1.The eligibility for admission is 10+2 or equivalent, in any streams (Arts/Science/Commerce) from any recognized board or university
- 2.Graduate students of any streams are also eligible for this course
- 3.There is no age limit for admissions to the above BVoc courses.

MoUs

The college has signed MoU with

- 1.Bata India Ltd, North East
- 2.Vishal Mega Mart, North East
- 3.Indian Institute of Entrepreneurship, Guwahati
- 4.Pride East Entertainment Pvt Ltd, Guwahati (News Live, Rang, Ramdhenu)
- 5.NAAT (New Age Actors Theatre), Guwahati
- 6.Rengoni TV Channel Pvt Ltd, Guwahatii



DETAILED SYLLABUS OF B.VOC. PROGRAMMES:

1. ENTERTAINMENT(ACTING) Course : (SEMESTER-WISE BREAK UP OF PAPERS)

<u>PAPER</u>	<u>SUBJECTS</u>	<u>TOTAL MARKS</u>
SEMESTER I		
PAPER 1.1	COMMUNICATIVE ENGLISH-I	75
PAPER 1.2	FUNDAMENTALS OF COMPUTER	75
PAPER 1.3	THEATRE HISTORY & AESTHETICS	75
PAPER 1.4	ACTING THEORIES & PRACTICE	75
PAPER 1.5	INTRODUCTIONS TO THE ART OF ACTING	100
SEMESTER II		
PAPER 2.1	COMMUNICATIVE ENGLISH-II/FUNCTIONAL ASSAMESE	75
PAPER 2.2	FUNDAMENTALS OF FINANCE & ACCOUNTS	75
PAPER 2.3	INDIAN FOLK THEATRE	75
PAPER 2.4	BRIEF HISTORY OF CINEMA	75
PAPER 2.5	VOICE, SPEECH, YOGA & STREET THEATRE	100
SEMESTER III		
PAPER 3.1	ENVIRONMENTAL STUDIES	75
PAPER 3.2	SOCIETY & CULTURE OF ASSAM	75
PAPER 3.3	DRAMATIC LITERATURE	75
PAPER 3.4	FILM THEORY & FILM APPRECIATION	75
PAPER 3.5	BODY MOVEMENT, ACTING & IMPROVISATION	100
SEMESTER IV		
PAPER 4.1	PERSONALITY DEVELOPMENT	75
PAPER 4.2	FUNDAMENTALS OF HR & MARKETING	75
PAPER 4.3	DRAMATIC FORMS & STYLE	75
PAPER 4.4	STUDY OF THE WORKS OF FEW RENOWNED FILMMAKERS	75
PAPER 4.5	PRODUCTION OF SHORT PLAYS	100
SEMESTER V		
PAPER 5.1	ACTING EXERCISE TO DEVELOP A CHARACTER	75
PAPER 5.2	MIME -THE SILENT ART	75
PAPER 5.3	STAGE CRAFT & PRODUCTION DESIGN	75
PAPER 5.4	ACTING IN FRONT OF CAMERA	75
PAPER 5.5	BASICS OF FILM PRODUCTION PROCESS	100
SEMESTER VI		
PAPER 6.1	FIELD STUDY & WORK EXPERIENCE	200
PAPER 6.2	THEATRE PRODUCTIONS-MANAGEMENT & PERFORMANCE	200

2. RETAIL MANAGEMENT (SEMESTER-WISE PAPERS)

<u>PAPERS</u>	<u>SUBJECTS</u>	<u>TOTAL MARKS</u>
SEMESTER I		
PAPER 1.1:	COMMUNICATIVE ENGLISH – I	75
PAPER 1.2:	FUNDAMENTALS OF COMPUTER	75
PAPER 1.3:	CONSUMER BEHAVIOUR	75
PAPER 1.4:	PRINCIPLES OF MANAGEMENT AND ORGANISATION BEHAVIOUR	75
PAPER 1.5:	RETAIL ENVIRONMENT	100

SEMESTER II

PAPER 2.1:	COMMUNICATIVE ENGLISH – II / FUNCTIONAL ASSAMESE	75
PAPER 2.2:	FUNDAMENTALS OF FINANCE & ACCOUNTS	75
PAPER 2.3:	ACCOUNTING FOR RETAIL MANAGEMENT	75
PAPER 2.4:	STORE DESIGN & VISUAL MERCHANDISER	75
PAPER 2.5:	RETAIL MANAGEMENT IN PRACTICE	100

SEMESTER III

PAPER 3.1:	ENVIRONMENTAL STUDIES	75
PAPER 3.2:	SOCIETY & CULTURE OF ASSAM	75
PAPER 3.3:	CUSTOMER RELATIONSHIP MANAGEMENT	75
PAPER 3.4:	RETAIL MANAGEMENT IN SERVICE SECTOR	75
PAPER 3.5:	IT IN RETAIL	100

SEMESTER IV

PAPER 4.1:	PERSONALITY DEVELOPMENT	75
PAPER 4.2:	FUNDAMENTALS OF HR & MARKETING	75
PAPER 4.3:	BUSINESS ETHICS AND SOCIAL RESPONSIBILITY	75
PAPER 4.4:	PROMOTION, ADVERTISING & PERSONAL SELLING	75
PAPER 4.5:	MARKET RESEARCH	100

SEMESTER V

PAPER 5.1:	RETAIL LOGISTICS & SUPPLY CHAIN MANAGEMENT	75
PAPER 5.2:	E-RETAILING	75
PAPER 5.3:	HUMAN RESOURCE MANAGEMENT IN RETAIL INDUSTRY	75
PAPER 5.4:	MEGA PROJECT	75
PAPER 5.5:	MERCHANDISING PLANNING AND PROCUREMENT	100

SEMESTER VI

PAPER 6.1:	INTERNSHIP	400
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COMMUNITY COLLEGE

Present scenario of higher education is changing day by day. To cope with the global emerging trend in the development of skills, a new scheme was launched by the UGC under National Skill Qualification Frameworks (NSQF) guidelines. Under such a context, UGC invited proposals from 2(f) 12(B) Colleges to run Community Colleges. In these programs the intending learners are recognized with the award of Certificate, Diploma or Advance Diploma on the basis of successful completion of assigned semesters and evaluation processes laid down by the approving authority. Jagiroad College is approved and financed by UGC leading to advance diploma in two proposed schemes. The courses are:

1. Pulp and Paper Technology (PPT)
2. Fashion Designing (FT)

Objectives :

The main objectives are:

- a) To uplift higher education through recognition or development of relevant skills of the learner and hence the community.
- b) To make the learners - who are dropouts/ not intending to pursue higher education-competent with a skill as per the international standard.
- c) To provide employable and certifiable skills with necessary general education to senior secondary school pass outs not willing to pursue regular courses of existing higher education system.
- d) To provide job on the basis of general interest to the community for personal development and interest.
- e) The Community College Scheme is limited to the recognition of the skills offered by the learners to the Advance Diploma Level only.

Eligibility:

The minimum educational qualification assigned for admission into Community College is +2 Pass or equivalent from any stream under recognized board / university/vocational schemes. For PPT candidates from HS (Science) background is preferred. There is no upper age bar for admission. The learners living in the local community are preferred for admission along with those from other parts of the nation. ***Scholarship: The admitted students to the Community College Courses are eligible for the receipt of monthly scholarship of Rs. 1000/- on the basis of regular attendance and successful completion of semester examinations.



COMMUNITY COLLEGE
COURSE-I FASHION TECHNOLOGY

DETAILS OF SEMESTER-WISE PAPERS AND ALLOTTED MARKS:

PAPERS	SUBJECTS	TOTAL MARKS
SEMESTER I		
STAGE:I		
PAPER CFT 1.1:	FUNDAMENTALS OF COMPUTER	90
PAPER CFT1.2:	FUNDAMENTALS OF FINANCE & ACCOUNTS	90
PAPER CFT 1.3:	ELEMENTS OF DESIGN- DRAFTING & PATTERN MAKING	90
PAPER CFT 1.4:	TECHNIQUES OF SURFACE ORNAMENTATION- GARMENT CONSTRUCTION	90
PAPER CFT 1.5:	PRACTICAL - I	90
SEMESTER II		
PAPER DFT 2.1:	COMMUNICATIVE ENGLISH / FUNCTIONAL ASSAMESE	90
PAPER DFT 2.2:	SOCIETY & CULTURE OF ASSAM	90
PAPER DFT 2.3:	INTRODUCTION TO TEXTILES	90
PAPER DFT 2.4:	SEWING TECHNIQUES	90
PAPER DFT 2.5:	PRACTICAL - II	90
SEMESTER III		
PAPER ADFT 3.1:	SAFETY, HEALTH & ENVIRONMENT	90
PAPER ADFT 3.2:	PERSONALITY DEVELOPMENT	90
PAPER ADFT 3.3:	TEXTILE DYEING AND PRINTING	90
PAPER ADFT 3.4:	PROJRCT WORK	90
PAPER ADFT 3.5:	PRACTICAL - III	90
SEMESTER IV		
PAPER ADFT 4.1:	COMPUTER AIDED FASHION DESIGN	90
PAPER ADFT 4.2:	ENTREPRENEURSHIP	90
PAPER ADFT 4.3:	FASHION ILLUSTRATIONS	60
PAPER ADFT 4.4:	PORTFOLIO DEVELOPMENT	60
PAPER ADFT 4.5	INDUSTRIAL TRAINING & DISSERTATION	150

COMMUNITY COLLEGE

COURSE-2 :PULP AND PAPER TECHNOLOGY(PPT)

DETAILS OF SEMESTER-WISE BREAK UP OF PAPERS AND MARKS:

PAPERS	SUBJECTS	TOTAL MARKS
SEMESTER I		
PAPER PPT 1.1:	FUNDAMENTALS OF COMPUTER	90
PAPER PPT 1.2:	FUNDAMENTALS OF SCIENCE, FORESTRY, WOOD CHEMISTRY & SECONDARY FIBER TECHNOLOGY	90
PAPER PPT 1.3:	GR(A)- PULP AND PAPER MANUFACTURING PROCESSES GR(B)-DRAFTING & PATTERN MAKING	90
PAPER PPT 1.4:	GR(A)-PULP MANUFACTURING PROCESSES GR(B)-PAPER SCIENCE II AND PAPER MAKING I	90
PAPER PPT 1.5:	PRACTICAL I	90



SEMESTER II

PAPER PPT 2.1:	COMMUNICATIVE ENGLISH	90
PAPER PPT 2.2:	GR.A- SOCIETY & CULTURE OF ASSAM GR. B- ENVIRONMENTAL STUDIES	90
PAPER PPT 2.3:	GR. A-PULPING I GR. B- CHEMICAL RECOVERY	90
PAPER PPT 2.4:	PAPER MAKING II	90
PAPER PPT 2.5:	PRACTICAL II	90

SEMESTER III

PAPER PPT 3.1:	GR. A: SAFETY, HEALTH AND ENVIRONMENT (SHE), GR. B:PAPER PROPERTIES, COMMON DEFECTS	90
PAPER PPT 3.2:	PERSONALITY DEVELOPMENT	90
PAPER PPT 3.3:	PULPING II	90
PAPER PPT 3.4:	PROJECT WORK AND VIVA	90
PAPER PPT 3.5:	PRACTICAL III	90

SEMESTER IV

PAPER PPT 4.1:	APPLICATION OF COMPUTER IN PAPER INDUSTRY	90
PAPER PPT 4.2:	COATED AND SPECIALTY PAPERS	90
PAPER PPT 4.3:	QUALITY MANAGEMENT & ERP SYSTEM IN PAPER INDUSTRIES	60
PAPER PPT 4.4:	CONVERTING, PACKAGING AND PRINTING OF PAPERS	60
PAPER PPT 4.5:	INDUSTRIAL TRAINING & DISSERTATION	150

POST GRADUATE (SELF FINANCING) PROGRAMMES :

1. Master of Tourism Management (Two Years - Four Semesters)

The North East India is blessed by nature with abundance of unique natural resources and beauty. It claims itself to be an exotic part of "Incredible India" with all its immense potential for tourism industry. It is at such a backdrop that there is a growing demand for generation of a pool of skilled manpower to cater to the need of the tourism industry and its subsidiaries in the region. In view of such a need, the college has been launching the aforesaid purely career oriented and professional Post Graduate Programmes since 2005-2006 under the aegis and control of the Gauhati University. The basic objective of this course of study is to impart training, to prepare honed, skilled and professional young learners in managing the tourism activities.

With a group of committed and young faculties, state of the art infrastructural facilities and logistic supports from the college authority, a good number of students have enrolled into the aforementioned courses. The Department has since produced a pool of outstanding professionals many of who earned deserving placements in various capacities in various organizations like ATDC, ITDC, different Hotel chains in the country, Air India, several travel Agencies. A few of them have also got into Institutes of Tourism Management, Colleges and Universities as faculty members.

Eligibility and Admission process

Admission is open for all Graduates of any discipline and stream who have secured a minimum of 40% marks in the aggregate. Admission to MTM is conducted on the basis of merit. Written test / personal interviews are conducted to assess the potential of prospective students. The duration of the course is of two years and the Session begins from the month of August.

Student's Support:

- Facilitation of On-the-Job Training
- Field Visit/ Excursions
- Visiting Faculty to teach Foreign Languages
- Hostel Facilities
- Adequate books and learning materials
- Computer Lab and training
- Placement Contacts
- Relatively cheaper Course Fee

MTM : SEMESTER WISE COURSE TITLES AND COMPONENTS:

SEMESTER I

MTM-101	(Theory)—Fundamentals of Tourism
MTM-102	(Theory)- Tourism Policy, Planning and Development
MTM-103	(Theory)-Physical and Cultural resources of Tourism of North East India
MTM-104	(Theory)-Natural and Wildlife Tourist Resources of India
MTM-105	(Theory)-Environmental and Ecological Basis of Tourism
MTM-106	(Theory)-Transport and Tourism
MTM-107	(Practical)-Computer Application in Tourism and Project Work
MTM-108	(Practical)-Study of Map and its Application in Tourism

SEMESTER II

MTM-201	(Theory)-Tourism Management
MTM-202	(Theory)-Functional Languages((i) English,(ii) Bengali, (iii) Russian)---Any Two
MTM-203	(Theory)-Travel Agency, Tour Operation and Ticketing
MTM-204	(Theory)-Tourism Marketing
MTM-205	(Theory)-Tourism Entrepreneurship
MTM-206	(Practical)-Survey and Mapping of National Parks, Sanctuaries, Projects etc.
MTM-207	(Practical)-survey and mapping of Tourist Spots of North-East India and Computer Reservation (CRS) Knowledge
MTM-208	(Field Study)-Field Study Report (On-the-Job training of One Month duration-15 Marks to be added to Course-308)

SEMESTER III

MTM-301	(Theory)-Tourism : A Spatial Perspective
MTM-302	(Theory)-Tourism and Information Technology
MTM-303	(Theory)-Riverine Recreation and Tourism
MTM-304	(Theory)-Tourism Law and Ethics
MTM-305	(Theory)-Tourism and Hospitality Management
MTM-306	(Theory)-Foreign Exchange, Meeting and Event Management
MTM-307	(Practical)-Understanding the Tourism Affairs for Selected Countries
MTM-308	(Dissertation)-Dissertation/Field Study Report and On-the-Job Training

SEMESTER IV

MTM-401	(Theory)- Financial and Management Accountancy
MTM-402	(Theory)-Human Resource Management in Tourism
MTM-403	(Theory)-Functional Languages((i) Hindi (ii) Assamese and (iii) French-any two)
MTM-404	(Theory)- Cultural and Historical Monuments as Tourist Attractions
MTM-405	(Theory)-Organisational Behaviour in Tourism
MTM-406	(Theory)-Tourism Organisation
MTM-407	(Practical)-Study and Analytical Report on Fairs and Festivals
MTM-408	(Dissertation)-Application of Research Methodology in Studying the Historical Monuments, Cultural Events, Festivals and Wildlife Parks as a Means of Tourism Development

Important :

Contact Persons/Faculty Members
for Admission and other academic queries :

1. Paranjyoti Mahanta
HoD (Contact No.-9706749937)
2. Jhuma Bose
3. Budhimanobottam Bodo



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Post Graduate Diploma in Computer Applications(PGDCA)

Jagiroad College has played the lead role in the introduction of Computer Courses at undergraduate level under Gauhati University with its introduction of the Vocational courses in Computer Applications from the year 1996. Since then the College has been trying to excel in producing of quality computer professionals suitable for the job market of the corporate world. Due to the latest demand of Computer Professionals in the modern era of Computerization and also the changing environment and rapid advances in Computer Technology in the corporate world, time has made it imperative to introduce more specialized courses.

With two well-equipped fully air-conditioned Computer Laboratories having all facilities and competent faculties, Jagiroad College marks its grand beginning in Post-Graduate Studies by launching Post Graduate Diploma in Computer Applications (PGDCA) Courses at the Post Graduate Level from the session 2005-06 to fulfill the demand of the students in the region.

The primary objectives of the course is to produce pro-active well-trained Computer Professionals for the academic as well as corporate world.

The course comprises of 8(eight) papers with an additional project work to be completed in 2(two) semesters in 1(one) year. While undergoing the courses, students will require to do some project works, which will build a sense of self-confidence in them and would help in shaping their future career as Computer Professionals.

Eligibility & Admission Process :

The admission is open for graduates in any stream with a minimum of 40% marks in aggregate. Preference will be given to those students having Mathematics at the Higher Secondary level. The students appearing for their final year in under graduate examination can also apply. However, such candidates, if admitted, will have to produce testimonials regarding their fulfilling the eligibility criteria before the academic session starts, failing which their admission will be cancelled.

Candidates seeking admission to PGDCA course is required to appear in an interview which will be conducted by the College itself.

Intake Capacity : 30 [Reservation as per Govt./University norms]

Duration : 1 Year

Session : August—July

Students of PGDCA secured gainful employments in institutions and farms like the AMTRON, RGCPL, NRHM, NIIT and government and private schools and organizations.



Semester-wise Syllabus Structure of PGDCA:

SEMESTER I

Serial	Subject Code	Name of the Subject	Hours		Marks(%)	
			Theory	Practical		
1	PGDCAP1	ICT Hardware	25	36	50	50
2	PGDCAP2	Programming in C	30	32	70	30
3	PGDCAP3	Overview of Operating System(DOS, Windows,UNIX(LINUX and Shell Programming)	16	38	30	70
4	PGDCAP4	Introduction to Office Automation	12	50	20	80
5	PGDCAP5	Database Management System	36	26	70	30

SEMESTER II

Serial	Subject Code	Name of the Subject	Hours		Marks(%)	
			Theory	Practical		
1	PGDCAP6	Data Structure through C Language	36	20	70	30
2	PGDCAP7	Internet and Web Technology	25	30	50	50
3	PGDCAEL1	GUI Application Programming	25	30	50	50
	PGDCAEL2	Computer Oriented Numerical Methods	36	20	70	30
	PGDCAEL3	Computer Graphics	36	20	70	30
	PGDCAEL4	Object Oriented Programming with C++	36	20	70	30
4	PROJECT	Introduction to Office Automation	100 Marks			

Important:

Contact Persons/faculty Members for Admission and other academic queries:

1. Muktab Hussain (Contact No: 9401317902)
2. Dharmeswar Tarang (HoD) (Contact No: 7896482942)
3. Bipul Biswas (Contact No: 8724910023)
4. Dilip Hazarika (Contact No: 9613661534)



DISTANCE EDUCATION COURSES:

1. INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU) STUDY CENTRE

The IGNOU Study Centre(SC 0435) of Jagiroad College (under IGNOU-institute convergence scheme) has opened the horizon of distance learning for the students, staff and people of adjoining areas of the College. Detailed information regarding programmes and course structure, fee, design, credits, components, assignments, evaluation and assessment etc. are available in the IGNOU website (www.ignou.ac.in). The IGNOU gives wide publicity of its admission schedules in all major national and regional newspapers at regular intervals. Programmes and courses offered by the Jagiroad College IGNOU study centre (SC 0435) are

BA/BCOM/BPP/BTS/CAFÉ/CCP/CDM/CES/CHE/CHR/CIG.

Admission can be taken twice in a year- January Cycle and July Cycle
Forms and Prospectus of IGNOU are available in the IGNOU office throughout the year in all working days.

For Admission and other Programme related Queries Contact:

1. Principal, Jagiroad College (Cell : 9508399322)
2. Dr. Chitta Ranjan Sarkar, Coordinator (Cell:9435319142)
3. Madan Bharali, Assistant, (Cell: 9401038289)
4. Kuseswar Deka, Attendant (Cell : 7399761710)

2. INSTITUTE OF DISTANCE AND OPEN LEARNING (GU - IDOL)

With the objective to provide opportunity of learning to the large number of students who could not pursue higher education through conventional mode of education from the academic session 2012-2013 the Gauhati University Institute of Distance and Open Learning has opened a study centre known as Jagiroad College Study Centre to pursue higher education. Jagiroad college study centre, starting with 41 no. of students has completed four consecutive years with good academic environment and result. The centre at present offers MA/MSc/M.Com/ and Diploma courses under GU IDOL. Details about the programmes offered in the study centre of Jagiroad college is available in its Website. Besides, GU IDOL has its own website which gives adequate information about courses.

Contact person for admission and examination related queries:

1. Dr. B.C.Neog Principal, Jagiroad College (Mobile No. : 9508399322)
2. R. K. Das (Physics), Coordinator (Mobile No. : 94353-19469)
3. P.J. Mahanta, Asst Professor Deptt of Tourism (Mobile No. : 97067-49937)

3. KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

The Krishna Kanta Handiqui State Open University(KKHSOU) has also set up a study centre of the University at Jagiroad College. The Centre has been functioning from 2014-15 session. The centre offers the following programmes to the learners:

1. Bachelor Preparatory Programme. (BPP)
2. Bachelors' Degree Programme: BA, B. Com, BBA, BCA
3. Diploma Course: DTM, DCWE, DCHN, DLIS, DCA
4. Certificate Course: CCA, CMPR, CMREDA, CCH, CCN

Contact:

1. Mr. R.K.Das (Associate Professor, Geography)
Coordinator (Cell: 9435365466)



CAREER ORIENTED ADD- ON COURSES

The college has introduced a UGC approved and granted career oriented programme entitled One Year Advance Diploma in Construction Works (ADCW).

Eligibility Criteria: Any student of TDC classes from any stream of the College or outside the College can take this as additional programme. Basically this is a combination of three different modules each of having four months duration. The course is uniquely designed to cater the need of skilled personals to the field of construction related works. On completion of one/two/three module(s) each successful student will get a Certificate/Diploma or Advance Diploma respectively.

Contact:

1. Dr. Utpal Rajguru, Nodal Officer (Cell: 9435319272)

Admission Policy and Procedure

Students must apply for admission into the College in prescribed admission form issued by the College Office on payment of Rs. 250/-. The same has to be filled by his/her own hand writing and must submit the form within the last date. **No form will be accepted after last date.** Admission into the College is given on the basis of merit and it is conducted strictly according to the College Admission Rules. An admission committee, comprising a group of experienced teachers, coordinates and ensures the smooth conduct of the process under the direct guidance of the College authority. The decision of the College authority would be final in this regard. For any wrong or misleading information given in the form, the admission will be liable to be cancelled.

Those seeking admission must submit attested copies of the following documents and are compulsorily required to produce the original documents at the time of admission for verification:

- a) Mark sheets and certificates of previous qualifying examinations(for all applicants)
- b) Transfer Certificate and Character Certificate from the Head of the Institution last attended (for all applicants)
- c) Age Certificate(for all applicants)
- d) Registration and Migration Certificate (wherever applicable)
- e) Caste Certificate (wherever applicable)
- f) Anti Ragging Affidavit

Important:

a) Students who have discontinued their studies after passing the qualifying examination will have to produce a "Gap Certificate" issued by the Head of the Institution last attended. The certificate has to mention the activities of the student during the period of gap.

b) Applicants for admissions who have passed their last examination from a Board of Education or University other than the Secondary Board of Assam(SEBA), Assam Higher Secondary Education Council (AHSEC) or Gauhati University will be required to submit their MIGRATION CERTIFICATE (IN ORIGINAL) at the time of admission or latest by 15 July,2015. Failure in doing so may lead to the cancellation of the admission without any prior notice. Migration from Jagiroad College is usually allowed only after the completion of the First Year of their respective programme in regular mode and declaration of results of examinations.



ADMISSION SCHEDULE (Session 2016-17)

Class	Last date of Submission of Filled Up Admission Form	Date of Interview and Admission	Date of Commencement of Classes
H.S- First Year (Science)	13-06-2016	15-06-2016	01-08-2016
H.S- First Year(Arts)	14-06-2016	17-06-2016	
B.Com.-First Semester	15-06-2016	20-06-2016	
B.A.-First Semester	16-06-2016	22-06-2016	
B.Sc.-First Semester	20-06-2016	24-06-2016	
PGDCA	10days after declaration of Degree result	28-07-2016	
MTM		29-07-2016	
B. Voc: a. Acting b. Retail Management	01-07-2016	06-07-2016	16-08-2016
Community College: Adv. Diploma Course: a. Pulp & Paper Technology b. Fashion Technology	To be notified in the month of July, 2016		

Procedure of Selection:

Classes	Qualification	Intake Capacity	Other Criteria
H.S.-I (Arts)	HSLC or equivalent	150	50% marks in General Mathematics & General Science
H.S.-I (Science)	HSLC or equivalent	70	
B.A. Semester-I	10+2(Arts/Science)	400	
B. Sc. Semester-I	10+2(Science)	90	
B. Com. Semester-I	10+2(Arts/Science/Commerce)	70	
Retail Management	10+2 (Any stream)	50	
Acting	10+2 (Any stream)	50	
PPT	10+2 (Science)	50	
FT	10+2 (Any stream)	50	

Important:

- ❖ Students securing First Division (60%) may offer subject combination on their own choice
- ❖ Students securing less than 60% marks, subject combination will be determined on the basis of intact capacity of each subject at the time admission.
- ❖ Selection of major subjects will be made with the discussion of respective departments.
- ❖ In case there are more than 30 applicants for Major, the concerned department may hold screening test.
- ❖ Reservation of admission seats as per Govt. rules will be followed.

ANNUAL FEE (Fee* Payable at the time of Admission)

CLASS	ARTS		SCIENCE		COMMERCE	
	H.S. 1 st Year	Boys	Rs. 4000/-	Boys	Rs. 4500/-	NA
	Girls	Rs. 3400/-	Girls	Rs. 3830/-	NA	
TDC(Semester)	Major	General	Major	General	Major	General
First Semester	Rs. 4750/-	Rs. 4630/-	Rs. 5700/-	Rs. 5350/-	Rs. 6750/-	Rs. 6250/-
The fees for TDC-Commerce(Sem-II to Sem VI) per Semester is Rs. 3,600/-						
PGDCA	Rs. 8500/- Per Semester					
MTM						
B.Voc :					4550/- per Annum	
1. Retail Management 2. Acting						
Community College					6150/- per Annum	
1. Pulp and Paper Technology(PPT) 2. Fashion Technology(FT)						

N.B.: For TTM and CA Students Rs. 1000/- per students will be charged separately (Non-refundable)

* This fees includes Rs 150/- for personal Insurance of the Students.

College Uniform

It is imperative and compulsory for all enrolled students to wear the college uniform.

For Boys : Cream Coloured Shirt and Steel Grey Trousers

For Girls : Cream Coloured Mekhela Chadar with Grey border/Cream Coloured Churidar (Salwar) and Kurta with Grey Odhni or Churni.

For Boys MTM and PGDCA : White Shirt and Black Trouser

For Girls of MTM and PGDCA : White Top and Black Trouser

For Boys PPT and FT : White Shirt and Grey Trouser

For Girls of PPT and FT : White Top and Grey Trouser

For Boys Acting and Retail Management : White Shirt and Grey Trouser

For Girls of Acting and Retail Management : White Top and Grey Trouser



INTERNAL QUALITY ASSURANCE CELL

The IQAC is the nodal agency of coordinating all quality-related activities of any Higher Education Institution. Its prime goal is to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College as well to promote measures to effectively undertake institutional functioning through a process of internalisation of quality culture. Its range of activities cover a wide array of activities like evolving a quality benchmark of the College for academic and administrative activities, facilitation/creation of an ideal learner-centric conducive environment for quality education and faculty maturation with a view to enable them to adopt the required knowledge and technology for participatory teaching and learning process, arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes, dissemination of information on the various quality parameters of higher education, organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles, documentation of the various programmes/activities, leading to quality improvement, adoption and dissemination of good practices, development and maintenance of Institutional database through MIS for the purpose of maintaining/enhancing the institutional quality, development of Quality Culture, preparation of the Annual Quality Assurance Report (AQAR), bi-annual development of Quality Radars (QRs) and interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours. Jagiroad College has already an established IQAC under the leadership of the present Principal. It has undertaken quite a few steps in order to instil a quality culture and promote quality consciousness among sections of its stakeholders.

COORDINATOR: Rudra Kr. Das, Associate Professor, Department of Geography.

TEACHING-LEARNING AND EVALUATION

Jagiroad College has carved a niche for itself through evolution and continuous upgradation of its teaching-learning standards by setting and developing its own benchmarks. The fairness, transparency and qualitative edge of its teaching-learning ambience have been sustained through the College's endeavour to recruit teachers having sound academic background, good potential and enthusiasm by the College authority since its inception. The quality of its teachers can be gauged from the relatively younger average age of incumbents, diverse socio-economic and cultural backgrounds, wide array of specializations, gender parity, readiness and acceptance of innovative teaching-learning mechanisms, diverse research interests and studies, empathy for students belonging to socio-economically marginalized and disadvantaged communities, promotion of social and cultural harmony, close contact with alumni, community orientation and an urge to accept fresh challenges and transcend boundaries in pedagogic practices and orientations. The NAAC's assessment and accreditation report amply highlighted this cardinal aspect of Jagiroad College. The experience, knowledge and skills of the teaching staff have together erected a foundation for undertaking experiments and sustained application of the best of the "traditional" and "indigenous" teaching-learning mechanism and ICT based newer mechanisms. Jagiroad College has been especially successful in assiduously building up a reputation for its transparent, unbiased, fair and continuous assessment and evaluation mechanisms. It strictly adheres to all the relevant examination rules and regulations of the Assam Higher Secondary Council, Gauhati University and IGNOU. The Annual Examination of Higher Secondary First Year is conducted strictly in accordance with the rules of the AHSEC.





COMMUNITY ORIENTATION AND SOCIAL RESPONSIBILITY:

Jagiroad College has inculcated a good culture of being involved in community oriented activities. The College has been in the forefront of assisting flood marooned people of the surrounding rural areas. A number of its staff were actively involved in organizing health camps, providing relief to the people in remote villages, distributing books, organizing free coaching for teachers and students of schools, conducting socio-economic surveys, counseling students besides being associated with community based organizations.

The IQAC of the College adopted one village at Sonaikuchi, near Meghalaya boarder. The College community already visited the Village and surveyed it taking different parameters. Few aids in the form of kind was distributed to the villagers in the month of December, 2013.

The Extension Education Cell of the College actively engaged in various extension and community related services. The cell already organized an extension programme at 'Jagi Kalpataru Puthibharal aru Krishti Chora' at Jagi village, where two resource persons from the College delivered lectures on the topic 'Women Empowerment'. The cell also took initiative to plant saplings in and around the College campus.

RESEARCH

The teaching staff of the College are actively engaged in varied research studies in a wide array of areas of Humanities, Social Sciences, Physical Sciences, Mathematics, Biological Sciences under various departments of studies of Gauhati University, Assam University, NEHU, Dibrugarh University and IITG and a number of them have already been awarded M.Phil and PhD degrees. A number of teachers are also actively involved in research under UGC, ICSSR and DST grants (both minor and major research projects). The College is in the process of establishing departmental/inter-departmental research committees to foster the culture of research in the institution.



STUDENTS' SUPPORT AND PROGRESSION

Career Guidance, Counselling and Placement

The counseling of students has traditionally been a part of teaching-learning mechanisms and practices of Jagiroad College. Most of the teachers offer and are adept in close and intimate counselling on academic and career related matters especially to students enrolled in Major Courses and Career Oriented Programmes. The College has an Information, Career Guidance and Counselling Cell (ICGCC) through which the students have been given guidance at regular intervals. Though the College at present does not have a formal structure of a separate Placement Cell, the ICGCC has in the past organized several placement workshops, interactive sessions with some firms and agencies of both the state and outside it. The College envisages having a permanent Placement Cell integrated with the ICGCC in near future.

Scholarships and Awards

★ ST, SC, OBC, Minority and National Merit scholarship for such category of students are offered by the Govt. of Assam on submission of application in prescribed forms.

★ Awards are offered to meritorious students topping the H.S., and TDC students, from the College authority and Jagiroad College Teachers Unit.

★ Best Graduate Award is offered to the student on the basis of his/her all round performances (examinations and co-curricular activities).

★ There is provision to support the meritorious and economically backward students with financial assistance, books, uniform etc. Arrangement for scholarship (both from Government and Non-government organizations) will be made by the College authority. Study loans for needy students may also be arranged -subject to clearance of Bank's formalities.

INFRASTRUCTURAL AND CCA FACILITIES

Classroom Blocks and Buildings:

Jagiroad College offers adequate and updated infrastructure for all internal stakeholders. The College houses three beautiful classroom blocks for students of Arts stream. Two of them are christened as the Kalong and Kapili Blocks after the two perennially flowing tributaries of the Brahmaputra. The third one has been newly set up by the side of the Central Library. It is conveniently situated along with the four academic departments, viz. English, History, Political Science and Economics. The Killing Block houses the distinctively updated laboratories, class-rooms and departmental common rooms of teachers of the Science Stream. The Mayang Block houses the IGNOU study Centre and classrooms for Major subjects. The Commerce Block facilitates the Class rooms for the Teachers and Students of the Commerce Stream. A multi-storied building has also come up, commonly known as the Maths-Geo Building, to cater to the growing needs of the Mathematics and Geography departments. This Block also facilitates the Laboratory for the Pulp and Paper Technology programme. Construction and renovation works are also going on to facilitate class rooms for Retail Management and Acting courses under B. Voc. scheme.



Boys' Common Room, Gym and NCC offices are located just behind the Commerce Block. Dr. Subhas Saha Memorial Block accommodates common rooms of a few Arts stream departments.

Two floors have newly been constructed from GDA grants of UGC to facilitate class rooms for Community College courses as well as other subjects. A beautifully decorated and well furnished Seminar Hall is constructed on the top floor in the same building for in-house regular and occasional meetings and similar activities. Education department is shifted to this building from the Dr. Subhas Saha Block and a separate room is allotted for their laboratory activities. Tourism and Computer departments are accommodated in the building constructed under Buniyad Scheme of govt. of Assam. Ethnic museum existed in the first floor of this building is now renovated with installation of some new additional items with minor renovations/repair of earlier items.

The Central Library:

The Central Library houses a spacious reading hall and reading rooms for teachers and Major Course students. It has a rich collection of books including journals and magazines, CDs etc. Books are being regularly purchased on recommendations of the Faculty members. Computerizations of its services are well under way. The library has recently undergone some renovation works to ensure a cosy environment for its users. Following necessary renovation works, the Library now provides separate sitting arrangements for the boys and the girls. With sophisticated furnishings, the Library also has provision of a reading room for the faculties, a circulation section and a separate periodical section.

Internet Connectivity is provided with 10 numbers of Computers connected through N-Computing and placed just behind the main entrance gate for easy accessibility by the students and other staff. Reprographic facility is also provided in the same location.

Book Bank scheme of the College Library: The College Library has introduced the Book Bank facility (for H.S. and undergraduate level students) as one of the students' support measures. The Book Bank lends text books and reference books to the specially meritorious students and to those coming from the economically backward families. The facility has been further developed with enrichment through donated books from the internal stakeholders of the college (teachers, members of the non-teaching staff and the students). Willing students may contact the Librarian for necessary details.

Computer Centre:

The College has four sophisticated computer Lab (including a computer Center as Language Lab) with 46 computers for running the PGDCA, Degree level Vocational course and other short term courses for students. All the Laboratories are configured by two online UPS. Laboratory wise Windows XP, Windows 7 and Ubuntu Operating System have been installed in the Computers.

Ethnic Museum:

A unique ethnic museum is being developed by the teachers of the College and it is located in the expanded section of the Central Library. A new museum building is under construction in front of the central library.



Departmental Libraries:

Every department of study of the College has a separate library of its own. Books are issued to both teachers and students specially of Major Courses and reference books.

Conference Hall:

The newly built Conference Hall of the College is an active centre for holding brainstorming sessions among the staff and the students.

Auditorium:

A sprawling 8000 sq. ft. auditorium has come up for smooth organization of events and activities throughout the session.

Hostels:

The Swapna Majika triple storied Girls' Hostel with an intake capacity of 80 offers excellent facilities of easy and comfortable stay. The Zoon Beel R.C.C. Boys' Hostel with an intake capacity of 50 students also provides a pleasant and cosy environment for academic pursuits to its inmates.

Purified and cold drinking water facility:

The College has been providing clean, pure and cold drinking water facilities to all the students and all other internal stakeholders.

Uninterrupted Power Supply:

The College has installed a solar power plant in order to facilitate uninterrupted power supply throughout the campus.

Digital Class Rooms :

The College authority has introduced digital class rooms with smart boards in two class rooms and one seminar room of the College to facilitate updated and smooth teaching-learning mechanism.

Boys' and Girls' Common Room :

The College has provided spacious Boys' and Girls' common rooms with attached toilets and necessary amenities.

Gymnasium:

The College has a sixteen station multi gymnasium near the College auditorium. It also houses the yoga centre of the College.



Canteen:

The College authority has set up a good canteen that offers its services to the students and staff of the College.

Open Air Sitting Places

The College offers a serene open air tree covered sitting space for students inside its premises. A lush green lawn is also being prepared for holding of open- air sessions. The Annual Debate among the contestants of JCSU office bearers is an attractive event-traditionally held every year in the grass carpeted lawn.

N.C.C:

The Jagiroad College NCC Unit is an active cadets Unit. The Cadets participate in Annual Training Camp, Army Attachment Camp, Combined Annual Training Camp, National Integration Camp, Sainik Camp, Republic Day camp etc quite regularly.

N.S.S.:

Set up under the Gauhati University, the College N.S.S. unit has been organizing programmes on themes like 'Clean your Locality', 'Green your Locality', 'Clean your Campus', 'Green your Campus', besides holding awareness programmes on topics of various public.

Scouts and Guides:

The College also has a unit of the Bharat Scouts and Guides which aim at developing a spirit of service, good character and good health among the members.

Jagiroad College Students' Union:

The union body of the students is constituted by holding a democratic election among the students. It plays an active and collaborative role in fulfilling the aims and objectives of the Institution.

SOCIETIES

- Seminar Forum
- Cultural Society
- Unit of Assam Science Society
- Society for Chemical Education
- College Mathematics forum
- Literary and Debating Society
- Game and Sports Society
- Unit of North East India Geographical Society
- History Society
- Assamese Department Literary Society

Grievance Redressal Cell

The College authority is quite conscious about the grievances of stakeholders and hence set up an effective Grievance Redressal Cell in order to professionally manage grievances and undertake ameliorative steps. Regarding the grievances of students and guardians, the Grievance Redressal Cell members have been effectively guided by the Principal. The Grievance Redressal Cell aims to undertake effective and professional management of grievances of all stakeholders.



ADMINISTRATIVE AND TEACHING STAFF

PRINCIPAL

Dr. Bhaben Ch. Neog, M.Sc, M.Phil, Ph.D.

DEPARTMENT OF ASSAMESE

Dr. Md. Habibur Rahman, M.A., Ph.D. (HoD)

Ms. Aditi Das Baruah, M.A, M. Phil.

Dr. Mira Baishya. M.A., Ph.D.

Ms. Borna Sarma, M.A., B.Ed

Mr. Debojit Saikia, M.A.

Mr. Bishnu Deka, M.A.

DEPARTMENT OF ECONOMICS

Dr. Purushottam Bhandari, M.A, M.Phil, Ph.D. (HoD)

Ms. Ranju Gogoi Chutia, M.A, M. Phil.

Dr. Bhupen Kr. Sarma, M.Sc, L.L.B., Ph.D.(On Lien)

Dr. Amiya Kr. Sarma. M.A, Ph.D.

DEPARTMENT OF HINDI

Mr. Om Prakash Deka, M.A. (HoD.).

Ms. Usharani Deka, M.A., B.Ed

DEPARTMENT OF BODO

Ms. Paney Bodo, M.A.

DEPARTMENT OF HISTORY

Mr. Tulshi Kr. Bordoloi, M.A.

Mr. Khagen Gogoi, M.A.(HoD)

Ms. Malabika Dihingia Baruah, M.A.

Ms. Dhanada Kakati, M.A, M.Phil.

DEPARTMENT OF POLITICAL SCIENCE

Mr. Priya Nath Bora, M.A. (HoD)

Mr. Himangshu Haloi. M.A.

Ms. Barsha Kalita, M.A. B.Ed

Mr. Narendra Mondol, M.A.

DEPARTMENT OF BOTANY

Dr. Anil Kr. Bora, M.Sc, Ph.D .

Mr. Dulal Chandra Dutta, M.Sc.

Mr. Subrata Paul, M.Sc. (HoD).

Dr. Bharati Sarma, M.Sc, Ph.D.

DEPARTMENT OF CHEMISTRY

Dr. Gopi Adhikari, M.Sc, M.Phil., Ph.D

Mr. Monoranjan Moulick, M.Sc, M.Phil

Dr. Chitta Ranjan Sarkar, M.Sc, B.Ed., Ph.D. (HoD).

Dr. Smritisikha Phukan, M.Sc, Ph.D .

Dr. Linton Hazarika, M.Sc. , Ph.D.

DEPARTMENT OF MATHEMATICS

Ms. Anuva Das Purkayastha, M.Sc.(HoD)

Mr. Anandaram Burhagohain, M.Sc.(On leave)

Dr. Mitali Sarma, M.Sc, M.Phil, Ph.D .

Dr. Shahidul Islam, M.Sc., M.Phil, Ph.D.

Ms. Popi Deka, M.Sc.

DEPARTMENT OF ZOOLOGY

Dr. Anjana Dutta Barbaruah, M.Sc, Ph.D.

Dr. Utpal Rajguru, M.Sc, Ph.D.

Mr. Achinta kr. Keot, M.Sc.(HoD).

Mr. Pranab Kr. Das, M. Sc. (On Leave)

Dr. Saptadeepa Roy, M.Sc., Ph.D.

VICE PRINCIPAL

Mr. Poban Ch. Gogoi, M.A. M.Phil.

DEPARTMENT OF ENGLISH

Dr. Inishi Chowdhury Mahanta, M.A, Ph.D.

Dr. Dipak Jyoti Baruah, M.A, Ph.D.

Dr. Md. Sohail Ahmed, M.A, Ph.D. (HoD).

Ms. Jita Baruah, M.A, M. Phil, B.Ed.

DEPARTMENT OF EDUCATION

Mr. Poban Ch Gogoi, M.A, M. Phil.

Ms. Moloya Goswami, M.A.

Dr. Hema Kanta Chutia, M.A, M. Phil, Ph.D. (HoD)

Dr. Srijani Das, M.A, M. Phil, B.Ed., Ph.D.

DEPARTMENT OF GEOGRAPHY

Mr. Rudra Kr. Das, M.A

Dr. Khagen Sarma, M.A., Ph.D.(HoD)

Mr. Ratumoni Das, M.A.

Mr. Hareswar Bordoloi, M.A.

Ms. Pallabi Deka, M.A., M.Ed.

DEPARTMENT OF BENGALI

Ms. Indrani Bhattacharjee, M.A, M. Phil (HoD).

Ms. Soma Bose, M.A.

Ms. Rinka Dey, M.A.

DEPARTMENT OF TOURISM AND TRAVEL MANAGEMENT

Ms. Jhuma Bose, M.T.M.

Mr. Paranjyoti Mahanta, M.T.M.(HoD)

Mr. B. M. Bodo, M.TM, LLB.

DEPARTMENT OF BIOTECHNOLOGY

Mr. Biswajyoti Chetia, M.Sc. (HoD)

DEPARTMENT OF COMPUTER APPLICATIONS

Mr. Muktab Hussain M.Sc, MLISc.

Mr. Dharmeswar Tarang M.Sc.(HoD).

Mr. Bipul Kr. Biswas, P.G.D.C.A., M.Sc.-IT,

Mr. Dilip Hazarika, B.Tech. (Lab. Instructor)

DEPARTMENT OF PHYSICS

Dr. Prabir Banerjee, M.Sc., Ph.D.

Mr. Hrishikesh Kalita, M.Sc. (HoD)

Mr. Rudra Kr. Das, M.Sc.

Ms. Lavita Sarma, M.Sc, M.Phil. (On Leave)

Mr. Prasenjit Biswas, M.Sc

DEPARTMENT OF COMMERCE

Mr. Narayan Kafle, M.Com., (Accy & Finance) (HoD)

Mr. Sanjib Ghimire, M.Com.(Accountancy)

Ms. Sangeeta Sarma, M.Com.(Management)

Ms. Farhana Yasmin, M.Com.(Finance), PGDBM, B.Ed

Ms. Lakshyajit Shyam, M.Com(Marketing), M.Phil.



Pulp and Paper Technology(Community College)

Dr. Gopi Adhikari (Nodal Officer)

Mr. N.N. Swargiary

Senior Officials of Nagaon Paper Mill, coordinated by Mr. Santosh Swar and Mr. P. K. Adhikari

Guiding Light: Sjt. Pratap Goawami, former Executive Director, NPM-HPCL.

Dr. J. N. Deka, Ph.D.

Department of Management(B.Voc)

Mr. Sankar Jyoti Barman, MBA(Retail & Marketing) (HOD)

Ms. Priyanka Majumdar, MBA(Finance & Marketing)

Sports

Mr. Hrishikesh Kalita, (Nodal Officer)

Mr. Ankur Kalita, BPED,Sports Teacher

Fashion Technology(Community College)

Ms. Babli Bora,Diploma(Garment & Fashion Technology)

Ms. Mousumi Debbarma, Certificate Course in Fashion Design & Clothing Technique(NIFT)

Mr. Ratul Kakati

Department of Acting(B.Voc)

Mr. Manash Protim Neog, P.G. Diploma in Dramatics(Acting) (HOD)

Mr. Sanjeev Kr. Gohain, M.A.(Mass Com. & Journalism:Film Studies)

Non-Teaching Staff

Office:	Library:
Sri Dambarudhar Bordoloi, Head Asstt. Sri Nandalal Sharma, Sr. Asstt. (Accounts) Sri Madan Bharali, Sr. Asstt. Sri Bipul Patar, Jr. Asstt. Md. Muktar Hussain, Jr. Asstt. Ms. Anjali Bora, Comp. Asstt. Sri Gaurav Sharma, Jr.Asstt. Sri Nagendra Kakati, Comp. Asstt.	Sri Babul Ch. Malakar, M.A., B.Lib.Sc. (Librarian) Ms. Rekhasmita Sarma, M.A., M.L.I.Sc. Ms. Tarali Thakuria, B.A., P.G.D.C.A. Mr. Mohan Teron, (Bearer) Mr. Putul Sarma, (Bearer) Ms. Ranu Saikia, (Bearer) Mr. Manoj Sharma (Bearer)
Office Bearer:	Laboratory Bearer:
Sri Upen Ch. Deka Sri Pradip Chakraborty Sri Niren Ch. Biswas. Sri Durgeswar Deka Sri Dulal Bora Sri Bholo Pator Sri Kokheswar Deka Sri Swadhin Teron Ms. Anjali Bordoloi Ms. Bhanu Mikir	Sri Jayanta Kr. Doloi, Sri Giridhar Bhagabati Sri Romen Teron Sri Hiteswar Deka Sri Kushal Konwar Sri Hiteswar Bordoloi Sri Prabhat Das, Sri Nila Kanta Saikia Sri Deba Kt. Deka Ms. Ambika Devi
Gate-keeper:	Night Chowkidar:
Sri Paramananda Bora	Sri Upen Bordoloi Sri Bikash Lahiri
Cook (Boy's hostel)	Cook (Girl's Hostel)
Ms. Nirmali Deori, Ms. Matu Hazarika	Ms. Ahini Bordoloi, Ms. Punemai Deka, Ms. Sita Deori

Annual On
**ADVANCES IN PHYSICAL
AND
BIOLOGICAL SCIENCES**
6th & 7th April, 2015
Organised by
Jagiroad College
In collaboration With:
GU IDOL, KKHSSOU, SIT, TUWAHATI



PROVISIONAL ACADEMIC HOLIDAY LIST OF JAGIROAD COLLEGE (AUGUST TO JULY) 2016-17 SESSION

MONTH	WORKING DAYS	HOLIDAYS	ACTIVITY OF THE COLLEGE AS PER CALANDER
AUGUST	1 2 3 4 5 6 8 9 10 11 12 13 16 17 18 19 20 23 24 26 27 29 30 31	15 TH AUG-INDEPENDENCE DAY, 22 ND AUG-TITHI OF SRI SRI MADHAVDEVA 25 TH AUG- JANMASTOMI	22 TH AUG- Freshers' Social (Tentative)
SEPTEMBER	1 2 5 6 7 8 9 10 13 14 15 16 17 19 20 21 22 23 24 26 27 28 29 30	3 RD SEPT-TITHI OF SRI SRI SANKARDEVA, 12 TH SEPT-ID-UZ-ZUHA	Students Union Election (Preferably before 15 TH SEPT)
OCTOBER	1 3 4 5 6 19 20 21 22 24 25 26 27 28 31	2 ND OCT-BIRTHDAY OF MAHATMA GANDHI, 12 TH OCT-MUHARRAM, 7-15 TH OCT-DURGA PUJA & LAXMI PUJA, 17 TH OCT- KATI BIHU, 29-30 TH OCT- KALI PUJA & DEWALI	Sessional Examination Students Exposure Tour
NOVEMBER	1 2 3 4 5 7 8 9 10 11 12 15 16 17 18 19 21 22 23 24 25 26 28 29 30	14 TH NOV- GURU NANAK BIRTHDAY	
DECEMBER	1 3 5 6 7 8 9 10 12 13 14 15 16 17 19 20 21 22 23 24 26 27 28 29 30 31	2 ND DEC-ASOM DIVAS, 25 TH DEC-CHRISTMAS DAY	HS 2 nd year Test examination End semester examination to be completed before 20 TH , 21 ST - 31 ST DEC: evaluation period
JANUARY	2 3 4 5 6 7 9 10 11 12 13 17 18 19 20 21 23 24 25 27 28 29 30 31	14 TH -16 TH JAN.(Magh Bihu) 26 TH JAN- (Republic Day)	Annual college week
FEBRUARY	1 2 3 4 6 7 8 9 10 11 13 14 15 16 17 18 20 21 22 23 24 25 27 28		HS 2 nd year Final Examination as per AHSEC routine
MARCH	1 2 3 4 6 7 8 9 10 11 13 14 15 16 17 18 20 21 22 23 24 25 27 28 29 30 31		Sessional Examination HS 1 st year annual examination as per AHSEC routine
APRIL	1 3 4 5 6 7 8 10 11 12 17 18 19 20 21 22 24 25 26 27 28 29		
MAY	2 3 4 5 6 8 9 10 11 12 13 15 16 17 18 19 20 22 23 24 25 26 27 29 30 31	1 ST MAY-May day	4 th and 6 th semester Examination
JUNE	1 2 3 5 6 7 8 9 10 12 13 14 15 17 19 20 21 22 23 24 26 27 28 29 30		2 nd semester Examination to be completed before 20 TH June
JULY		SUMMER VACATION	

• Examination and other activities will be notified as and when needed





ACHIEVEMENTS OF STUDENTS (Academics) in the Year 2015:

STUDENTS SECURING HIGHEST MARKS IN THE TDC FINAL EXAM (ARTS):

Name of the students	Department	CGPA Secured
1. Priyanka Dutta	Geography	9
2. Hemraj Newar	Political Science	9
3. Mridusmita Bora	Geography	8.2

STUDENTS SECURING HIGHEST MARKS IN THE TDC FINAL EXAM (SCIENCE):

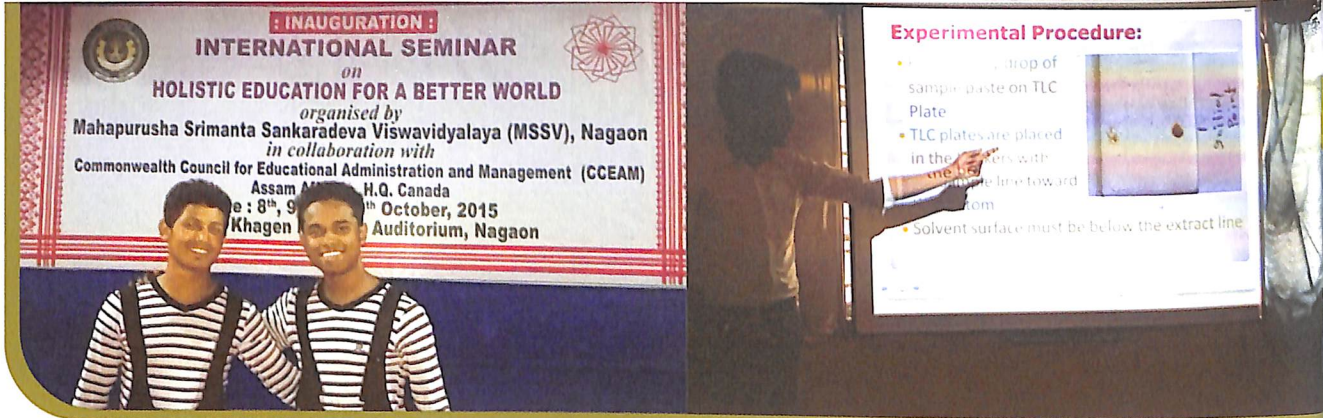
Name of the students	Department	CGPA Secured
1. Rajesh Ghosh	Physics	8.3
2. Kumari Pallabi	Zoology	8.1
3. Silpisikha Mahanta	Zoology	8.1

STUDENTS SECURING HIGHEST MARKS IN THE MTM FINAL EXAM:

Name of the students	Department	Percentage secured
1. Jyoti Prasad Ojha	MTM	66.37%
2. Nenko Jhoney	MTM	65.6%
3. Pratiyukti Gogoi	MTM	63.8%

Ashit Roy secured the highest percentage (66%) in the PGDCA Final Examination held in 2015.





ACHIEVEMENTS IN CO-CURRICULAR ACTIVITIES IN THE YEAR 2015:

1. Bidya Singh Hansa of Political Science Department, obtained 1st prize in the Traditional Tribal Song Competition at Zonal Level held at S.B.Deorah College under the Gauhati University Youth Festival, 2015.
2. Sachin Deka, a student of B.A. 2nd Semester, obtained 3rd prize in the Bhupendra Sangeet Competition at Zonal level held at S.B.Deorah College under the Gauhati University Youth Festival, 2015.
3. The Department of Acting obtained 2nd position in the Skit Competition in the Inter College Youth Festival, 2015 held at the Gauhati University.
4. Debojit Deka and Bijit Kr Das obtained 1st position in the Mime Competition in the Alcheringa organised by IIT Guwahati.



GUIDELINES FOR STUDENT'S ENTITLEMENT

These guidelines have been issued by the University Grants Commission (UGC) in order to help students, teachers, administrators and Institutions understand what the minimum entitlements of the students are. These guidelines apply to all the colleges and universities in the country (this expression includes every Institutions of higher education even if it is not called college/university) without any exception. It shall be mandatory for every college/university to publish the present Guidelines in full in its Prospectus and also post it on the homepage of its website.

Fulfillment of these entitlements imposes obligations on educational institutions, administrators, policy makers, teachers and students themselves. If these obligations are not met, a student can approach the Grievance Redressal Authority or the Ombudsman. Any serious or persistent violation of these Guidelines can be brought to the notice of the University Grants Commission and can be the basis of punitive action against the offender.

Some of the provisions stated here are already covered by existing laws or Rules and Regulations of the UGC. But the students shall continue to enjoy all the rights under existing laws, rules and regulations which may not have been mentioned in these Guidelines.

1. Admission

- 1.1. An announcement or advertisement for any course of study must clearly specify whether the degree granted is notified by the UGC and other relevant statutory authorities [Under Section 22 c of the UGC Act, latest list available at the UGC website] and whether the university that awards the degree figures in the list of universities maintained by the UGC (available at the UGC website).
- 1.2. A student seeking admission is entitled to a document (usually called 'Prospectus') that specifies the curricula including syllabi, names and academic profile and status of the faculty, mode and frequency of evaluation, duration of the course, academic calendar, comprehensive information about fees or charges of any kind, and refund rules. The information given in the prospectus should not be changed to the disadvantage of the student during the course of study; any change if necessary must be communicated to each student individually spelling out reasons for such a change.
- 1.3. The Prospectus must spell out exactly the process and criteria for admissions. This includes weightage given to previous academic performance, entrance examination and Interview. The syllabi and format of the entrance examination must be spelt out. The final scores of each candidate who appeared for entrance examination including all the components and the entire waiting list must be made public.
- 1.4. Information about any reservations or quota for any category, the eligibility criteria for these reservations/quotas, certificate required for seeking admission under these must be stated clearly in the Prospectus.
- 1.5. The student must not be asked to produce documents which have not been mentioned in the Prospectus. While the institution can ask the student to produce the original documents (such as School Leaving Certificate, Marksheet, Caste certificate) for verification, they cannot retain any original documents of any students. [As notified by UGC on 23'd April 2007, F. No. 1-3/2007 (CPPII)]

2. Quality of teaching and learning

- 2.1. It is the responsibility of the college/university to help the students develop their learning skills by facilitating the creation of learner centric environment conducive for quality education. The students are entitled to receiving instruction and reading material in all the languages allowed by the Institution as medium of instruction or examination.
- 2.2. The students who begin with a difficulty due to social handicap or a shift in the medium of Instruction are entitled to special support to bridge the gap.

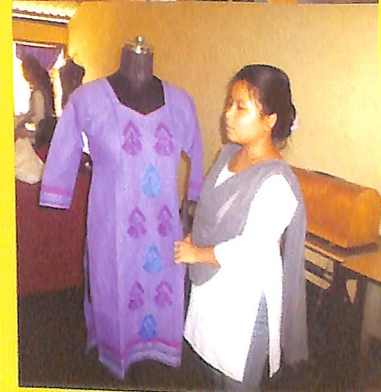
- 2.3. The students are entitled to availability and presence of qualified teacher, fulfillment of the specified number of teaching days and contact hours for each course and completion of syllabus on time. [UGC Regulations on Minimum Qualification of Teachers ... 2010]
- 2.4. The students are entitled to reasonable access to facilities, services and resources including library (that stocks textbooks, reference books, journals, e-resources), laboratories, and ICT facilities in the languages permitted as medium of instruction or examination.
- 2.5. The student are entitled to fair, transparent and timely evaluation, including fair provisions for timely re-checking or re-evaluation of the scripts and redressal of any grievance related to the evaluation process. The students are entitled to a copy of their answer scripts after the declaration of results.
- 2.6. The students are entitled to timely conduct of examination and declaration of results as specified in the academic calendar in the Prospectus. They shall be entitled to the award of degree within 180 days of the declaration of results.
- 2.7. The students are entitled to give regular feedback on the quality of teaching, students services and institutional infrastructure. The college/university shall establish mechanisms for seeking this feedback regularly and taking student feedback into account for review and improvement.

3. Fee and financial aid

- 3.1. The students are entitled to prior and full information about amount, components, frequency and mode of any kind of payment including fees or charges of any other kind and refund rules. If a student withdraws before the beginning of the course, the student should be refunded the entire fee given to it with a maximum deduction of Rs. 1 000. [As notified by UGC on 23'd April 2007, F. No. 1-3/2007 (CPPII)]
- 3.2. A college/university will make utmost effort to ensure that no student is deprived of opportunities of quality education for lack of sufficient financial resources. It is the responsibility of the policy makers to ensure that sufficient funds are made available to implement this principle. The Prospectus shall contain consolidated information about scholarship/fellowship/financial aid scheme of any type that that is available to the students. It shall bring to notice and assist the students in accessing such schemes. It shall ensure that the procedure for selection is fair and transparent.

4. Infrastructure

- 4.1. The students are entitled to access to appropriate resources including classrooms, libraries, laboratories and other academic facilities necessary for quality education. [UGC rules and regulations for fitness of universities and colleges for Grants under section 12 B of the UGC Act 1956, Private University Regulation, Deemed University Regulation].
- 4.2. The students are entitled to reasonable access to sports and recreation facilities, avenues for literary, aesthetic and other extra-curricular pursuits.
- 4.3. The student are entitled to reasonable attention to medical and health requirements including free and periodic health check-up and treatment/hospitalization in case of medical emergencies.
- 4.4. The students are entitled to a reasonable access to adequate, clean and hygienic hostel/residence accommodation that provides basic amenities including recreational facilities. Such accommodation should be affordable and must not be utilized by the institution for profit making. Accommodation meant for students must not be encroached upon by the institution for any other purpose.



- 4.5. Student with disability are entitled to access to all schemes, facilities and services in the university without discrimination. The college/university shall strive towards a universal design of learning based curriculum that can address the needs of the broadest possible range of students by minimizing barriers and maximizing learning for all students. The college/university shall provide barrier free access, special library resources {including Braille and ICT resources}, provisions for sign language interpreter/transcriber, the required equipment's and electronic resources and the required relaxation in examination to all students with disability. [Person with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1995; UGC D.O.No.F-6-112006(CPPII), F.No.6- 112012(SCT)]
5. The students are entitled to non-discriminatory treatment (in the sense of absence of harassment, victimization or exclusion) in every aspect of institutional functioning. Any discrimination based on caste, gender, creed, colour, race, religion, place of birth, political conviction, language and disability shall be prohibited.
 - 5.1. In particular, institutions shall not discriminate against students belonging to Scheduled Caste and Scheduled Tribes and racial profiling of students from any region or ethnic group. [UGC (Promotion of Equity in Higher Educational Institutions) Regulations, 2012]
 - 5.2. The students are entitled to protection from sexual harassment by complaining to the Gender Sensitization Committees against Sexual Harassment. It is mandatory for each college/university to constitute and publicize this committee as per the Guidelines and norms laid down by the Hon'ble Supreme Court [Vishaka and Others Vs. State of Rajasthan and Others (JT 1997 (7) SC 384)]
 - 5.3. All students are entitled to protection from ragging in any form [UGC (Curbing the Menace of Ragging) Regulation, 2009]
6. As democratic citizens, the students are entitled to freedom of thought and expression within and outside their institution. The college/university must allow space for free exchange of ideas and public debate so as to foster a culture of critical reasoning and questioning. College/university authorities must not impose unreasonable, partisan or arbitrary restrictions on organizing seminars, lecture and debates that do not otherwise violate any law.
7. The students are entitled to forming associations and unions, directly electing their representatives to Students Unions and having their representatives on the college/university decision making bodies including internal quality assessment, grievance committees, Gender Sensitization Committees against Sexual Harassment and the Academic/Executive council. University/colleges shall evolve mechanisms for adequate consultations with students' representatives before taking any major decision affecting the students.
8. The students are entitled to full and correct information about any institution of higher education in which they study or propose to study. Therefore, every college/university must disclose the following information on its website and Prospectus: status of the institution, its affiliation, accreditation rating, physical assets and amenities, membership of governing bodies and minutes of the meetings of bodies like Academic/Executive council, sources of income and the financial situation and any other information about its functioning necessary for a student to make a fully informed choice. (Section 4 (1) of Right to Information Act 2005)
9. The students are entitled to redressal of their grievance by the Grievance Redressal Committee of the institution within 10 days of making a representation. If they are not satisfied, they are also entitled to an appeal to the Ombudsman of the University concerned for redressal within 30 days. (UGC (Grievance Redressal) Regulations, 2012)
10. The UGC may issue instructions for proper implementation of these Guidelines.

डॉ. अर्चना ठाकुर
उप-सचिव

Dr. Archana Thakur
Deputy Secretary

S.No. 20(1)



विश्वविद्यालय अनुदान आयोग
बहादुर शाह ज़फर मार्ग,
नई दिल्ली-110 002, भारत
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110 002 (INDIA)
दूरभाष PHONE : (011) 23236977
टेलीफैक्स TELEFAX : (011) 23236977
E-mail : archana.ugc@nic.in

No. F. 1-15/2009 (ARC) pt-III

April, 2014

To,
The All Members of Regulatory Authorities/
The Vice-Chancellors of all Indian Universities/
The Regional Officers of UGC
(As per list attached)

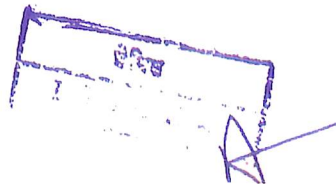
Subject: Menace of ragging in higher educational institutions.

Sir/Madam,

This is in continuation to this office letter No. 1-15/2009 (Anti Ragging) dated 28.06.2013 & 2.08.2013 on the above subject. It is once again brought to your kind notice that ragging is a criminal offence and UGC has framed Regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. These Regulations are mandatory and all institutions are required to take necessary steps for its implementation in toto including the monitoring mechanisms as per provisions in the above Regulations and ensure its strict compliance.

Any violation of UGC regulations as cited above or if any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations, if fails to punish perpetrators of incidents of ragging suitably, UGC shall call for punitive action against institutions.

All institutions are requested to step up anti-ragging mechanism by way of adequate publicity through various mediums, action-packed anti-ragging committee and anti ragging squad, quick-response system, CCTV cameras at vital points, alarm bells, regular interaction and counseling, identification of trouble-triggers, prominence to anti-ragging in the institution's prospectus and information booklets/brochures surprise inspection of hostels, students accommodation. Canteens, rest cum recreational rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behavior/incident. The students and the parent/guardian community may also be made aware of the anti-ragging helpline, anti-ragging website, anti-ragging monitoring agency and all Universities/Colleges/Institutions should take necessary steps for its implementation under intimation to the UGC.



7/c

The student/parent ought to know whom to call and approach with alternative contact nos. when in difficulty. All the regulatory bodies and the educational institutions, including the universities funded by the UGC and the private universities, must ensure to UGC that they have a tight anti-ragging system. Students in distress owing to ragging related incidents can access the National Anti-Ragging Helpline 1800-180-5522 (Toll Free) for contact M/s Syrex Infoservices India Pvt. Ltd., J-1, Udyog Nagar, Near DD Motors, Rohtak Road, Peera Garhi, New Delhi-110041. Website: www.antiragging.in and also contact to the Monitoring Agency for the Anti Ragging Helpline Aman Satya Kachroo Trust, 689, Sector-23, Gurgaon, Haryana-122017, Email: infor@amanmovement.org and Mobile No. 09871170303, 09818400116 (only in case of emergency).

All Institutions are requested to ensure strict compliance of anti-ragging measures and intimate the same to Monitoring Agency under intimation to UGC.

Yours faithfully,



(Archana Thakur)
Deputy Secretary

Copy for Information:

1. Shri S. Shankar, Deputy Secretary, Ministry of Human Resource Development, (Department Of Higher Education), Shastri Bhawan, New Delhi-110015
2. Prof. Raj Kachroo, Aman Movement for eradication of ragging, 689, Sector 23, Gurgaon-122017, Haryana



(Archana Thakur)
Deputy Secretary

University Grants Commission

No. F. 15-3/2012 (ARC)

8 October, 2012

In exercise of powers conferred under clause (g) of sub-section (1) of section 26 of the University Grants Commission Act 1956 (3 of 1956) the, University Grants Commission here by makes the following regulations, namely:-

- (1) These regulations may be called the "curbing the Menace of Ragging in Higher Educational Institutions (Amendment) Regulations, 2012."
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. In UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter referred to as the Principal regulations), in regulation 1, in sub-regulation 1.1, for the letters and words "UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions", the words "Curbing the Menace of Ragging in Higher Educational Institutions Regulations" shall be substituted.

3. In the principal regulations, in regulation 8,

- (a) In sub-regulation 8.1, in clause (f), for the words "Central Government", the words "University Grants Commission" shall be substituted;
- (b) In sub-regulation 8.2, in clause (f), for the words, brackets, letter and figures "clause (g) of regulation 8.1", the words, brackets, letter and figures "clause (f) of Regulation 8.1" shall be substituted.

Foot Note: The principal Regulations were published in the Gazette of India, vide notification number 27 dated 04.07 2009.

(N. Adil Kazmi)
Secretary



JAGIROAD COLLEGE
JAGIROAD, MORIGAON, ASSAM.
Student Feedback Form

Dear Student,

Please put your observation against the following parameters which the College needs to analyze for the betterment of our teaching learning process. Your observation is very much essential for future improvement of academic environment of Jagiroad College. Put your observations in the form of numbers ranging from 5 to 1 in the appropriate position described in the following tables.

* **Rating: 5 – Outstanding; 4 - Excellent; 3 – Good; 2 – Satisfactory; 1 - Not-Satisfactory**

* Please write **NA** against the points where you find it 'not applicable' to you.

* Please **skip** any part that you have not observed or about which you can't make judgment.

Section-1(a) – Evaluation of Teacher

Sl. No.	Name of Faculty	Department	Subject Knowledge	Adequacy of teaching methodology	Responsiveness to Student's queries	Adequate coverage of course content	Regularity & Punctuality
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							



Section-1(b): General Observations

- | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Quality of Handouts provided by the Teacher, if any | | | | | <input type="checkbox"/> |
| 2. Effectiveness of delivery of lectures | | | | | <input type="checkbox"/> |
| 3. Availability of Teacher after class hours for guidance | | | | | <input type="checkbox"/> |
| 4. Transparency and fairness of Evaluation system / Internal Examinations. | | | | | <input type="checkbox"/> |
| 5. Completion of course on time | | | | | <input type="checkbox"/> |
| 6. Degree of satisfaction with Conference / Seminars conducted at the College | | | | | <input type="checkbox"/> |
| 7. Percentage of teaching days | 100-80% | 80-60% | 60-40% | less than 40% | |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8. Your suggestion for improvement: | | | | | |

Section-2: Infrastructure

- | | |
|--|--------------------------|
| 1. Adequacy and effectiveness of Teaching Aids (LCD/OHP/White board) | <input type="checkbox"/> |
| 2. Overall general environment | <input type="checkbox"/> |
| 3. Adequate classroom facility. | <input type="checkbox"/> |
| 4. Utility of Seminar Hall by the students | <input type="checkbox"/> |
| 5. Departmental library facility | <input type="checkbox"/> |
| 6. Your Suggestions for improvement | <input type="checkbox"/> |

Section-3 : Administration

1. Responsiveness to your issues by Administrative Departments:
- | | | | |
|---------------------------|--------------------------|--------------------|--------------------------|
| a. Principal | <input type="checkbox"/> | c. Office Staff | <input type="checkbox"/> |
| b. Vice Principal | <input type="checkbox"/> | f. Gate keeper | <input type="checkbox"/> |
| c. Head of the Department | <input type="checkbox"/> | g. Any other | <input type="checkbox"/> |
| d. Library staff | <input type="checkbox"/> | | |

- | | |
|---|--------------------------|
| 2. Rules for imposition of fine in regards to attendance. | <input type="checkbox"/> |
| 3. Policy for library penalty charges | <input type="checkbox"/> |



4. Degree of satisfaction with the Fee Structure wherever applicable (Your stream only)

a. BA b. B.Sc c. B.Com d. MTM/PGDCA

5. Notice Board updation

6. Office Staff politeness and support

7. Level of satisfaction with the information provided from the Principal's office

8. Cleanliness of –

a. Classrooms b. Library c. Corridors

d. Toilets e. Drinking Water f. General area

g. Labs (for students having Practical subject)

9. Suggestions for improvement

Section-4: Library

1. Timely delivery of books

2. Quality of books offered in the Book Bank

3. Adequacy of books for all subjects

4. Availability of reference books

5. Quality of Books

6. Relevance books to syllabus

7. Availability of Daily News Papers

8. Availability of Journals

9. Availability of proper sitting arrangements

10. Timings for library

11. Support and Cooperation of the library staff

12. Utilization of the Library

13. Your suggestions for improvement



Section-5: Computer Lab (if you really use it)

1. Timings of computer lab				<input type="checkbox"/>
2. Adequacy of software loaded on PC's				<input type="checkbox"/>
3. Internet facility				<input type="checkbox"/>
4. Initiative of the Computer lab Staff				<input type="checkbox"/>
5. Percentage of teaching days	100-80%	80-60%	60-40%	less than 40%
On which a computer lab is visited	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Purpose of visit to computer lab :-	100-80%	80-60%	60-40%	less than 40%
a. Course work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Project work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Case studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Web browsing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Class assignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Chatting for course materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. E-mailing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Your Suggestions:				

Section-6: Canteen (If you utilize the College Canteen)

1. Availability of snacks	<input type="checkbox"/>
2. Prices of eatables	<input type="checkbox"/>
3. Quality of eatables	<input type="checkbox"/>
4. Cleanliness and maintenance of the Canteen	<input type="checkbox"/>
5. Standard of services	<input type="checkbox"/>
6. Hygiene and sanitation	<input type="checkbox"/>
7. Accommodation as per students capacity	<input type="checkbox"/>
8. Suggestion for improvements	<input type="checkbox"/>



Section-7: Hostels (If you are staying in hostel)

1. Availability of accommodation
2. Selection criteria of allotment of seats in the hostel
3. Amenities provided in hostel
4. Responsiveness of hostel staff (such as at the occasion of sickness)
5. Quality of food
6. Pure Drinking water facility.
7. Facilities for games and sports.
8. Suggestions for improvement

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Section-8: Co-curricular Activities

1. Wall Magazines
2. Annual College Magazine
3. Literary and Debating
4. Provisions for indoor-games
5. Provisions for outdoor games
6. Cultural Activities
7. NCC/NSS/Scout and Guide
8. Suggestions for improvement

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Section-9: Common Room:

1. Accommodations
2. Playing equipment
3. Water supply facility.
4. Toilet facility

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>



Section-10: You as a student

1. Punctuality for the classes and other activities
2. Showing up at campus in uniform
3. Maintaining discipline within the campus
4. Politeness with classmates, Office Staff & Teachers
5. Attitudes towards classmates and Juniors/Seniors
6. Attitudes towards students with special needs.
7. Timely submission of assessments / assignments
8. Participation in carrier and competitive examination coaching.
9. Suggestions for improvement:

Section-11: Your observations about Jagiroad College.

Signature _____

Thank you for completing and returning the Feedback Form

ALUMNI FEEDBACK FORM
JAGIROAD COLLEGE
JAGIROAD, MORIGAON, ASSAM

NAME:

ADDRESS:

Vill/ Town:

P.O.:

District:

State:

PIN:

Contact Number:

E mail:

YEAR OF PASSING:

DETAILS OF EMPLOYMENT:

Please Tick:

Aspects	Excellent	Very Good	Good	Average	Poor
Attributes					
Environment					
Infrastructure					
Faculty					
Admission procedure					
Fees Structure					
Library					
Canteen facility					
Hostel facilities					
Project guidance					
Quality of support material					
Training and Placement					
Teachers Students Relationship					
Alumni Association					
Teachers Alumni Relationship					
Contribution of the College to the Society					

Your opinion on the current overall status of the college:

Your suggestion about how to develop closer ties between the Alumni Association and the College:

Any other suggestion:

Signature:

Name :

Place :

Date :

JAGIROAD COLLEGE

JAGIROAD, MORIGAON, ASSAM
Feedback Form (For guardian only)

Name of the Guardian:

Name of the ward:

Course: Class Roll No: Session:

Rating: 5 – Outstanding; 4 – Excellent; 3- Good; 2- Satisfactory; 1- Poor

A- Administration

1. Responsiveness to your issues & Academic by

- a. Principal e. Library Staff h. Any other.....
- b. Vice Principal f. Office Staff
- c. Head of the department g. Gate Keeper
- d. Teachers (Who taught your ward)

2. Staff Politeness and support:

3. Information provided by office on any subject of enquiry:

4. Cleanliness of –

- a. Classrooms d. Library g. Drinking Water
- b. Hostel e. Corridors h. General area
- c. Labs f. Toilets

B- Hostels

1. Availability of accommodation
2. Selection criteria of allotment of seats in the hostel
3. Hostel Management (Warden)
- a) Responsiveness of hostel staff (such as at the occasion of sickness)
- b) Quality of food
- c) Basic necessities
- C- Campus Security
1. Security provided to your ward
2. Support and co-operation of the security staff
- D- Emergency medical support
1. Availability of space
2. Handling of vehicles by the parking staff

Any Suggestion/Comment:

.....

.....

.....

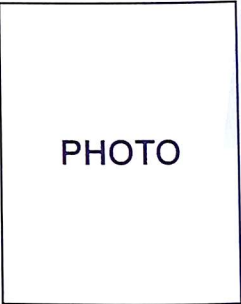
Signature



Membership ID

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Form for Library use
Jagiroad College Library
Jagiroad College, Jagiroad



ROL. NO.

--

Session:

--

Date :

1. Name of the Student :

2. Date of Birth :

3. Father's / Guardian's Name :

4. Mother's Name :

5. Stream : Arts / Science / Commerce

6. Class :

--

7. Roll No. :

--

8. Permanent address :

Vill/Town :

P. O. :

Pin :

9. Present address/ Address for Correspondence:

Vill/Town :

P. O. :

Pin :

10. Guardian's Contact No.:

11. (a) Whether Book Bank facility required (Yes/No)

(b) If Yes , mention percentage of marks in the last year exam.

Signature of the Guardian

Countersigned by the Librarian

Signature of the Student

N.B.:- All students must obey Library Book Issue and Library Reading Room norms. Any kind of violation of the rules leads to penalty.

Special incentives from the College Authority :

From this year onwards the College authority is announcing the following special incentives to the Students and Staff of the College. These are declared as performance based incentives to the individual person with an aim to enhance better performance and better teaching learning and work environment. These are briefly mentioned below-

1. Excursion/ Exposure tour to the class toppers for the following classes:

		No of Selection
H.S. 1 st Year	Arts	1
	Science	1
TDC- Sem-I	Arts	1
	Science	1
	Commerce	1
TDC- Sem-III	Arts	1
	Science	1
	Commerce	1
TDC- Sem-V	Arts	1
	Science	1
	Commerce	1

2. Scholarship upto 100% of the Total Admission fees including monthly fees for the entire 12 months for the following category students as per the following conditions:

For the Student who take admission into the following Class	For CBSE Students or other board students whose results are declared in the CGPA formats	For SEBA or other board students whose results are declared in the percentage formats	Scholarship Amount
HS-I (Arts, Science)	10 CGPA in Class X final Exam. for ST/SC-9 CGPA	85% and above in Class X final Exam (Distinction holder) for SC/ST-80%	100% (That is, no admission fees and no monthly fees)
HS-II (Arts, Science)	80% and above in Class XI annual Examinations		
TDC- Sem-I (Arts, Science or Commerce)	80 % and above in HS-II Exam for SC/ST 75%		
TDC Sem-III (Arts, Science or Commerce)	9 CGPA in both Sem-I and Sem-II exam 8 CGPA - for SC/ST		
TDC Sem-V (Arts, Science or Commerce)	9 CGPA in both Sem-III and Sem-IV exam 8 CGPA - for SC/ST		

4. Memorial award to the bright students

- 1) Nandalal Upadhaya memorial award (For best Library user)
- 2) Prabin Borthakur memorial award (For best Literary award)
- 3) Ashini Gohain memorial award (For best Sports personal)
- 4) Dr. Subhas Saha memorial award (For best student researcher in -6th Sem Arts stream)
- 5) Dr. Jyotirmoi Das Choudhury memorial award (For best student researcher in -6th Sem Science stream)
- 6) Pradip Kr. Sharma memorial award (For highest class attendance percentage)
- 7) Montoo Kr. Bordoloi memorial award (For best disciplinary award to Student)
- 8) Pream Prasad Sharma memorial award (For best accountable barer)
- 9) Principals' Special award (For best supportive and accountable office staff)

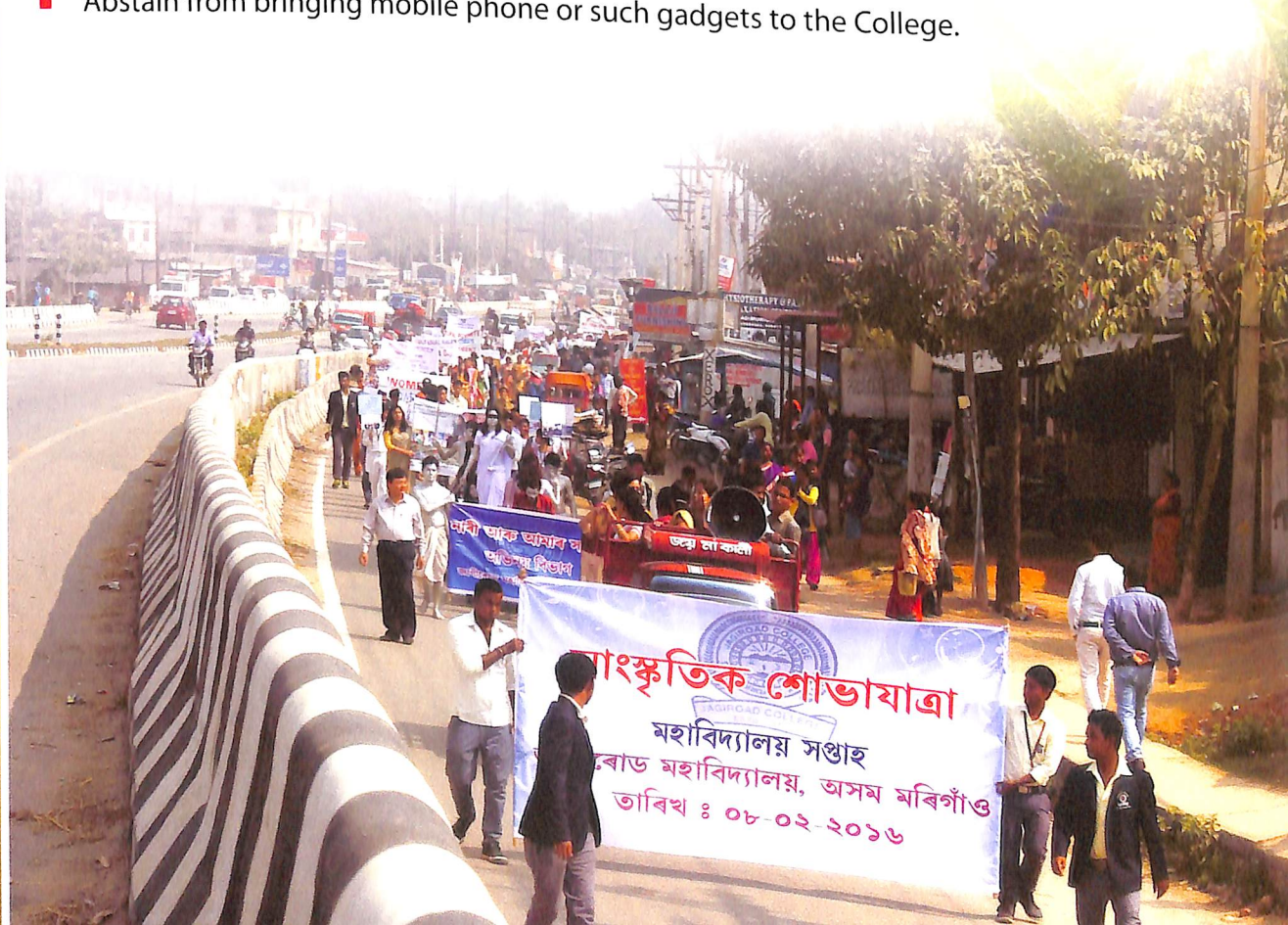
PLEDGE FOR EVERY STUDENT

- This is my College. I love my College and my College family.
- I will abide by the rules and regulation of this College.
- I will always try my best to uphold the dignity of this College.
- I shall sincerely pursue my education with utmost sincerity and dedication.
- I will not support discrimination towards any religion, caste or language.
- I will maintain fellow feelings towards the mentally and physically challenged people and will always be ready to help them whenever necessary.
- I shall give respect to my teachers, non-teaching staff and Students of this College.
- I will try my best to become a good citizen of my country.

CODES OF CONDUCT FOR STUDENTS

Every Student must maintain the following Codes of Conduct of the College.

- Maintain healthy and ethical relationship with all Students/Teachers/Non-Teaching Staff of the College.
- Try to maintain a healthy un-disturbing environment for the convenience of all the stake holders of this College.
- Preserve the College property without any damage.
- Respect every fellow irrespective of Caste or Community.
- Avoid doing/instigating/participating in any un-lawful activities.
- Inculcate the habit of learning through an open mind and prepare for a bright future.
- Abstain from bringing mobile phone or such gadgets to the College.





GOVERNING BODY OF THE COLLEGE

1.	President	: Shri Mahendra Ahom
2.	Principal & Secretary	: Dr. Bhaben Chandra Neog
3.	Vice-Principal	: Shri Poban Chandra Gogoi
3.	GU Nominee	: Prof. Krishna Gopal Bhattacharyya
4.	GU Nominee	: Prof. Prodeep Phukan
5.	Permanent Special Invitee	: Shri Pijush Hazarika (MLA)
6.	Teachers' Representative	: Shri Achintya Kr. Keot
7.	Teachers' Representative	: Ms. Malabika Dihingia Baruah
8.	Guardian Member (women)	: Smti. Dibyalata Ahom Deka
9.	Guardian Member	: Shri Prabin Deka
10.	Guardian Member	: Shri Ranjit Kr. Bharali
11.	Non-Teaching Staff Representative	: Shri Nandalal Sharma



মহাবিদ্যালয় সঙ্গীত

স্বাগতম্ স্বাগতম্ স্বাগতম্
কলং কপিলী কিলিং
এই ত্ৰিবেণীতে

আঁহা আজি সবে মিলি
বোটলোঁ জ্ঞানৰ মুকুতা
বিনাশো এক্কাৰ কালিমা

আমাৰ যাত্ৰাৰ শেষ নাই
দুৰ্বাৰ যাত্ৰা
জ্ঞান সূৰ্য্যৰ জ্যোতিত আমাৰ
জিলিকে আশা
ডক্কা বজোৱা আকাশ নিনাদী
শক্কা নাশা

আ.....
বিভ্ৰু পৃথিৱী সিদ্ধ কৰো
নতুন দিনক দুহাতে আদৰো
হাততে মিলাওঁ হাত, হিয়াতে মিলাওঁ হিয়া
যি আছে বন্ধু, বিলাই দুহাতে দিয়া
স্বাগতম্ স্বাগতম্ স্বাগতম্ স্বাগতম্

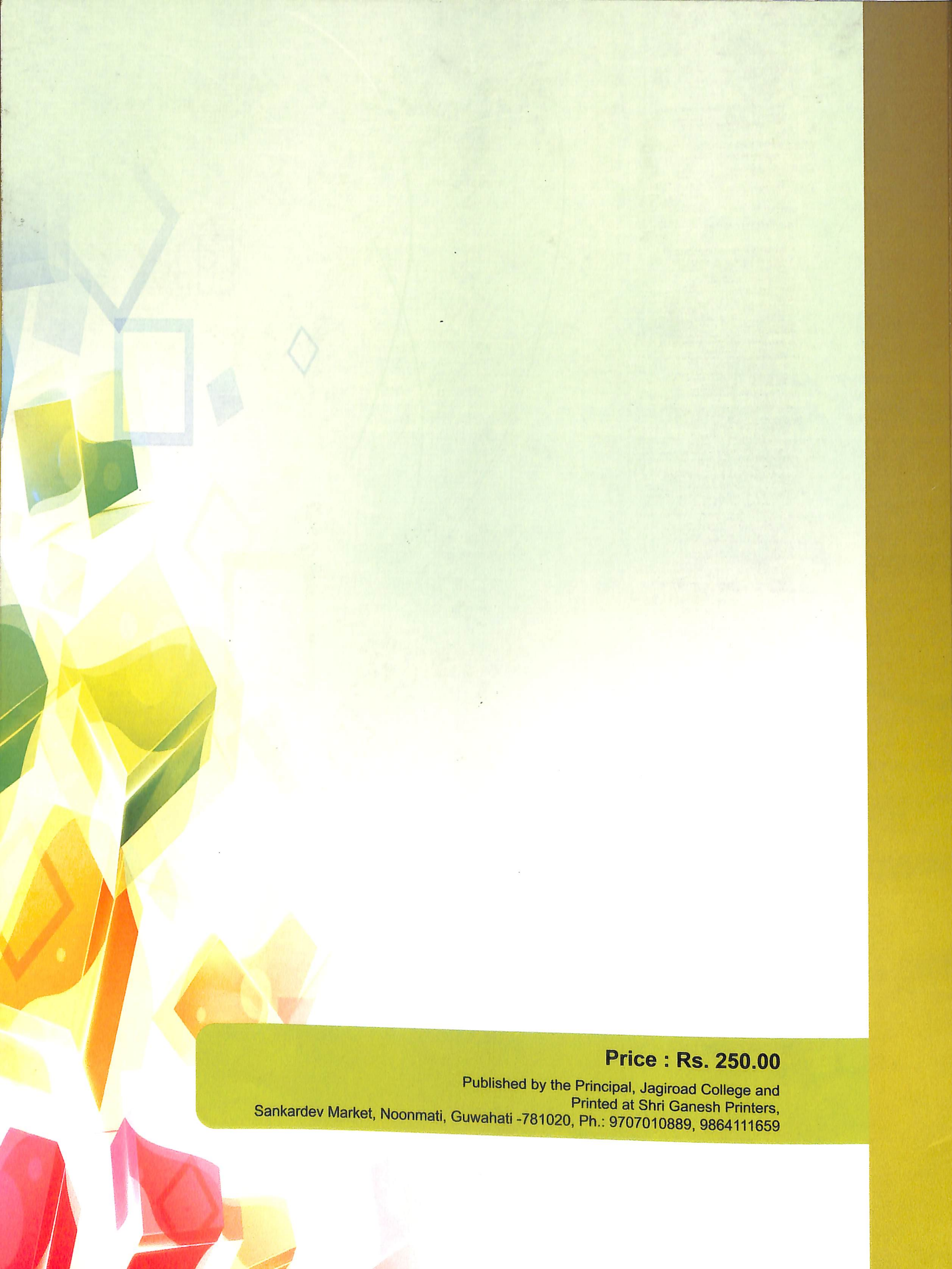
পাহাৰৰ চূড়া জিলিকে শ্যামল
পৰিলে তাতে সোণালী কিৰণ
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