

PROSPECTUS

2013-14



JAGIROAD COLLEGE

JAGIROAD, MORIGAON, ASSAM

Visit us at : www.jagiroadcollege.co.in :: E-mail-homejrdc@gmail.com



Message from the Principal

Jagiroad College has been growing as an institute of higher learning with harmonious working environment having a natural ambience. With almost fifteen hundred students the college is trying to excel in the global scenario of human resource generation. It is still growing. The faculties are very dynamic and cordial to their students and the college management always try to make a bridge among its stakeholders. It is my pleasure to remain associated with this college for long eighteen years. As the new Principal of the college I welcome you all and also urge upon our dear students to maintain good discipline as earlier days. I assure you all, particularly our dear students, a pleasant learning environment in the institution in the days to come.

Dr. Bhaben Ch. Neog

Principal, Jagiroad College

Jagiroad, Morigaon, Assam, India

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Vision

Jagiroad College aims to inculcate a unique value based and learner - centric approach in all its plans and programmes. By evolving its own quality assurance and sustenance mechanism the college would strive to achieve academic excellence - while drawing its resources from both the indigenous knowledge base and the ICT based global knowledge expansion process. It would also align its paradigms towards sustainable development, peace and conflict resolution and vertical mobility of the learners belonging mostly to socio - economically disadvantaged section of the society in order to foster national development and regional harmony.

Mission Statement

- Yearning for exploring and extracting the gems from the vast ocean of knowledge.
- Keeness and openness for probing the new and the unknown.
- Vision of liberal humanitarian, scientific and truly democratic values.
- Ability to handle the stresses of life.
- Zeal towards accumulating the dividends of ICT.
- Healthy competitive spirit for shaping professional careers and carving out road maps for both employment and self employment.
- Earnestness to tap the benefits of own socio - cultural heritage.

Jagiroad College : A Profile

Established on 8th August, 1979, Jagiroad College (formerly known as Kapili Anchalik College) is located at Jagiroad, a gradually developing semi-urban conglomeration of Morigaon district of Assam, at a distance of barely one hundred meters from the National Highway 37. The serene campus, spread over a spacious area of twenty-five bighas of land, is nestled by the picturesque Sonaikuchi Hill. Culturally it lies very close to Na-Khola-the abode of the Prince Regent of the ancient Kingdom of the Tiwas -one of the tribes of the state endowed with its distinctive indigenous life-world.

Jagiroad College was established by a group of foresighted and committed social-workers led by Nandalal Upadhaya who passed away lately. Late Prabin Kumar Barthakur, Munin Barthakur, Harendra Nath Deka, Jadab Deka, Lalit Barkakoti, Dibakar Bharali, S.K. Dhar, Baliram Das, Prasad Chandra Dalai, Arun Majumdar, Sailen Das, Jiban Das, Kalipada Bose, Munin Ghosh, Md. Jabar Uddin, Chiranjilal Agarwalla, Sudhir Barthakur, Homeswar Deva Sarma, Puspa Deka, Hiteswar Sarma, Iftikhar Hussain, Tarun Talukdar, Manoranjan Tamuli, Dilip Majumdar, Pradip Bora, Dilip Kamal Phukan, Kumud Barua, Dr. Tolan Ch. Bora were prominent among those who were actively associated with the establishment and evolution of Jagiroad College during its early years. The Dry Fish Merchants' Association, Sitajakhala Dugdha Unnayan Samabai Samiti, Hindustan Paper Corporation and Assam Spun Silk Mill of Jagiroad also offered financial and infrastructural assistance to the college.

Prof. Mahendra Ahom, the founder Principal, played a pivotal role for seventeen years in the development of the college through his enthusiasm, vigorous spirit and generous approach. Jagiroad College was able to attract students from the surrounding rural hinterlands who were mostly "first generation" learners and belonged to socio-economically disadvantaged and marginalized communities primarily because of his dynamic leadership. Prof. Ahom laid the foundation of academic and infrastructural blueprint of the college while inspiring the teachers to promote the cherished values of inclusiveness and equity without losing sight of qualitative parameters. He was adept in introducing innovative teaching-learning mechanisms like tutorials for Higher Secondary level learners with a focus on improvement of reading and writing skills. During his tenure both the Arts and Science Streams of the college were brought under the "deficit-grant-in-aid" system of Government of Assam following affiliation of its programmes and courses by the Gauhati University and it became eligible for developmental grants under sections 2(f) and 12(b) of the UGC Act 1956. A host of young and talented teachers from different parts of the state joined Jagiroad College due to Prof. Ahom's stress on teacher quality and transparent recruitment policy. Utpalmoni Phukan, the present Vice Principal of the college, served as the Principal-in-Charge for six years in two phases in the evolution of the college.

Dr. Altafur Rahman, the present President of the Governing Body, served as the Principal for eight years between 2000 and 2008. During Dr. Rahman's tenure the college was accredited and assessed by the NAAC and career oriented professional programmes like MTM and PGDCA (under Gauhati University), distance education programmes under IGNOU, tie-up with NBIRT for promotion of entrepreneurship were started. He also worked towards further expansion of infrastructural facilities like construction of hostels, expansion of library and computer centre. During Dr. Rahman's tenure, the college also celebrated its Silver Jubilee celebrations in 2005 with enthusiasm and gaiety with active coordination of a large number of its alumni. The same year the college came under the ambit of Assam College Employees (Provincialisation) Act, 2005.

Dr. Bhaben Chandra Neog, the present Principal of the college, has undertaken some significant measures and steps to begin new programmes and courses like Bachelor in Commerce (B.Com. - Major and General),

Advanced Diploma in Construction Works (ADCW) etc. He has also set an agenda for adding state-of-the-art infrastructural facilities. The process of digitalization of college class rooms has started under his initiative and three of which have already been upgraded as digital class rooms with sophisticated interactive digital display boards with ceiling mounted projectors. A Digital Language Lab is being established in the college which will be immensely beneficial for the learners of the college. Solar power plant installed in the college has been another significant step undertaken by the incumbent Principal to meet the shortage of power supply for its academic and other day-to-day activities. Apart from his busy schedule he has also been engaging himself in research activities in Applied Mathematics and presented his research papers in different National and International Conferences in India and also in countries like China, Malaysia, America and published many research papers in journals of National and International repute.

Jagiroad College since its early days has been in the forefront of promoting inclusiveness and equity, adopting learner-friendly teaching-learning mechanisms, academic exchanges, and organizing seminars and conferences. In the past it successfully organized annual/biennial sessions of NEIHA and NEIGS apart from having regular calendar of seminars by the Seminar Forum and holding State and National level seminars. Dr. Subhash Saha, a faculty of the History department, carved a niche for himself as a multifaceted scholar-poet-social activist and was engaged in Post Doctoral research till his untimely demise in 1994. Prof. Moloya Goswami, present HOD of the Education Department, bagged the Best Actress Award of the 37th National Film Awards in 1992 for her stellar role in Jahnu Barua directed movie "Firingoti (A Spark)." She has also been nominated thrice as a member of the prestigious Jury for the National Film Awards. Prof. Tulshi Bordoloi, a faculty of the History Department and a former President of the Tiwa Mathonlai Tokhra (Tiwa Sahitya Sabha), has acted as a key resource person dedicated to the cause of cultural and literary studies of the Tiwas. Teachers of the college have also been engaged in Major and Minor research projects funded by the DST, UGC etc. besides being awarded PhD and MPhil degrees from universities of repute and Institute of National Importance. A section of the teachers are also actively engaged in local literary, cultural and sports organizations besides offering assistance and consultancy to media and community based organizations. The non-teaching staff too are sincere and committed in their services, IT savvy and actively engaged in furtherance of the vision of the college.

With its nearly eighteen hundred students-a large segment of who still belongs to socio-economically disadvantaged communities, a reasonably high rate of gender parity, a pleasant and peaceful teaching-learning ambience, a committed teaching staff-some of whom have earned academic and other laurels, a supportive alumni- many of whom have successfully shaped and carved out their careers, excellent infrastructural facilities, a wide array of full time academic programmes and courses ranging from Higher Secondary to Master in Tourism Management, excellent support for affordable and broad-based Distance Education under IGNOU convergence scheme and the IDOL of Gauhati University, a well stacked and updated library with nearly thirty thousand books, varied schemes of scholarships for learners, seminars and conferences, grievance redressal mechanism, wide range of CCA activities-Jagiroad College is uniquely poised to scale higher in the contours of Higher Education map of Assam.

B.COM PROGRAMME (MAJOR AND GENERAL) : A CURTAIN RAISER

From the academic session 2013-14 Jagiroad College is going to offer the much sought after Three Year (Semester) B.Com. Programme with Major in Accountancy and Management (affiliated to the Gauhati University). The College authority has already geared up for inauguration of the Commerce Stream through addition of required infrastructure, teaching-learning aids and recruitment of faculty members to this new stream.

Programmes and Courses of Study

Jagiroad College offers the following programmes and courses in regular, part-time and distance teaching-learning modes:

a) Undergraduate Programmes (Regular Mode)

- i) Two Years Higher Secondary in Arts (Affiliated to AHSEC)
- ii) Two Years Higher Secondary in Science (Affiliated to AHSEC)
- iii) Three Year Degree (Semester) in Arts (Affiliated to Gauhati University)
- iv) Three Year Degree(Semester) in Science (Affiliated to Gauhati University)
- v) Three Year Degree (Semester) in Commerce (Affiliated to Gauhati University; from 2013-14 academic session onwards)

b) Post Graduate (Self Financing) Programmes (Affiliated to Gauhati University)

- i) One year (two Semesters) Post Graduate Diploma in Computer Applications(PGDCA)
- ii) Two year (Four Semesters) Master in Tourism Management (MTM)

c) Career Oriented Programmes

- i) One Year Advance Diploma in Construction Works (ADCW) from 2013-14 onwards (UGC approved and granted)
- ii) Diploma in Computer Applications

d) Vocational Courses (Undergraduate level)

- i) Computer Science and Computer Applications (Affiliated to AHSEC,GU)
- ii) Tourism and Travel Management(Affiliated to Gauhati University)

e) Distance Education Programmes and Courses

- i) IGNOU convergence scheme (A wide range of programmes and courses are offered through the approved Study Centre located within the College campus. Details about them are described in the relevant section below.)
- ii) Institute of Distance and Open Learning (IDOL) of the Gauhati University. (A wide range of programmes and courses are offered through the approved Study Centre located within the College campus. Details about them are described in the relevant section below.)

Important:

- a) The Higher Secondary Programme at Jagiroad College is conducted under the guidelines and rules framed by the Assam Higher Secondary Council (AHSEC)-which is one of the Board of Senior Secondary Education recognised by the Central Board of Education (CBSE).
- b) The Three Year Degree (Semester) Programme in Arts, Science and Commerce are conducted under the rules and regulations of the Gauhati University, Guwahati. These programmes are recognized under Section 22 of the UGC Act 1956.
- c) The Master in Tourism Management (MTM) and PGDCA programmes have also been approved by the Academic Council of the Gauhati University.
- d) The Computer Science subject in HS level is approved by the Assam Higher Secondary Education

Council. The vocational courses of Computer Applications and Tourism and Travel Management have similarly been approved by the Academic Council of the Gauhati University.

- e) The programmes transmitted through distance education mode by the IDOL of Gauhati University and the IGNOU are approved by both universities and they are run under the strict guidelines and rules of the Universities.
- f) The term "Programme" is used here in consonance with the ongoing process of reforms and changing paradigms of Higher Education in India. It generally refers to the earlier concept of a "Course". A "Course" conveys the title and components of compulsory and optional papers under a "Programme." We have used the term in a flexible way which while retaining the gamut of meaning of earlier terminology simultaneously covers the ambit of the Subject and its components. This has been done so that the use of the term "Programme" does not create confusion among parents, guardians and students who are accustomed with the earlier notion of a "Course." Similarly, we have retained the term "TDC (Three Year Degree Course)" and put "Semester" within a bracket in consonance with the application and continued use of the same by the Gauhati University instead of converting it to "Six Semesters" programme though it invariably conveys the same.

Higher Secondary Programme Options: Subjects offered

Subjects offered in Arts Stream

English, MIL (Assamese/Bengali/Hindi/Bodo/Alternative English), Environmental Science, Economics, Political Science, Education, Geography, History and Computer Science.

Subjects offered in Science Stream

English, MIL(Assamese/Bengali/Hindi/Bodo/Alternative English), Environmental Science, Physics, Chemistry, Mathematics, Biology and Computer Science

Important :

- a) Under the guidelines and rules of Assam Higher Secondary Education Council, for all Higher Secondary students English and MIL are compulsory subjects. From the rest of the subjects they have to compulsorily choose three Elective Subjects. They may also take up a fourth Elective Subject of their choice. Environmental Science is compulsory for HS First Year students of all streams.
- b) The curricular framework of the AHSEC is similar to that of the CBSE under changes envisioned by the National Curricular Framework of Secondary and Senior Secondary Education, 2005.
- c) The Annual Examination of Higher Secondary First Year is conducted by the Examination Committee of the College under the strict guidelines of the AHSEC. The Final Examination is conducted by the AHSEC of which the College is a recognized examination centre.
- d) The AHSEC has notified that it would bring out its third revised "Question Bank" for the Final Year examinees by August, 2013. It has also notified about the introduction and publication of a new text book of Alternative English for H.S Final Year students entitled "Effusion."
- e) Students enrolled in Higher Secondary programmes are required to appear in two Unit Tests as specified by the AHSEC. So, they are expected to be regular and sincere in their learning endeavours.

TDC (Semester) Programme Options : Major Courses and Subject Combinations

A student securing more than 50% of marks in the respective subject is allowed to take Major in any one of the following subjects:

ARTS : English, Assamese, Bengali, Economics, Political Science, Education, History and Geography.

Major Subject	Compulsory Subject	Optional Subject (for students of Major subjects other than English and MIL)
➤ English	English, Environmental Studies	Any One of the following: Economics, Political Science, Education, History and Geography
➤ Assamese	English, Environmental Studies	
➤ Economics	English, MIL/AltE, Environmental Studies	
➤ Political Science	English, MIL/AltE, Environmental Studies	
➤ Education	English, MIL./AltE Environmental Studies	
➤ Geography	English, MIL/AltE, Environmental Studies	
➤ History	English, MIL/AltE, Environmental Studies	
➤ Bengali	English, Environmental Studies	

Important :

According to the TDC(Semester) Regulation of the Gauhati University, English (Major) and MIL (Major) students have to take up Any Two Optional Subjects. They are not allowed to take up more than two language subjects. For instance a English (Major) student may take up MIL(Assamese/Bengali/Hindi) as an optional subject. But they would not be allowed to take up Alternative English at all. For English (Major) students the choice of Optional Subjects (any two) have to be from : MIL, History, Political Science, Education, Economics, Political Science and Geography. Similarly, for MIL (Major) students the Optional Subjects (any two) have to be from: Alternative English, Economics, History, Political Science, Geography and Education.

SCIENCE : Physics, Chemistry, Mathematics, Botany and Zoology.

English is Compulsory during First and Second Semesters for all the students. Environmental Studies is also compulsory for Third and Fourth Semester students. A student will be allowed to offer one Major subject along with two optional subjects as indicated below:

Major Subject	General Subjects	Eligibility
➤ Physics	i) Chemistry, Mathematics ii) Mathematics, Computer Science	Must pass Chemistry and Maths. in HS
➤ Mathematics	i) Chemistry, Physics ii) Physics, Computer Science	Must pass Chemistry and Physics in HS
➤ Chemistry	Mathematics, Physics	Must pass Chemistry and Maths. in HS
➤ Zoology	i) Botany, Chemistry ii) Bio-technology, Chemistry	Must pass Chemistry and Biology in HS
➤ Botany	i) Zoology, Chemistry ii) Bio-technology, Chemistry	Must pass Chemistry and Biology in HS

Important :

Every student opting for Major Courses is required to visit both the College and Gauhati University websites (www.jagiroadCollege.org and www.gauhati.ac.in) regularly to keep themselves informed and updated about the TDC(Semester) Regulation of the Gauhati University, choice based credit system(CBCS), syllabi, course titles and components, books and resource materials suggested for intensive and extensive studies, sessional examinations, the nuts and bolts of grading system of evaluation and assessments etc. It is imperative that they have a highly regular attendance and actively participate in teaching-learning, stay in close contact with teachers and peer group of learners, seek counselling whenever needed, submit regular assignments, projects etc. and try their level best to maintain a healthy enthusiasm in order to enable and empower themselves towards achievement of their cherished goals.

TDC (Semester) Programme Options: General Courses and Subject Combinations

T.D.C (Semester) Arts :

For Arts stream students, who do not opt for Major subjects, have to choose the subjects from the following:

Compulsory Subjects :

English, MIL (Assamese, Hindi, Bengali,)/ Alternative English, Environmental Studies.

Optional Subjects (any two) :

Economics, Political Science, Geography, Education, History, Computer Applications/TTM.

TDC (Semester) Science :

For Science stream students, who do not opt for any Major subject courses would have to compulsorily take up English for First and Second Semesters and Environmental Studies for Third and Fourth Semesters. Among the optional subjects they have to choose any one of the following combinations :

1. Physics, Chemistry, Mathematics
2. Physics, Chemistry, Computer Science/Application
3. Physics, Mathematics, Computer Science/Application
4. Chemistry, Mathematics, Computer Science/Application
5. Chemistry, Botany, Zoology
6. Chemistry, Botany, Bio-Technology.
7. Chemistry, Zoology, Bio-Technology

TDC (Semester) Commerce :

English is Compulsory for all the students during the First and Second semesters. Environmental Studies is compulsory for Third and Fourth Semester students. A student will be allowed to offer one Major subject along with two optional subjects.

The structure of the B.Com Syllabus is as follows :

Structure of B.Com. Syllabus (Semester) 2010

General Papers

1st Semester

101 Business Mathematics/
Fundamentals of Insurance
(Business Mathematics
Compulsory for Major)

2nd Semester

201 Communicative & Functional
English I/Functional MIL I

3rd Semester

301 Environmental Studies
302 Communicative & Functional
English II/Functional MIL II

4th Semester

401 Business Economics

5th Semester

501 Business Environment

6th Semester

601 Information Technology
in Business

Core Papers

102 Financial Accounting - I
103 Business Organization &
Entrepreneurship Development
104 Indian Financial System

202 Financial Accounting - II
203 Principles of Management
204 Business Statistics

303 Corporate Accounting
304 Direct Taxes
305 Corporate Law

402 Auditing & Assurance
403 Indirect Taxes
404 Financial Services

502 Marketing Management
503 Financial Management
504 Regulatory Framework of Business - I

602 Marketing of Service
603 Modern Banking Practices
604 Regulatory Framework of Business - II

Specialised Paper (any one)

105 Cost Accounting (Accy)
105 Human Resource Management (Mgt)
105 Rural & Micro Finance (Fin.)
105 Introduction to E-Commerce (E-Com)

205 Management Accounting (Accy)
205 Human Resource Planning &
Development (Mgt.)
205 Micro Credit Institutions (Fin.)
205 Essentials of E-Commerce (E-Com)

306 Advanced Corporate Accounting (Accy)
306 Industrial Relations & Labour Laws (Mgt)
306 Financial Institutions & Markets (Fin)
306 Internet & World Wide Web (E-Com)

405 Advanced Financial Accounting (Accy)
405 Cost & Management Accounting (Mgt)
405 International Banking (Fin)
405 Web-Designing (E-Com)

505 Financial Statement Analysis (Accy)
505 Customer Relations & Retail Trade
Management (Mgt)
505 International Trade (Fin)
505 Practical (E-Com)
[1 Credit = 2 hours for Practical]

605 Project Report (on any topic of
Commerce, Economics, Business,
Industry or Services Sector)
(Common for all Major Students)

SUBJECTS FOR THE COURSE: (For Commerce Stream)

There shall be two types of courses: (1) General Course and (2) Major Course.

Semester wise Distribution of Number of Papers shall be as below :

Distribution of Number of Papers*							
	General Course			Major Course			
	General Paper	Core Paper	Total	General Paper	Core Paper	Specialised Paper	Total
(I) B.Com 1 st Semester	1	3	4	1	3	1	5
(II) B.Com 2 nd Semester	1	3	4	1	3	1	5
(III) B.Com 3 rd Semester	2	3	5	2	3	1	6
(IV) B.Com 4 th Semester	1	3	4	1	3	1	5
(V) B.Com 5 th Semester	1	3	4	1	3	1	5
(VI) B.Com 6 th Semester	1	3	4	1	3	1	5
Total Papers	7	18	25	7	18	6	31

*The details can be seen in the B.Com syllabus prepared by G.U.

Important :

For all students admitted in General Courses at TDC(Semester) it is required that to visit both the College and Gauhati University websites (www.jagiroadCollege.co.in and www.gauhati.ac.in) regularly to keep themselves informed and updated about the TDC(Semester) Regulation of the Gauhati University, choice based credit system(CBCS), syllabi, course titles and components, books and resource materials suggested for intensive and extensive studies, the nuts and bolts of grading system of evaluation and assessments etc. It is imperative that they have a highly regular attendance and actively participate in teaching-learning, appear in all sessional examinations, stay in close contact with teachers and peer group of learners, seek counselling whenever needed, submit regular assignments, projects etc. and try their level best to maintain a healthy enthusiasm in order to enable and empower themselves towards achievement of their cherished goals

Post Graduate (Self Financing) Programmes :

1. Master of Tourism Management (Two Years - Four Semesters)

North-East India being an exotic part of "Incredible India" with immense potential for tourism industry is the backdrop of launching this purely career-oriented and professional Post Graduate Programme at Jagiroad College in 2005-06 under the aegis of Gauhati University. The primary objective of the programme is to train, prepare and launch batches of honed, skilled, and professional young learners in managing the affairs of Tourism. Needless to add perhaps is the special resonance that the programme has got in the still evolving Tourism industry of the NEI. With a group of committed and young teachers, good infrastructural and logistics support from the College authority, a number of students enrolled in MTM produced excellent results and earned deserving placements

as Tourist Information Officer (Assam Tourism), employment in Travel Agencies within and outside state, faculty in Tourism Management Institutes, Colleges and University, AIR INDIA as well as got self-employment by establishing travel agencies etc.

Eligibility and Admission Process :

Admission is open for all Graduates in any discipline and stream who have secured a minimum of 40% marks in aggregate. Admission to MTM is conducted on the basis of merit. Written Test/ Personal Interview has also been conducted to assess the potential of prospective students.

Student's Support :

- Facilitation of On-the-Job Training
- Adequate books and learning materials
- Field Visit/ Excursions
- Computer Lab and training
- Visiting Faculty to teach Foreign Languages
- Placement Contacts
- Hostel Facilities
- Relatively cheaper Course Fee

Semester Wise Course Titles and Components:

Semester I

- MTM-101(Theory)-Fundamentals of Tourism
- MTM-102(Theory)- Tourism Policy, Planning and Development
- MTM-103(Theory)-Physical and Cultural resources of Tourism of North East India
- MTM-104(Theory)-Natural and Wildlife Tourist Resources of India
- MTM-105(Theory)-Environmental and Ecological Basis of Tourism
- MTM-106(Theory)-Transport and Tourism
- MTM-107(Practical)-Computer Application in Tourism and Project Work
- MTM-108(Practical)-Study of Map and its Application in Tourism

Semester II

- MTM-201-(Theory)-Tourism Management
 - MTM-202(Theory)-Functional Languages((i) English,(ii) Bengali, (iii) Russian)---Any Two
 - MTM-203(Theory)-Travel Agency, Tour Operation and Ticketing
 - MTM-204(Theory)-Tourism Marketing
 - MTM-205(Theory)-Tourism Entrepreneurship
 - MTM-206-(Practical)-Survey and Mapping of National Parks, Sanctuaries, Projects etc.
 - MTM-207-(Practical)-survey and mapping of Tourist Spots of North-East India and Computer Reservation (CRS) Knowledge
 - MTM-208-(Field Study)-Field Study Report
- (On-the-Job training of One Month duration-15 Marks to be added to Course-308)

Semester III

- MTM-301-(Theory)-Tourism : A Spatial Perspective
- MTM-302(Theory)-Tourism and Information Technology
- MTM-303(Theory)-Riverine Recreation and Tourism
- MTM-304(Theory)-Tourism Law and Ethics
- MTM-305(Theory)-Tourism and Hospitality Management
- MTM-306(Theory)-Foreign Exchange, Meeting and Event Management
- MTM-307(Practical)-Understanding the Tourism Affairs for Selected Countries
- MTM-308(Dissertation)-Dissertation/Field Study Report and On-the-Job Training

Semester IV

- MTM-401(Theory)- Financial and Management Accountancy
- MTM-402(Theory)-Human Resource Management in Tourism
- MTM-403(Theory)-Functional Languages((i) Hindi (ii) Assamese and (iii) French-any two)
- MTM-404(Theory)- Cultural and Historical Monuments as Tourist Attractions
- MTM-405(Theory)-Organisational Behaviour in Tourism
- MTM-406(Theory)-Tourism Organisation
- MTM-407(Practical)-Study and Analytical Report on Fairs and Festivals
- MTM-408(Dissertation)-Application of Research Methodology in Studying the Historical Monuments, Cultural Events, Festivals and Wildlife Parks as a Means of Tourism Development

Important : Contact Persons/Faculty Members for Admission and other academic queries :

1. **Jhuma Bose**, HoD (Cell No. 9954810279)
2. **Bornali Das**
3. **Paranjyoti Mahanta**
4. **Umme Kulsum Rohman**

2. Post Graduate Diploma in Computer Applications(PGDCA)

Jagiroad College has played the lead role in the introduction of Computer Courses at undergraduate level under Gauhati University with its introduction of the Vocational courses in Computer Applications from the year 1996. Since then the College has been trying to excel in producing of quality computer professionals suitable for the job market of the corporate world. Due to the latest demand of Computer Professionals in the modern era of Computerization and also the changing environment and rapid advances in Computer Technology in the corporate world, time has made it imperative to introduce more specialized courses.

With two well-equipped fully air-conditioned Computer Laboratories having all facilities and competent faculties, Jagiroad College marks its grand beginning in Post-Graduate Studies by launching **Post Graduate Diploma in Computer Applications (PGDCA)** Courses at the Post Graduate Level from the session 2005-06 to fulfill the demand of the students in the region.

The primary objectives of the course is to produce pro-active well-trained Computer Professionals for the academic as well as corporate world.

The course comprises of 8(eight) papers with an additional project work to be completed in 2(two) semesters in 1(one) year. While undergoing the courses, students will require to do some project works, which will build a sense of self-confidence in them and would help in shaping their future career as Computer Professionals.

Eligibility & Admission Process :

The admission is open for graduates in any stream with a minimum of 40% marks in aggregate. Preference will be given to those students having Mathematics at the Higher Secondary level. The students appearing for their final year in under graduate examination can also apply. However, such candidates, if admitted, will have to produce testimonials regarding their fulfilling the eligibility criteria before the academic session starts, failing which their admission will be cancelled.

Candidates seeking admission to PGDCA course is required to appear in an interview which will be conducted by the College itself.

Intake Capacity = 30 [Reservation as per Govt./University norms.]

Duration = 1 Year

Important dates to be remembered: For both MTM & PGDCA courses

Session = January / July

Students of PGDCA secured gainful employments in institutions and farms like the AMTRON, RGCPL, NRHM, NIIT and government and private schools.

Semester-wise Syllabus Structure of PGDCA :

Semester I

Serial	Subject Code	Name of the Subject	Hours		Marks(%)	
			Theory	Practical		
1	PGDCAP1	ICT Hardware	25	36	50	50
2	PGDCAP2	Programming in C	30	32	70	30
3	PGDCAP3	Overview of Operating System(DOS, Windows,UNIX(LINUX and Shell Programming)	16	38	30	70
4	PGDCAP4	Introduction to Office Automation	12	50	20	80
5	PGDCAP5	Database Management System	36	26	70	30

Semester II

Serial	Subject Code	Name of the Subject	Hours		Marks(%)	
			Theory	Practical		
1	PGDCAP6	Data Structure through C Language	36	20	70	30
2	PGDCAP7	Internet and Web Technology	25	30	50	50
3	PGDCAEL1	GUI Application Programming	25	30	50	50
	PGDCAEL2	Computer Oriented Numerical Methods	36	20	70	30
	PGDCAEL3	Computer Graphics	36	20	70	30
	PGDCAEL4	Object Oriented Programming with C++	36	20	70	30
4	PROJECT	Introduction to Office Automation	100 Marks			

Important: Contact Persons/Faculty Members for Admission and other academic queries:

1. Sangeeta Kakoty, HoD (Cell No. 9864069660)
2. Muktab Hussain
3. Monika Tarafdar
4. Bipul Biswas

Distance Education Courses:

INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU) STUDY CENTRE

The IGNOU Study Centre of Jagiroad College (under IGNOU-institute convergence scheme) has opened the horizon of distance learning for the students, staff and people of adjoining areas of the College. Detailed information regarding programmes and course structure, fee, design, credits, components, assignments, evaluation and assessment etc. are available in the IGNOU website (www.ignou.ac.in). The IGNOU gives wide publicity of its admission schedules in all major national and regional newspapers at regular intervals. The centre at present offers a wide array of popular programmes and courses of the IGNOU.

Contact Persons for Admission and other Programme related Queries:

1. Principal, Jagiroad College (Cell : 9435064480)
2. Pranab Kumar Das, Coordinator (Phone:03678-294071/Cell:9435164940)
3. Madan Bharali, Assistant, IGNOU Study Centre (Cell: 9401038289)
4. Kuheswar Deka, Attendant (Cell : 7399761710)

Institute of Distance and Open Learning (IDOL of Gauhati University) Courses :

Introduction of B.A./B.Com(General) course in distance mode

Gauhati University has introduced a new scheme of studies for the general courses students for the students studying in affiliated Colleges under GU. through distance mode from the academic session 2012-13. Details about programmes offered in the Study Centre of Jagiroad College is available in its website. Besides IDOL has its own website which gives adequate information about courses.

Contact Person for IDOL Study Centre :

1. R.K. Das, Coordinator (Cell Number: 9435319469)
2. Nagendra Kakoti (Cell Number: 9401020580)

Career Oriented add-on courses (Dual Degree) :

From the current academic session the College envisages to introduce UGC approved and granted career oriented programme entitled One Year Advance Diploma in Construction Works (ADCW).

Eligibility criteria: Any students of TDC classes from any stream of the College or outside the College can take this as additional programme. Basically this is a combination of three different modules each of having four months duration. The course is uniquely designed to cater the need of skilled personals to the field of construction related works. On completion of one/two/three module(s) each successful student will get a Certificate/Diploma or Advance Diploma respectively.

Besides, the College also offers short term courses in Computer Applications.

Vocational Courses :

The College is successfully running Computer Applications and Travel and Tourism Management (TTM) as subsidiary subjects at under graduate level.

Admission Policy and Procedure

Students can apply for admission into College in prescribed admission form with own hand writing issued by the College Office on payment of Rs. 120/- and Rs. 60/- (for Renewal Admission) and submit the form within the last date. Admission into the College is given strictly on the basis of merit and it is governed by College Admission Rules. An admission committee, comprising a group of experienced teachers, coordinates and ensures the smooth conduct of the process under the direct guidance of the College authority. The decision of the College authority would be final in this regard. For any wrong or misleading information given in the form, the admission will be liable to be cancelled.

Those who seek admission must submit attested copies of the following documents and are compulsorily required to produce the original documents at the time of admission for verification :

- a) Mark sheets and certificates of previous qualifying examinations(for all applicants)
- b) Transfer Certificate and Character Certificate from the Head of the Institution last attended (for all applicants)
- c) Age Certificate(for all applicants)
- d) Registration and Migration Certificate (wherever applicable)
- e) Caste Certificate (wherever applicable)
- f) Income Certificate (May be collected from Mouzadar/Circle Officer - necessary for Scholarship)

Important:

- a) Students who have discontinued their studies after passing the qualifying examination will have to produce a "Gap Certificate" issued by the Head of the Institution last attended. The certificate has to mention the activities of the student during the period of gap.
- b) Applicants for admissions who have passed their last examination from a Board of Education or University other than the Secondary Board of Assam(SEBA), Assam Higher Secondary Education Council (AHSEC) or Gauhati University will be required to submit their MIGRATION CERTIFICATE (IN ORIGINAL) at the time of admission or latest by 15 July,2013. Failing to do so may result in their admissions being cancelled without any prior notice. Migration from Jagiroad College is usually allowed only after the completion of the First Year of their respective programme in regular mode and declaration of results of examinations.

Class	Deadline of Submission of Filled Up Applications	Date of Interview and Admission	Date of Commencement of Classes
Higher Secondary First Year (Science)	04-06-2013	10-06-2013	17-06-2013
Higher Secondary First Year(Arts)	30-05-2013	12-06-2013	17-06-2013
TDC(Semester) B.Sc.-First Semester	30-05-2013	05-06-2013	20-06-2013
TDC(Semester) B.Com. First Semester	08-06-2013	13-06-2013	01-08-2013
TDC(Semester) B.A. First Semester	01-06-2013	07-06-2013	17-06-2013
MTM	10 Days after Declaration of TDC Result	15-07-2013	02-08-2013
PGDCA		16-07-2013	

ANNUAL FEE (Fee Payable at the time of Admission)

CLASS	ARTS		SCIENCE		COMMERCE	
	H.S. 1ST Year	Boys	3000/-	Boys	3500/-	
	Girls	2500/-	Girls	2800/-		
TDC(Semester)	Major	General	Major	General	Major	General
First Semester	3650/-	3500/-	4500/-	4200/-	6000/-	5500/-
PGDCA	8500/- per semester					
MTM						

N.B.: For TTM and CA Students Rs. 1000/- per students will be charged separately (Non-refundable)

College Uniform

It is imperative and compulsory to wear uniform to College upon all enrolled students, every day to the College.

For Boys : Cream Coloured Shirt and Steel Grey Trousers

For Girls : Cream Coloured Mekhela Chadar with Grey border/Cream Coloured Churidar (Salwar)and Kurta with Grey Odhni or Churni

For Boys of MTM and PGDCA : White Shirt and Black Trouser

For Girls of MTM and PGDCA : White Top and Black Trouser

Internal Quality Assurance

The IQAC is the nodal agency of coordinating all quality-related activities of any Higher Education Institution. Its prime goal is to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College as well as to promote measures to effectively undertake institutional functioning through a process of internalisation of quality culture. Its range of activities cover a wide array of activities like evolving a quality benchmark of the College for academic and administrative activities, facilitation/creation of an ideal learner-centric conducive environment for quality education and faculty maturation with a view to enable them to adopt the required knowledge and technology for participatory teaching and learning process, arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes, dissemination of information on the various quality parameters of higher education, organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles, documentation of the various programmes/activities , leading to quality improvement, adoption and dissemination of good practices, development and maintenance of Institutional database through MIS for the purpose of maintaining /enhancing the institutional quality, development of Quality Culture, preparation of the Annual Quality Assurance Report (AQAR) ,bi-annual

development of Quality Radars (QRs) and interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours. Jagiroad College has already an established IQAC under the leadership of the present Principal. It has undertaken quite a few steps in order to instil a quality culture and promote quality consciousness among sections of its stakeholders.

Present Co-ordinator : Dr. Bhupen Sarma, Dept of Economics.

Teaching-Learning and Evaluation

Jagiroad College has carved a niche for itself through evolution and continuous upgradation of its teaching-learning standards by setting and developing its own benchmarks. The fairness, transparency and qualitative edge of its teaching-learning ambience have been sustained through the College's endeavour to recruit teachers having sound academic background, good potential and enthusiasm by the College authority since its inception. The quality of its teachers can be gauged from the relatively younger average age of incumbents, diverse socio-economic and cultural backgrounds, wide array of specializations, gender parity, readiness and acceptance of innovative teaching-learning mechanisms, diverse research interests and studies, empathy for students belonging to socio-economically marginalized and disadvantaged communities, promotion of social and cultural harmony, close contact with alumni, community orientation and an urge to accept fresh challenges and transcend boundaries in pedagogic practices and orientations. The NAAC's assessment and accreditation report amply highlighted this cardinal aspect of Jagiroad College. The experience, knowledge and skills of the teaching staff have together erected a foundation for undertaking experiments and sustained application of the best of the "traditional" and "indigenous" teaching-learning mechanism and ICT based newer mechanisms Jagiroad College has been especially successful in assiduously building up a reputation for its transparent, unbiased, fair and continuous assessment and evaluation mechanisms. It strictly adheres to all the relevant examination rules and regulations of the Assam Higher Secondary Council, Gauhati University and IGNOU. The Annual Examination of Higher Secondary First Year is conducted strictly in accordance with the rules of the AHSEC.

Community Orientation and Social Responsibility

Jagiroad College has inculcated a good culture of being involved in community oriented activities. The College has been in the forefront of assisting flood marooned people of the surrounding rural areas. A number of its staff were actively involved in organizing health camps, providing relief to the people in remote villages, distributing books, organizing free coaching for teachers and students of schools, conducting socio-economic surveys, counseling students besides being associated with community based organizations.

Research Culture and Committee

The teaching staff of the College has been actively engaged in varied research studies in a wide array of areas of Humanities, Social Sciences, Physical Sciences, Mathematics, Biological Sciences under various departments of studies of Gauhati University, Assam University, NEHU, Dibrugarh University and IITG and a number of them have already been awarded M.Phil and PhD degrees. A number of the teachers have also been actively involved in the UGC, ICSSR and DST granted both minor and major research projects. The College is in the process of establishing departmental/inter-departmental research committees to foster the culture of research in the institution.

Students' Support and Progression

Career Guidance, Counselling and Placement

The counseling of students has traditionally been a part of teaching-learning mechanisms and practices of Jagiroad College. Most of the teachers offer and are adept in close and intimate counselling on academic and career related matters especially to students enrolled in Major Courses and Career Oriented Programmes. The College has an Information, Career Guidance and Counselling Cell (ICGCC) through which the students have been given guidance at regular intervals. Though the College at present does not have a formal structure of a separate Placement Cell, the ICGCC has in the past organized several placement workshops, interactive sessions with some firms and agencies of both the state and outside it. The College envisages having a permanent Placement Cell integrated with the ICGCC in near future.

Scholarships and Awards

- ST, SC, OBC, Minority and National Merit scholarship for such category of students are offered by the Govt. of Assam on submission of application in prescribed forms.
- Awards are offered to meritorious students topping the H.S., and TDC students, from the College authority and Jagiroad College Teachers Unit.
- Best Graduate Award is awarded to the student, judged best for all round activities and performance in the examination.
- Meritorious economically weaker student are supported by finance, books or otherwise. Arrangement for scholarship (both Government and Non-government organization) will be made by the College authority. Study loans for needy students may also be arranged subject to clearance of Bank's formalities.

Infrastructural and CCA facilities

Classroom Blocks and Buildings:

Jagiroad College offers adequate and updated infrastructure for all internal stakeholders. The College houses two beautiful classroom blocks for students of Arts stream. They are suitably christened as the Kalang and Kapili Blocks after the two perennially flowing tributaries of the Brahmaputra. The Killing Block houses the distinctively update laboratories, class-room and department common rooms of teachers of the science stream. The Mayang Block houses the IGNOU study Centre and classrooms for Major subjects. Dr. Subhas Saha Memorial Block accommodates the departmental common rooms of teachers of the Arts stream. For smooth functioning of Commerce stream an existing building has been renovated and prepared for holding classes.

The Central Library :

The three storied Central Library houses a spacious reading hall and reading rooms for teachers and Major Course students. It has a rich collection of thirty thousand volumes of books, journals and magazines, CDs etc. Computerizations of its services are well under way. The expansion of the library has provided

ample space for upgradation and modernization.

Computer Centre :

The College has a sophisticated air-conditioned Computer Centre with thirty computers for running the PGDCA, Degree level vocational course and other short term programmes during vacations for students. A rapid expansion under the Buniyad scheme of Government of Assam has augmented further modernization of the Computer Centre with a provision of fifty more computers.

Cultural Museum :

A unique cultural museum has been developed by the teachers of the College and it is located in the expanded section of the Central Library. A new museum building is under construction in front of the central library.

Department Libraries :

Every department of study of the College has a separate library of their own. Books are issued to both teachers and students specially of Major Courses and reference books.

Conference Room :

The Conference-cum-seminar room of the College is an active centre for holding brainstorming sessions among the staff and the students.

Auditorium :

A sprawling 8000 sq. ft. auditorium has come up for smooth organization of events and activities throughout the session.

Hostels :

The Swapna Majika triple storied Girls' Hostel with an intake capacity of 80 offers excellent facilities of easy and comfortable stay. The Zoon Beel R.C.C. Boys' Hostel with an intake capacity of 50 students also provides a pleasant and cosy environment for academic pursuits to its inmates.

Purified and cold drinking water facility :

The college has provided clean, pure and cold drinking water facility to all the students of the college from the last academic session.

Uninterrupted Power Supply :

The College has installed solar power plant in order to facilitate uninterrupted power supply throughout the campus.

Digital Class Rooms :

The College authority has introduced digital class room with smart boards in two class rooms and one seminar room of the College to facilitate updated and smooth teaching-learning mechanism.

Boys' and Girls' Common Room :

The College has provided spacious Boys' and Girls' common rooms with attached toilets and necessary amenities.

Gymnasium :

The college has a sixteen station multi gymnasium near the college auditorium. It also houses the yoga centre of the college.

Canteen :

The college authority has set up a good canteen that offers its services to the students and staff of the college.

Parking Sheds :

The College has covered bi-cycle and scooter stands for student and the staff. A separate four-wheeler parking lot has also been carved out.

Open Air Sitting Places :

The college offers an easy and serene open air tree covered sitting space for students inside its premises. A lush green lawn is also being prepared for holding open air sessions. The Annual Debate among the contestants of JCSU office bearers is an attractive event-traditionally held every year in the grass carpeted lawn.

N.C.C:

The Jagiroad College NCC Unit is an active cadets Unit. The Cadets participate in Annual Training Camp, Army Attachment Camp, Combined Annual Training Camp, National Integration Camp, Sainik Camp, Republic Day camp etc quite regularly.

N.S.S.:

Set up under the Gauhati University, the college N.S.S. unit has been organizing programmes on themes like 'Clean your Locality', 'Green your Locality', 'Clean your Campus', 'Green your Campus', besides holding awareness programmes on topics of various public.

Scouts and Guides :

The college also has a unit of the Bharat Scouts and Guides which aim at developing a spirit of service, good character and good health among the members.

Jagiroad College Students' Union :

The union body of the students is constituted by holding a democratic election among the students. It plays an active and collaborative role in fulfilling the aims and objectives of the Institution.

SOCIETIES

- Seminar Forum
- Literary and Debating Society
- Cultural Society
- Game and Sports Society
- Unit of Assam Science Society
- Unit of North East India Geographical Society
- Society for Chemical Education
- History Society
- College Mathematics forum
- Assamese Department Literary Society

Grievance Redressal Cell

The present College authority is quite conscious about the grievances of stakeholders and hence set up an effective Grievance Redressal Cell in order to professionally manage grievances and undertake ameliorative steps. Regarding the grievances of students and guardians, the Grievance Redressal Cell members have been effectively guided by the Principal. The Grievance Redressal Cell aims to undertake effective and professional management of grievances of all stakeholders

Administrative and Teaching Staff

PRINCIPAL

Dr. Bhaben Ch Neog, M.Sc, M. Phil, Ph.D

DEPARTMENT OF ASSAMESE

Md. Habibur Rahman, M.A.(On Leave)

Ms. Adity Baruah, M.A, M. Phil., HoD

Mr. Pankaj Shyam, M.A, B.Ed.

Ms Borna Sarma, M.A.

Mr. Debojit Saikia, M.A.

DEPARTMENT OF ECONOMICS

Dr. Purushottam Bhandari, M.A, M. Phil, Ph.D

Ms.Ranju Gogoi Chutia, M.A ,M. Phil., HoD

Dr. Bhupen Kr. Sarma, M.Sc, L.L.B.,Ph.D.

Mr. Amiya Kr. Sarma. M.A .

DEPARTMENT OF ENGLISH

Dr. Inishi Chowdhury Mahanta, M.A, Ph.D.

Dr. Dipakjyoti Baruah, M.A, Ph.D., HoD

Md. Sohail Ahmed,M.A, PhD.

Ms. Jita Baruah, M.A, M. Phil, B.Ed.

Mr. Diganta Sarma, M.A.

DEPARTMENT OF HISTORY

Mr. Tulshi Kr. Bordoloi, M.A.

Mr. Khagen Gogoi, M.A .(On Leave)

Ms. Malabika Dihingia Baruah, M.A., HoD

Ms. Dhanada Kakati, M.A, M.Phil.

Mr. Sumu Gogoi, M.A.

DEPARTMENT OF POLITICAL SCIENCE

Mr. Utpalmoni Phukan, M.A, L.L.B.

Mr. Priya Nath Bora, M.A., HoD

Mr. Himangshu Haloi. M.A.

Mr. Pankaj Sarma,M.A., M. Phil, B.Ed.

DEPARTMENT OF BOTANY

Dr. Anil Kr. Bora, M.Sc, Ph.D.

Mr. Dulal Chandra Dutta, M.Sc., HoD

Mr. Subrata Paul, M.Sc.

Dr. Bharati Sarma,M.Sc, Ph.D.

DEPARTMENT OF CHEMISTRY

Mr. Gopi Adhikari, M.Sc, M.Phil.(On Leave)

Mr. Monoranjan Moulick, M.Sc,M.Phil., HoD

Mr. Chittaranjan Sarkar, M.Sc., B.Ed.

Dr. Smritisikha Phukan, M.Sc, Ph.D .

Dr. Linton Hazarika, M.Sc., Ph.D.

Dr. Prova Baruah, M.Sc., Ph.D.

VICE PRINCIPAL

Mr. Utpalmoni Phukan M.A, L.L.B.

DEPARTMENT OF BENGALI

Dr. Kanan Dhar choudhary, M.A, M. Phil, Ph.D.

Ms. Indrani Bhattacharjee, M.A, M. Phil., HoD

Ms. Soma Bose, M.A.

DEPARTMENT OF EDUCATION

Mr Poban Ch Gogoi, M.A, M. Phil.

Ms. Moloya Goswami, M.A., HoD

Dr. Hema Kanta Chutia, M.A, M. Phil, Ph.D.

Ms. Srijani Das, M.A, M. Phil, B.Ed.

DEPARTMENT OF GEOGRAPHY

Mr. Munindra Tahbilda, M.Sc, M.Phil.

Mr. Rudra Kr. Das, M.A., HoD

Dr. Khagen Sarma, M.A., Ph.D.

Mr. Ratumoni Das, M.A.

Mr. Hareswar Bordoloi,M.A

DEPARTMENT OF HINDI

Mr. Om Prakash Deka, M.A., HoD

Ms.Usharani Deka M.A

DEPARTMENT OF TOURISM AND TRAVEL MANAGEMENT

Miss Jhuma Bose, M.T.M., HoD

Miss Barnali Das, M.T.M

Mr. Parajnyoti Mahanta, M.T.M.

Ms. Umme Kulsum Rahman, M.T.M.,M.Phil.

DEPARTMENT OF BIOTECHNOLOGY

Mr. Biswajyoti Chetia, M.Sc.

DEPARTMENT OF COMPUTER APPLICATIONS

Ms. Sangeeta Kakoty,B.E,M.Sc,M.Phil, HoD

Md. Muktab Hussain M.Sc,(Comp.Sc), MLISc.

Ms. Monika Tarafdar, M.C.A.

Mr. Bipul Kr. Biswas, PGDCA (Lab. Instructor).

DEPARTMENT OF MATHEMATICS

Ms. Anuva Das Purkaistha, M.Sc.
Mr. Anandaram Burhagohain, M.Sc., HoD
Ms. Mitali Sarma, M.Sc, M.Phil.

DEPARTMENT OF PHYSICS

Mr. Probir Benarjee, M.Sc .
Mr. Hrishikesh Kalita, M:Sc.
Mr. Rudra kr. Das, M.Sc., HoD
Ms. Lavita Sarma, M.Sc., M.Phil

DEPARTMENT OF ZOOLOGY

Ms. Anjana Dutta Barbaruah, M.Sc.
Mr. Utpal Rajguru, M.Sc., HoD
Mr. Achinta kr. Keot, M.Sc.
Mr. Pranab Kr. Das, M.Sc.

DEPARTMENT OF BODO:

Ms. Paney Bodo

Non-Teaching and Supporting Staff

Librarian :

Sri Babul Ch. Malakar, M.A., B.Lib.Sc.

Office staff

Sri Montoo Kr.Bordoloi, Head Asstt.
Sri Dambarudhar Bordoloi, UDA
Sri Nandalal Sarma, UDA

Ms. Ranjita Borthakur, LDA
Sri Madan Bhorali, LDA
Sri Bipul Patar, LDA
Md. Mukter Hussain, LDA

Miss Anjali Bora, Comp. Asstt.
Sri Nagendra Kakati, Comp. Asstt.

Grade-IV

Sri Mohan Teron
Sri Niren Ch. Biswas
Sri Dipen Boro
Ms.Ranu Bordoloi

Sri Upen Ch. Deka
Sri Durgeswar Deka
Sri Dulal Bora
Ms. Anjali Bordoloi

Sri Pradip Chakraborty
Sri Putul Sarma
Sri Bhola Pator
Sri Gaurav Sharma.

Laboratory Bearer

Sri Jayanta Kr. Doloi
Sri Giridhar Bhagabati
Sri Kushal Konwer
Sri Nila Kanta Saikia

Sri Ambika devi
Sri Prabhat Das
Sri Hiteswar Deka
Sri Kokheswar Deka

Sri Romen Teron,
Sri Hiteswar Bordoloi
Sri Deba Kt. Deka,

Keeper

Sri Paramananda Bora

Sri Upen Bordoloi

Sri Bikash Lahiri

Sweeper

Sri Sama Basfor

Ms. Gita Basfor

Boy's Hostel

Ms. Nirmali Deori

Ms. Matu Hazarika

Girl's Hostel

Ms. Ahini Bordoloi

Ms. Punemai Deka

Ms.Sita Deori

Guidelines for Student's Entitlement

These guidelines have been issued by the University Grants Commission (UGC) in order to help students, teachers, administrators and institutions understand what the minimum entitlements of the students are. These guidelines apply to all the colleges and universities in the country (this expression includes every institutions of higher education even if it is not called college/university) without any exception. It shall be mandatory for every college/university to publish the present Guidelines in full in its Prospectus and also post it on the homepage of its website.

Fulfillment of these entitlements imposes obligations on educational institutions, administrators, policy makers, teachers and students themselves. If these obligations are not met, a student can approach the Grievance Redressal Authority or the Ombudsman. Any serious or persistent violation of these Guidelines can be brought to the notice of the University Grants Commission and can be the basis of punitive action against the offender.

Some of the provisions stated here are already covered by existing laws or Rules and Regulations of the UGC. But the students shall continue to enjoy all the right under existing laws, rules and regulations which may not have been mentioned in these Guidelines.

1. Admission

- 1.1. An announcement or advertisement for any course of study must clearly specify whether the degree granted is notified by the UGC and other relevant statutory authorities [Under Section 22 c of the UGC Act, latest list available at the UGC website] and whether the university that awards the degree figures in the list of universities maintained by the UGC [available at the UGC website].
- 1.2. A student seeking admission is entitled to a document (usually called 'Prospectus') that specifies the curricula including syllabi, names and academic profile and status of the faculty, mode and frequency of evaluation, duration of the course, academic calendar, comprehensive information about fees or charges of any kind, and refund rules. The information given in the prospectus should not be changed to the disadvantage of the student during the course of study; any change if necessary must be communicated to each student individually spelling out reasons for such a change.
- 1.3. The Prospectus must spell out exactly the process and criteria for admissions. This includes weightage given to previous academic performance, entrance examination and interview. The syllabi and format of the entrance examination must be spelt out. The final scores of each candidate who appeared for entrance examination including all the components and the entire waiting list must be made public.
- 1.4. Information about any reservations or quota for any category, the eligibility criteria for these reservations/quotas, certificate required for seeking admission under these must be stated clearly in the Prospectus.
- 1.5. The student must not be asked to produce documents which have not been mentioned in the Prospectus. While the institution can ask the student to produce the original documents (such as School Leaving Certificate, Marksheet, Caste certificate) for verification, they cannot retain

any original documents of any students. [As notified by UGC on 23rd April 2007, F. No. 1-3/2007 (CPP II)]

2. Quality of teaching and learning

- 2.1. It is the responsibility of the college/university to help the students develop their learning skills by facilitating the creation of learner centric environment conducive for quality education. The students are entitled to receiving instruction and reading material in all the languages allowed by the institution as medium of instruction or examination.
- 2.2. The students who begin with a difficulty due to social handicap or a shift in the medium of instruction are entitled to special support to bridge the gap.
- 2.3. The students are entitled to availability and presence of qualified teacher, fulfillment of the specified number of teaching days and contact hours for each course and completion of syllabus on time. [UGC Regulations on Minimum Qualification of Teachers... 2010]
- 2.4. The students are entitled to reasonable access to facilities, services and resources including library (that stocks textbooks, reference books, journals, e-resources), laboratories, and ICT facilities in the languages permitted as medium of instruction or examination.
- 2.5. The student are entitled to fair, transparent and timely evaluation, including fair provisions for timely re-checking or re-evaluation of the scripts and redressal of any grievance related to the evaluation process. The students are entitled to a copy of their answer scripts after the declaration of results.
- 2.6. The students are entitled to timely conduct of examination and declaration of results as specified in the academic calendar in the Prospectus. They shall be entitled to the award of degree within 180 days of the declaration of results.
- 2.7. The students are entitled to give regular feedback on the quality of teaching, students services and institutional infrastructure. The college/university shall establish mechanisms for seeking this feedback regularly and taking student feedback into account for review and improvement.

3. Fee and financial aid

- 3.1. The students are entitled to prior and full information about amount, components, frequency and mode of any kind of payment including fees or charges of any other kind and refund rules. If a student withdraws before the beginning of the course, the student should be refunded the entire fee given to it with a maximum deduction of Rs. 1000. [As notified by UGC on 23rd April 2007, F. No. 1-3/2007 (CPP II)]
- 3.2. A college/university will make utmost effort to ensure that no student is deprived of opportunities of quality education for lack of sufficient financial resources. It is the responsibility of the policy makers to ensure that sufficient funds are made available to implement this principle. The Prospectus shall contain consolidated information about scholarship/fellowship/financial aid scheme of any type that that is available to the students. It shall bring to notice and assist the students in accessing such schemes. It shall ensure that the procedure for selection is fair and transparent.

4. Infrastructure

- 4.1. The students are entitled to access to appropriate resources including classrooms, libraries, laboratories and other academic facilities necessary for quality education. [UGC rules and regulations for fitness of universities and colleges for Grants under section 12 B of the UGC Act 1956, Private University Regulation, Deemed University Regulation].
 - 4.2. The students are entitled to reasonable access to sports and recreation facilities, avenues for literary, aesthetic and other extra-curricular pursuits.
 - 4.3. The student are entitled to reasonable attention to medical and health requirements including free and periodic health check-up and treatment/hospitalization in case of medical emergencies.
 - 4.4. The students are entitled to a reasonable access to adequate, clean and hygienic hostel/residence accommodation that provides basic amenities including recreational facilities. Such accommodation should be affordable and must not be utilized by the institution for profit making. Accommodation meant for students must not be encroached upon by the institution for any other purpose.
 - 4.5. Student with disability are entitled to access to all schemes, facilities and services in the university without discrimination. The college/university shall strive towards a universal design of learning based curriculum that can address the needs of the broadest possible range of students by minimizing barriers and maximizing learning for all students. The college/university shall provide barrier free access, special library resources (including Braille and ICT resources), provisions for sign language interpreter/transcriber, the required equipments and electronic resources and the required relaxation in examination to all students with disability. [Person with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1995; UGC D.O.No.F-6-1/2006(CPPII), F.No.6-1/2012(SCT)]
5. The students are entitled to non-discriminatory treatment (in the sense of absence of harassment, victimization or exclusion) in every aspect of institutional functioning. Any discrimination based on caste, gender, creed, colour, race, religion, place of birth, political conviction, language and disability shall be prohibited.
- 5.1. In particular, institutions shall not discriminate against students belonging to Scheduled Caste and Scheduled Tribes and racial profiling of students from any region or ethnic group. [UGC (Promotion of Equity in Higher Educational Institutions) Regulations, 2012]
 - 5.2. The students are entitled to protection from sexual harassment by complaining to the Gender Sensitization Committees against Sexual Harassment. It is mandatory for each college/university to constitute and publicize this committee as per the Guidelines and norms laid down by the Hon'ble Supreme Court [Vishaka and Others Vs. State of Rajasthan and Others(JT 1997 (7) SC 384)]
 - 5.3. All students are entitled to protection from ragging in any form [UGC (Curbing the Menace of Ragging) Regulation, 2009]
6. As democratic citizens, the students are entitled to freedom of thought and expression within and outside their institution. The college/university must allow space for free exchange of ideas and

public debate so as to foster a culture of critical reasoning and questioning. College/university authorities must not impose unreasonable, partisan or arbitrary restrictions on organizing seminars, lecture and debates that do not otherwise violate any law.

7. The students are entitled to forming associations and unions, directly electing their representatives to Students Unions and having their representatives on the college/university decision making bodies including internal quality assessment, grievance committees, Gender Sensitization Committees against Sexual Harassment and the Academic/Executive council. University/colleges shall evolve mechanisms for adequate consultations with students' representatives before taking any major decision affecting the students.
8. The students are entitled to full and correct information about any institution of higher education in which they study or propose to study. Therefore, every college/university must disclose the following information on its website and Prospectus: status of the institution, its affiliation, accreditation rating, physical assets and amenities, membership of governing bodies and minutes of the meetings of bodies like Academic/Executive council, sources of income and the financial situation and any other information about its functioning necessary for a student to make a fully informed choice. [Section 4 (1) of Right to Information Act 2005]
9. The students are entitled to redressal of their grievance by the Grievance Redressal Committee of the institution within 10 days of making a representation. If they are not satisfied, they are also entitled to an appeal to the Ombudsman of the University concerned for redressal within 30 days. [UGC (Grievance Redressal) Regulations, 2012]
10. The UGC may issue instructions for proper implementation of these Guidelines.



GAUHATI UNIVERSITY
GUWAHATI - 14

Academic Calendar for B.A / B.Sc. / B.Com. /BBA / BCA (Semester Course)
(July 2013 to June 2014)

Approved by the Executive Council, GU vide resolution no. R/EC-03/2013/74 dated: 29/04/2013

Months /Year & Date	Class Days / Working Days/ Examination Days / Holiday	Academic & other Activities
July / 2013		
1 - 6	Working days	Summer Vacation
7	Sunday	
8 - 13	Working days	
14	Sunday	
15 - 20	Working days	
21	Sunday	
22 - 27	Working days	
28	Sunday	
29 - 31	Working days	
August /2013		
1 - 3	Working days / Class days	Commencement of odd semester classes from 1 st August.
4	Sunday	
5 - 8	Working days / Class days	
9 - 10	Id - Ul - Fitre (Holidays)	
11	Sunday	
12 - 14	Working days / Class days	
15	Independence day (Holiday)	
16 - 17	Working days / Class days	
18	Sunday	
19 - 24	Working days / Class days	
25	Sunday, Tithi of Sri Madhav Dev (Holiday)	
26 - 27	Working days / Class days	
28	Janmastomi (Holiday)	
29 - 31	Working days / Class days	
September /2013		
1	Sunday	Sectional I Exam be completed by 1 st week of September.
2 - 6	Working days / Class days	
7	Tithi of Srimanta Sankar Dev (Holiday)	Students Union Election of the Colleges be held within 2 months of completion of admission.
8	Sunday	
9 - 14	Working days / Class Days	
15	Sunday	
16 - 21	Working days / Class Days	
22	Sunday	
23 - 28	Working days / Class days	
29	Sunday	
30	Working day / Class day	
October /2013		
1	Working Day/ Class Day	Sectional II exam be completed by 2 nd half of October.
2	Birth Day of Mahatma Gandhi (Holiday)	
3 - 5	Working days / Class Days	Educational Field Trip be arranged in the first half of October. Publication of College Magazine be made before Puja Holidays.
6	Sunday	
7 -10	Working days / Class Days	
11 - 18	Durga Puja, Vijaya Dashami, Janmotsav of Srimanta Sankar Dev, Id-Ud-Zuha, Kati Bihu & Lakhmi Puja. (Holidays)	
19	Working day / Class Day	
20	Sunday	
21 - 26	Working days / Class Days	

27	<i>Sunday</i>	
28 - 31	Working days / Class Days	
November /2013		
1	Working day / Class day	
2 - 3	Kali Puja / Dewali (Holidays)	
4 - 9	Working days / Class Days	
10	<i>Sunday</i>	
11 - 13	Working days / Class Days	
14	Maharam (Holiday)	
15 - 16	Working days / Class Days	
17	Guru Nanak Birth Day (Holiday)	
18 - 23	Working days / Class Days	
24	<i>Sunday</i>	
25 - 30	Working days / Class Days	
December/ 2013		
1	<i>Sunday</i>	
2 - 7	Working days / Class Days	End Semester Exam be completed by 15 th December.
8	<i>Sunday</i>	
9 - 14	Working Days / Class Days	
15	<i>Sunday</i>	
16 - 21	Working Days / Class Days	
22	<i>Sunday</i>	
23 - 24	Working Days	
25	Christmas Day (Holiday)	
26 - 28	Working days	
29	<i>Sunday</i>	
30 - 31	Working Days	
January / 2014		
1 - 4	Working days	Annual College week be held in the last part of January .
5	<i>Sunday</i>	
6 - 11	Working days	
12	<i>Sunday</i>	
13 - 17	Magh Bihu, Silpi Divas (Holidays)	
18	Working day / Class day	
19	<i>Sunday</i>	
20 - 25	Working days / Class Days	
26	Republic Day /University Foundation Day (Holiday)	
27 - 31	Working Days/Class Days	
February /2014		
1	Working day / Class Day	Sessional I exam (for even semesters) be completed by 3 rd week of February.
2	<i>Sunday</i>	
3	Working day / Class Day	
4	Swaraswati Puja (Holiday)	
5 - 8	Working days / Class days	
9	<i>Sunday</i>	
10 - 15	Working days / Class days	
16	<i>Sunday</i>	
17 - 22	Working days / Class days	
23	<i>Sunday</i>	
24 - 26	Working days / Class Days	
27	Shivratri (Holiday)	
28	Working days / Class days	
March/ 2014		
1	Working day / Class day	
2	<i>Sunday</i>	
3 - 8	Working days / Class days	
9	<i>Sunday</i>	
10 - 15	Working days / Class days	
16	Dol - Yatra (Holiday)	

Jagiroad College Prospectus-2013-14

17 - 22	Working days / Class days	
23	<i>Sunday</i>	
24 - 29	Working days / Class days	
30	<i>Sunday</i>	
31	Working day / Class day	
April / 2014		
1 - 5	Working days / Class days	Sessional II Exam. (for even semesters) be completed by 1 st half of April.
6	<i>Sunday</i>	
7 - 12	Working days / Class days	
13	<i>Sunday</i>	
14- 16	Bohag Bihu (Holidays)	
17 -19	Working days / Class days	
20	<i>Sunday</i>	
21 -26	Working days / Class days	
27	<i>Sunday</i>	
28 -30	Working days / Class days	
May/ 2014		
1 - 3	Working days / Class days	
4	<i>Sunday</i>	
5 - 10	Working days / Class days	
11	<i>Sunday</i>	
12 - 17	Working days / Class days	
18	<i>Sunday</i>	
19 - 24	Working days / Class days	
25	<i>Sunday</i>	
26 - 31	Working days / Class days	
June / 2014		
1	<i>Sunday</i>	End Semester exams (for even Semesters) be completed by 15 th June and will be followed by 15 days evaluation period.
2 - 7	Working days / Class days	
8	<i>Sunday</i>	
9 - 14	Working days / Class days	
15	<i>Sunday</i>	
16 - 21	Working Days	
22	<i>Sunday</i>	
23 - 28	Working Days	
29	<i>Sunday</i>	
30	Working day	

Academic Registrar
Gauhati University

Copy to:
To all concerned.

Academic Registrar
Gauhati University

Salient Features

1. **Summer Vacation** : 1st July/ 2013 to 31st July/2013. **Winter Vacation** : 1st January/2014 to 12th January/2014
2. Admission to 1st Semester TDC classes be completed by 31st July/2013.
3. The classes of odd Semester be commenced from 1st of August/2013.
4. Educational field trip be arranged in the first week of October/2013.
5. Annual College week be held within the month of January 2014.
6. Students Union Election of the Colleges be held within 2 months of completion of admission.
7. Sessional I Exam (for odd Semesters) be completed by 1st week of Sept., 2013, and Sessional II exam for odd semesters be completed by 2nd half of Oct, 2013.
8. End Semester Exam (for odd Semesters) be completed by 15th December / 2013 and will be followed by 15 days evaluation period upto 30th Dec/2013 .
9. Declaration of end Semester (for odd Semesters) examination results be given within 45 days from the date of last examination day.
10. Publication of College Magazine be made before the Puja holiday.
11. Commencement of even Semesters classes will be from 18th January/2014.
12. Sessional Examination I (for even Semester) be completed by 3rd week of February, 2014 and Sessional II exams for even semesters be completed by 1st half of April, 2014.
13. End Semester Examination (for even Semesters) be completed by 15th June / 2014 and will be followed by 15 days evaluation period.
14. Declaration of end Semester (for even Semesters) Examination results be given within 45 days from the date of last examination day.
15. The Colleges should organize activities such as Seminar/Group Discussion etc for I A of the students and for the teachers, suitably during the year.
16. Orientation programmes for teachers, employees of the Colleges be organized conveniently in the Colleges for academic review; and the report may be submitted to the University by 2nd half of January / 2014.
17. The sessional examinations in the Colleges should be designed in such a way that the other normal classes are running smoothly.

Note: (1) In the event of any change in the Holidays mentioned in the Academic Calendar, the University holiday list be followed.

(2) During evaluation period the Principal will release the examiners engaged for evaluation and after completion of the evaluation work the Zonal Officer concerned shall issue a release order which is to be submitted to the respective Principals.

(3) The examiners engaged in evaluation duties must complete his/her assigned duties within the stipulated period, failing which his/her name will be reported to the appropriated authority for necessary action.

Summary

Odd Semester (July to December)		Even Semester (January to June)
Class days	91	92
Election /College Week	01	06
Study Leave	03	03
End Semester Exam.	15	15
End Semester Evaluation time	15	15
Holidays, Sundays,	59	50
Winter Vacation/Summer Vacation		
Total :	184	181



GAUHATI UNIVERSITY
TDC Semester system

Additional Instruction

A – 1st and 2nd Semester.

1. English is compulsory for students of BA/B.Sc. (Major/General Course). But, students having Major in English will have to take a different English paper in lieu of this English Paper.
2. MIL/Alt.Eng. is compulsory for students of BA with General and Major Course.
3. There is no MIL/Alt.Eng. for B.Sc. students.
4. For BA Major/General Course, a student shall have to choose two subjects (at least one subject must be Non-Language) in addition to MIL/Alt.Eng. Out of two, one subject may be taken as Major subject. Then other subject will be considered as 1st subsidiary subject and MIL/Alt.Eng. is taken as 2nd subsidiary subject. Again, in case of General Course, the two subjects (other than MIL/Alt.Eng.) will be considered as 1st Elective and 2nd Elective subject.
5. In case of MIL/Alt.Eng. (2nd subsidiary subject) for BA Course,
 - a) Student with Language Major will take a Non-Language or Language subject other than the subject he/she is majoring. For example, English Major will take other than Alt.Eng./ Elective English and Assamese Major will take other than Assamese.
6. Students offering Major Course in B.Sc. will have to offer other two Elective (subsidiary) subjects.
7. Students offering General Course in B.Sc. will have to offer three Elective (subsidiary) subjects.

B – 3rd and 4th Semester (B.Sc.)

For 3rd and 4th Semester of B.Sc. Course (General), a student will have to offer three Elective (subsidiary) subjects (with or without practical) each of which carries 100 marks. Environment Studies is a compulsory subject In this case.

C – 5th and 6th Semester (B.Sc.)

For 5th and 6th Semester of B.Sc. Course (General), a student will have to offer two Elective (subsidiary) subjects (with or without practical).

This has approval of the honourable Vice-Chancellor, Gauhati University vide his order dt. 24/05/2011.

Sd/-
Academic Registrar
Gauhati University



OFFICE OF THE REGISTRAR::GAUHATI UNIVERSITY::GUWAHATI- 14

HOLIDAY LIST- 2013

List of holidays for the Office & Classes of the Gauhati University and its affiliated Colleges for the year 2013 as approved by V.C dated 20-12-2012

Name of Festival etc.	Month	Dates	Day (s)	No. of Days
Magh Bihu	January	13,14 &15	Sunday, Monday & Tuesday	3
Silpi Divas		17	Thursday	1
Republic Day/ University Foundation Day		26	Saturday	1
Swaraswati Puja	February	15	Friday	1
Sivaratri	March	10	Sunday	1
Dol Jatra		27	Wednesday	1
Good Friday		29	Friday	1
Bohag Bihu	April	14,15 &16	Sunday, Monday & Tuesday	3
May Day	May	1	Wednesday	1
Buddha Purnima		25	Saturday	1
Id-ul-Fitre		9 & 10	Friday & Saturday	2
Independence Day		15	Thursday	1
Tithi of Sri Madhab Dev	August	25	Sunday	1
Janmastomi		28	Wednesday	1
Tithi of Srimanta Sankar Dev		September	7	Saturday
Mahatma Gandhi Birth Day	October	2	Wednesday	1
Durga Puja, Vijaya Dashomi, Janmotsav of Srimanta Sankardev, Id-ud-Zuha, Kati Bihu & Lakhmi Puja		11-18	Friday to Friday	8
Kali Puja & Dewali		November	2 &3	Saturday & Sunday
Muharram		14	Thursday	1
Guru Nanak's Birth Day		17	Sunday	1
Christmas Day		December	25	Wednesday

- NB:** 1) If any Holidays as above and any Restricted Holidays as below for festivals do not fall on the day notified, necessary notifications, changing the date will be issued in due course.
 2) Additional holidays further to the above will be applicable as and when declared by University Administration.
 3) Summer/Winter break will be as specified in the Academic Calendar.
 4) Any other days as may be declared by the State Govt./Dist Admn. under section 25th of the Negotiable Instruments Act. 1888 (XXIV of 1881) as holidays will be observed.

RESTRICTED HOLIDAYS - 2013

Each Employee is permitted to avail 3 (three) more holidays during the year 2013 to be chosen by/him/her from the restricted holidays list mentioned below.

Name of Festival etc.	Month	Dates	Day (s)	No. of Days
New Year's Day	January	1	Tuesday	1
Netaji's Birthday		23	Wednesday	1
Gwther Bathaw San		22	Tuesday	1
Fateha-E-Dowaj Daham		25	Friday	1
Me-Dum-Me-Phi		31	Thursday	1
All Aye Lingang	February	13	Wednesday	1
Bir Chilarai Divas		25	Monday	1
Bathow Puja/Khring khiring Bathow puja	March	25	Monday	1
Tithi of Sri Gopal Dev	April	16	Tuesday	1
Mahabir Jayanti		21	Sunday	1
Sati Sadhani Divas		24	Wednesday	1
Tithi of Sri Sri Damodar Dev	May	10	Friday	1
Janmotsav of Sri Sri Madhab Dev		26	Sunday	1
Tithi of Hari Dev	June	8	Saturday	1
Sabebarat	June	25	Tuesday	1
Ambubasi Nibrithi		To be notified		
Biswakarma Puja	September	17		1
Bhatri Dwitla	November	5	Tuesday	1
Chhat Puja		8	Friday	1
Lachit Divas		24	Sunday	1
Asom Divas (Su-Ka-Pha Divas)	December	2	Monday	1
Martyr's Day		10	Tuesday	1

NB: The exact date of Ambubasi Nibrithi will depend on the next Assamese new year calendar which is not now available.



Form for Library use
Jagiroad College Library
Jagiroad College, Jagiroad

Session:

Date :

1. Name of the Student :

2. Father's / Guardian's Name :

3. Mother's Name :

4. Stream : Arts / Science / Commerce

5. Class :

6. Permanent address :

Vill/Town :

P. O. :

Pin :

7. Present address/ Address for Correspondence:

Vill/Town :

P. O. :

Pin :

8. Guardian's Contact No.:

Signature of the Guardian

Signature of the Student

Countersigned by the Librarian

N.B.:- All students must obey Library Book Issue and Library Reading Room norms. Any kind of violation of the rules leads to penalty.

মহাবিদ্যালয় সঙ্গীত

স্বাগতম্ স্বাগতম্ স্বাগতম্
কলং কপিলী কিলিং
এই ত্ৰিবেণীতে

আঁহা আজি সবে মিলি
বোটলৌ জ্ঞানৰ মুকুতা
বিনাশো এক্কাৰ কালিমা

আমাৰ যাত্ৰাৰ শেষ নাই
দুৰ্বাৰ যাত্ৰা
জ্ঞান সূৰুযৰ জ্যোতিত আমাৰ
জিলিকে আশা

ডফা বজোৱা আকাশ নিনাদী
শফা নাশা

আ

ৰিক্ত পৃথিৱী সিক্ত কৰো
নতুন দিনক দুহাতে আদৰো
হাততে মিলাওঁ হাত, হিয়াতে মিলাওঁ হিয়া
যি আছে বন্ধু, বিলাই দুহাতে দিয়া
স্বাগতম্ স্বাগতম্ স্বাগতম্ স্বাগতম্

পাহাৰৰ চূড়া জিলিকে শ্যামল
পৰিলে তাতে সোণালী কিৰণ
সৃষ্টি সমল লওঁ তাৰে পৰা
উজ্জ্বলাও ইখনি এক্কাৰ ধৰা

স্বাগতম্ স্বাগতম্ স্বাগতম্ স্বাগতম্।

ৰচনা : মহেন্দ্ৰ আহোম
সুৰকাৰ : পৰন চন্দ্ৰ গগৈ

Pledge for Every Student

- This is my College. I love my College and my College family.
- I will abide by the rules and regulation of this College.
- I will always try my best to uphold the dignity of this College.
- I shall sincerely pursue my education with utmost sinceyrity and dedication.
- I will not support discrimination towards any religion, caste or language.
- I will maintain fellow feelings towards the mentally and physically challenged people and will always be ready to help them whenever necessary.
- I shall give respect to my teachers, non-teaching staff and Students of this College.
- I will try my best to become a good citizen of my country.

Code of Conduct for Students

Every Student must maintain the following code of conduct of the College.

- Maintain healthy and ethical relationship with all Students/Teachers/Non-Teaching Staff of the College.
- Try to maintain a healthy un-disturbing environment for the convenience of all the stake holders of this College.
- Preserve the College property without any damage.
- Respect every fellow irrespective of Caste or Community.
- Avoid doing/instigating/participating in any un-lawful activities.
- Inculcate the habit of learning through an open mind and prepare for a bright future.
- Abstain from bringing mobile phone or such gadgets to the College.



Form No. :

1448

ADMISSION FORM : SESSION 2013-14

JAGIROAD COLLEGE

JAGIROAD, MORIGAON: ASSAM
(NAAC Accredited College)

Paste Recent PP
Size Photo Here

SESSION-

For Office Use Only

CLASS	
STREAM	

Roll No. Allotted	
Total Fees	

- Name (in Block Letter):
- Father's Name: Telephone/Mobile No
- Mother's Name: Telephone/Mobile No
- Occupation of the Father/Guardian Mother
- Present Address/Correspondence Address: Vill/Town P.O.
Pin P.S. District Phone No
- Permanent Address: Vill/Town P.O. Pin
P.S. District State Phone No
- Local Guardian's Name & Address Vill/Town P.O. Pin
P.S. District State Phone No
- a) Cast & Community b) Religion c) Nationality
- Date of Birth Age on 01-01-2012 (As per HSLC Certificate)
- Roll No. of Qualifying Exam Passed Regd. No Result

11. RECORD OF EXAMINATIONS PASSED :

Examination	Year of Passing	Board/ University	Subjects in Brief	Total Marks	Divn./ Grade	P.C. (Marks)

- School/College last attended

13. Whether migrated from other than Gauhati University/SEBA/AHSEC? If yes, state the name of University/ Board.....

14. Select any one of following extra curricular Courses: a) N.C.C., b) N.S.S., c) Scout & Guides:

15. Whether Hostel accommodation is required? Yes/No (If yes, apply in Separate Prescribed Form)

SUBJECTS SOUGHT (for HS & TDC)

1. H.S. (Arts/Science) :

English	MIL -				
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2. TDC (Arts/Science/ Commerce) :

Major Subject					
General Subjects	English				

Declaration by the Student

I do hereby declare that, I shall abide by all the rules and regulation of the college and uphold the dignity of the College. I also declare that all the information mentioned here are true. I further declare to attend at least 75% of classes held during the session.

Signature of the Student

Declaration by the Guardian

I, the guardian of above named student do hereby declare that, I have gone through the prospectus and my son / daughter /ward will abide all the rules and regulation of the college.

Signature of the Guardian

CHECKLIST OF DOCUMENTS TO BE ATTACHED FOR ADMISSION

With this form-Attested Xerox Copies of :	At the time of Admission-Original Copies of :
1. One Stamp size Photograph (without attestation) 2. One passport size photograph (To be pasted with this form) 3. Mark Sheet and Certificates of last examination passed 4. Admit Card of last exam 5. Registration Certificate 6. Annual Income Certificate 7. Migration Certificate (If Applicable, must submit within one month of admission)	1. Mark Sheet and Certificate 2. Admit Card 3. Registration Card 4. Gap Certificate (if applicable) 5. Cast Certificate

For Official Only		
Checked by	Scrutinized by	Admit
Dealing Assistant	Member, Admission Committee	Principal

Date:



